

Washington State Board of Registration for Professional Engineers & Land Surveyors

Board Meeting

March 3, 2022

[WebEx Link](#)

or

Join by video system, application or Skype for business

Dial 24736169489@webex.com

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Meeting number (access code): 2473 616 9489 Meeting password: xsR9xF2wkB7

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Board Meeting

Tab 1

Call to Order

- 1.1 Roll Call
- 1.2 Order of Agenda
- 1.3 Approval of December 9, 2021 Meeting Minutes
- 1.4 Review Correspondence & Communications
- 1.5 Public Comment Opportunity



STATE OF WASHINGTON

BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS

Special Board Meeting Agenda

DATE & TIME: March 3, 2022 8:00 a.m.

LOCATION: [WebEx Link](#)

or

Tap to join from a mobile device

[+1-415-655-0001,,24736169489##](#) US Toll

[+1-206-207-1700,,24736169489##](#) Toll (Seattle)

ATTENTION: All meetings are open to the public except when business calls for a Closed Session. During Closed Session all guests will be excused. Start times are subject to change by the Board or Committee Chair.

OPEN SESSION

1. Call to Order

- 1.1. Roll Call
- 1.2. Order of Agenda
- 1.3. Approval of December 9, 2021 Meeting Minutes
- 1.4. Review Correspondence & Communications
- 1.5. Public Comment Opportunity

EXECUTIVE SESSION: The chair will announce the purpose and estimated duration for Executive Session. No formal actions will be taken during Executive Session. Once Executive Session concludes, the Board will take a break to announce and invite visitors to Open Session.

OPEN SESSION RECONVENES

2. Disciplinary Action

- 2.1. Board Order – 2021-09-2283-00ENG Hawkins, Ryan
- 2.2. Recommended Case Closures
- 2.3. Disciplinary Report

3. Committee Reports

- 3.1. Executive Committee
- 3.2. Practice Committee
- 3.3. Exam Qualifications Committee
- 3.4. Survey Committee
- 3.5. Structural Committee (no meeting this period)
- 3.6. On-Site Committee

4. New Business

- 4.1. Modified Process for Charging Documents (from Executive Committee)
- 4.2. Approval of Monument Removal Letter (from Survey Committee)

5. Old Business

- 5.1. Review of Strategic Planning Goals

6. Director's Report

- 6.1. Financial Report
- 6.2. Agency Operations
 - 6.2.1. Polaris Update
 - 6.2.2. COVID Restrictions and State Travel & Meetings
 - 6.2.3. Communication Consultant Update
- 6.3. Other Items

7. Assistant Attorney General's Report

8. Other Business

- 8.1. Additional Public Comment
- 8.2. Upcoming Outreach and Events
- 8.3. Action Items from This Meeting
- 8.4. Agenda Items for Next Meeting

9. Adjourn Meeting



STATE OF WASHINGTON
BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS

BOARD MEETING MINUTES

DATE: December 9, 2021

TIME: 8:00 a.m.

LOCATION: WebEx

ATTENDANCE:

Board Members

Marjorie Lund, PE, SE, Chair
Doug Hendrickson, PE, Vice Chair
Aaron Blaisdell, PLS
Nirmala Gnanapragasam, Ph.D, PE
Dave Peden, PE, SE
Ivan VanDeWege, PE
James Wengler, PLS, CFedS

Guest

Sharon Zimmerman, PE

Staff Members

Elizabeth Lagerberg, Advising AAG
Ken Fuller, PE, Director
Richard Larson, PLS, Deputy Director
Carmena Moretti, Executive Assistant
Shanan Gillespie, Regulatory Program Manager
Jill Short, Investigations & Compliance Manager
Vonna Cramer, Licensing Lead
Mackenzie Wherrett, Licensing Specialist
Paul Bitar, Senior Financial Consultant

1. Call to Order at 8:01 a.m.

1.1 Roll Call

Ms. Lund, Board Chair, took roll call.

1.2 Order of Agenda

A motion was made by Mr. Blaisdell, and seconded by Mr. Hendrickson, to accept the agenda. Motion carried.

1.3 Approval of Meeting Minutes

A motion was made by Ms. Gnanapragasam, and seconded by Mr. Wengler, to accept the November 22, 2021 meeting minutes as written. Motion carried.

1.4 Review Correspondence & Communications

The Board reviewed the email from Anthony Kathol, PE regarding renewal notifications.

1.5 Public Comment Opportunity

None provided.

Executive Session

Ms. Lund, Board Chair, announced the purpose and estimated time 8:10 to 9:10 a.m. for Executive Session followed by a 10-minute break for meeting participants.

Open Session Reconvened – 9:20 a.m.

2. Disciplinary Action

2.1 Recommended Case Closure

2019-07-0003-00ENG

Ms. Short presented the case for case manager, Mr. Clark, along with his recommendation that the case be closed.

A motion was made by Mr. Blaisdell, and seconded by Ms. Gnanapragasam, to accept the case manager's recommendation for closure. Motion carried. Mr. Clark was absent during the vote.

2.2 Disciplinary Report

Ms. Short provided a summary of the Disciplinary Report that was included in the board packet.

3. Committee Reports

3.1 Executive Committee

Ms. Lund delivered the committee's report.

Discussion Topics

- **Financial Report – Paul Bitar, DES**

Mr. Bitar discussed the financial spreadsheet that was in the packet. He informed the committee that DOL has been contacted about an error in the quarterly billing statement. DOL inadvertently charged the Board for rent at the Black Lake Complex, and for DES Small Agency Services. He suggested that BRPELS pay the DOL invoice minus the costs of the errors.

Mr. Fuller was asked about the costs of storage space rental fees. He explained that we will have the space for approximately six more months and staff is currently moving items from storage to the office.

- **Director's Report – Board/Agency operations**

Mr. Fuller informed the committee that the Communications Consultant job announcement should be posted to careers.wa.gov within the week. The recruitment will last approximately three weeks, then the applications will be reviewed, and interviews will be set up.

Mr. Larson provided the committee with an update of the office move. We are still in the process of getting the electronics and associated programs working, but it should be finished by the end of the year.

Mr. Fuller informed the committee that Ms. Cramer is working on several projects. She is researching options to have paper renewal notices mailed out and researching

licensing requirements in other states including foreign degree evaluations, foreign experience, and whether other state board accept exams other than NCEES exams.

Mr. Fuller informed the committee that he and Mr. Larson are talking with other state agencies (DOH, DOE, WSDOT, DNR and CRAB) about various topics such as signature, title usage and providing direct supervision. Ms. Lund asked how he and Mr. Larson are documenting these discussions. Mr. Fuller stated that he is keeping track of these agency meetings by emails that are sent between the agencies.

- Legislation – discussion

Ms. Gillespie informed the committee that the next legislative session starts on January 10, 2022 and provided them with best guess cut-off dates. The official cut-off calendar will not be published until after session starts. The committee agreed to follow the bill tracking process it followed last year:

- Priority will be set by the Executive Committee, and the Position will be neutral, unless the board determines it should be otherwise.
- If a bill is “high” priority, staff will send the committee emails of any upcoming hearings regarding the bill. Mr. Fuller will analyze any substitute bill language to see if there is a change to the priority assigned.

Strategic Planning Items

- Remain engaged and informed on deregulation

Ms. Lund expressed her concern about the decoupling of exams, how it may weaken the profession, and since the PE exam is a practice exam, she believes that individuals with less than 2 years should not be passing the exam.

Mr. Fuller informed the committee that the Board is a member of FARB (Federation of Associations of Regulatory Boards) and ARPL (Alliance for Responsible Licensing), and that both associations track deregulation legislation and work with state boards facing deregulation across the country.

- Emphasis on outreach and education

Mr. Fuller told the committee that not much has been done for this item, but that the engineering title use issue will be the primary focus for a while.

- Measure performance and gain stakeholder feedback that is relevant and useful for improving our agency

The committee determined that this is not a high priority right now.

- Measure the licensing system software functionality from stakeholders

Ms. Cramer gave a report on the online licensing system (Polaris). There are still a few minor bugs that are being worked out, but the templates have been updated to show BRPELS information.

- PD for communications and outreach manager with Ms. Lund, Mr. Hendrickson, and Mr. Blaisdell in consultation

Currently in process. See update under Director’s Report.

- Task force for review of current outreach plan (Ms. Lund, Mr. Peden, Mr. Hendrickson, Ms. Cramer, and Mr. Fuller) and report back to board

The committee made this item a top priority. Staff was requested to set up a meeting of the task force members to review the current outreach plan prior to the February Board meeting and include a copy of the plan.

- 2022-2023 Biennium Budget development.
Complete.

Action Items from Current Meeting:

1. Staff to set up meeting of task force members (Ms. Lund, Mr. Peden, Mr. Hendrickson, Ms. Cramer, and Mr. Fuller) for review of current outreach plan prior to February Board meeting and include a copy of the plan.
2. Ms. Short to provide Board members with link to Ms. Lagerberg’s NCEES presentation.

Action Items from Past Meetings:

1. The committee directed staff to start the rulemaking process to change WAC 196-26A Registered professional engineers and land surveyor fees and WAC 196-30 Fees for on-site wastewater treatment designers and inspectors, and to start work with Deloitte and DOL to update the online licensing system.

A motion was made by Mr. Hendrickson, and seconded by Mr. VanDeWege, to accept the Executive Committee report. Motion carried.

3.2 Practice Committee (PC)

Mr. Hendrickson delivered the committee’s report.

Complaint Summary:

Total Complaints Received	6
Engineering Complaints	3
Surveying Complaints	2
On-Site Designer Complaints	1
Total Administrative Closures	8
Engineering Closures	1
Surveying Closures	7
On-Site Designer Closures	0

Compliance Report:

Mr. Hendrickson reported there are three individuals on compliance monitoring (Richard Russum, PLS; Russell Bodge, and Muhannad Attili, PE). Mr. Russum and Mr. Attili are in compliance with the terms of their board orders. Mr. Bodge is currently out of compliance with his board order and his license is still in suspended status.

Discussion and Action Items:

1. The PC will conduct ongoing review and consideration of RCW 18.43.

2. The PC reviewed complaint/investigation timelines. Staff will work on a target for timelines & ensuring cases are resolved in a timely manner. Initial durations have been set and will be assessed against performance and reported back to the PC.
3. The PC executed removing “Remedial Counseling” as an option on the Case Manager’s Worksheet. The two options will be “Closed with no further action” or “Formal Action.” Remedial counseling will still be an option as part of the investigation. When remedial counseling is conducted, it will be documented under the “Facts” section of the worksheet.
4. The PC reviewed the Complaint Review and Administrative Closures Flowchart and made two additions. Under the “Intake” Column last box will state “No response or brief response due at this time.” And under “Initial Review” third box down will read, “Reviewer conducts preliminary review of complaint documents and response. Reviewer may contact a case manager for input.”

Previous/Ongoing Action Items:

1. The PC reviewed and reassessed WAC 196-23-020(3)(d) and (5) and recommends the Board approves refiling the CR102 with changes in the attached version. The PC agreed to subsidiary consideration of unlicensed practice, which will be reviewed in a subsequent committee meeting. (Completed)
2. Assist the AGOs Office on responding to Engineer/Architect stamping issues.
3. Staff continues to search a viable database for questions/answers and is currently exploring SharePoint as an option.

A motion was made by Mr. Wengler, and seconded by Ms. Gnanapragasam, to accept the Practice Committee report. Motion carried.

3.3 Exam Qualifications Committee (EQC)

Mr. VanDeWege delivered the committee’s report.

Discussion Topics

- WAC 196-12 - review of exam equivalency language
Language to be reviewed further
- FE exam equivalency form (Alternative Pathway form mockup)
The committee reviewed other states response to foreign equivalency inquiry Form to be worked on further
- FE Waiver discussion and determine if RCW changes are needed
Committee determined that RCW requires two forms of examination and FE waiver is not allowed.

Action Items

1. Ms. Cramer will provide statements from when the Board tried to approve the P.eng for “comity” licensure (no FE or PE exams required)

2. Ms. Cramer to provide documentation to the committee on the mobility agreements (IEA etc.) and Canada licensing process
3. Work on WAC 196-12-010(2) language to reflect FE equivalency
4. Ms. Cramer will work with Ms. Gnanapragasam on FE equivalency form.

A motion was made by Mr. Blaisdell, and seconded by Mr. Peden, to accept the Exam Qualifications Committee report. Motion carried.

3.4 Survey Committee

Mr. Blaisdell delivered the committee's report.

Discussion Topics

- State specific LS examination

Ms. Cramer and Ms. Gillespie discussed the item bank project and informed the committee that once information is provided from Mr. Blaisdell and Mr. Wengler, they will finish up with the project, and schedule a SME meeting. In the meantime, Ms. Cramer and Ms. Gillespie will complete the question performance project, and provide results to Mr. Blaisdell and Mr. Wengler.

5. Monument preservation – status of letter

After a lengthy discussion, the committee decided that the letter needs some edits before it is sent out. They don't want a lot of changes to the letter but may expand the section regarding WAC 332-120-020(2).

Mr. Blaisdell offered to edit the letter and send it out to committee members for their review. Mr. Wengler stated that this letter should be sent out on a regular basis as a reminder to licensees about their responsibility in monument preservation.

6. DNR monument removal letter/paper

The committee reviewed 2 letters. One letter from the DNR Survey Advisory Board, and one from Pat Beehler, PLS, State Surveyor. While the committee felt the Survey Advisory Board letter was fine, it will be sending comments to Mr. Beehler regarding his letter.

The committee was informed that Mr. Galli has written an article for the Board Journal. Mr. Wengler informed Mr. Galli of the December 10, 2021 deadline for journal articles.

Strategic Planning Items

- Determine the pathways to state specific PLS exam
- Work with DNR on the Survey Recording Act and associated WACs to determine our regulatory direction for "intelligent interpretation" and other items.

Action Items:

1. Staff to send LS exam question performance report to Mr. Blaisdell and Mr. Wengler for their review.
2. Mr. Blaisdell to edit the monument preservation letter and send it out to committee members for their review.
3. Provide comments back to Pat Beehler (Staff or Blaisdell or Wengler?)

A motion was made by Ms. Gnanapragasam, and seconded by Mr. Peden, to accept the Survey Committee report. Motion carried.

3.5 Structural Committee

The Structural Committee did not meet this period.

3.6 On-Site Committee

Ms. Gnanapragasam delivered the committee's report.

Discussion Topics

1. WAC 196-32 Review

The committee continued review of WAC 196-32 and determined two issues need further work.

- Should one year of practical experience in wastewater systems be required when applying for an inspector license?
- Can inspector work experience count up to three of the required four years of experience when applying for a designer license?

Ms. Lagerberg recommended the committee contact stakeholders and multiple avenues are being used to gather stakeholder feedback.

- Staff sent a document via BRPELS' communication platform.
- Mr. Wilkerson and Mr. Fuller will solicit feedback at the upcoming WOSSA conference.
- Ms. Ms. Gnanapragasam has written an article for the Board Journal.

2. On-Site Committee Priorities

The committee is considering the following topics as possible future action items:

- Combining available resources for On-Site licensees and posting them on the BRPELS' website.
- CEU Requirements
- Mentoring for new and potential On-Site practitioners.

The Board confirmed that the collaboration and momentum of the On-Site Committee is extremely beneficial and recommends it remain an ongoing ad hoc committee.

4. New Business

4.1 Review of next steps in changes to RCW 18.43 (from PC)

In the committee report in item 3.2, Mr. Hendrickson indicated the PC is not prepared to move this item forward with the Board at this time. It will engage stakeholder involvement and continue the review and development of proposed changes.

5. Old Business

5.1 Review of Strategic Planning Goals

Ms. Lund stated action items have been moved to the committee level and are moving forward as indicated in the earlier committee reports.

Mr. Blaisdell stated that the assignment regarding decoupling may also be an appropriate for the Survey Committee.

6. Director's Report

6.1 Financial Report

Mr. Bitar reiterated the budget discussion from the Executive Committee report (Item 3.1) and confirmed the Board is in excellent financial condition and predicts the agency fund balance will remain stable throughout the current biennium. The agency is expected to underspend its appropriations and revenues remain strong.

6.2 Agency Operations

Mr. Fuller noted that agency operations were covered in detail during Executive Committee report and opened the floor up for any follow up questions.

Mr. Fuller predicts that interviews for the new Communication Consultant position will be held mid-January. Mr. Fuller will share the job announcement and encouraged to share the link with as many people as possible to ensure a diverse candidate pool. Logistics for the interview process will be communicated as they are developed.

Mr. Fuller stated that the staff performance reviews process is still moving forward and he will be working with the DES HR to put the plan in place at the beginning of the year.

6.3 Other Items

The Board identified Mr. Blaisdell, Mr. Wengler, and Mr. Peden as the three NCEES funded delegates for the Western Zone Interim Meeting in Stateline, Nevada on May 20th and 21st 2022. They Board may also choose to send others at its expense. Anyone interested in attending that isn't a funded delegate should let Mr. Fuller know. He will also decide which board staff will be attending.

7. Assistant Attorney General's Report

Ms. Lagerberg notified the Board that her presentation given to the NCEES Law Enforcement Committee has been posted on the NCEES website. Ms. Short agreed to provide the link and stated that it may only be available for NCEES members. <https://ncees.org/resources/2021-law-enforcement-forums/>.

Ms. Lagerberg notified the public that the Board has applied for a stay with the Court of Appeals on the Tappel case and it was granted. Ms. Harris at the Attorney General's Office is representing the Board in the appeal and it could be 3 months to a year before the Court of Appeals makes their decision.

8. Other Business

8.1 Additional Public Comment

None Provided

8.2 Upcoming Outreach and Events

Mr. Hendrickson informed the Board that on December 15 – 16, 2021 he will be attending NCEES' Engineering Licensure Model Task Force meeting in Denver, Colorado.

Mr. Blaisdell informed the Board that on January 19 – 20, 2022 he will be attending NCEES' Committee on Examinations for Professional Surveyors in Greenville, South Carolina.

8.3 Action Items from This Meeting

Board staff reviewed the Rolling Action Items List and added the following items from this meeting:

1. Staff to set up meeting of task force members for review of current outreach plan prior to February board meeting.
2. Ms. Short to provide a link to Ms. Lagerberg's NCEES presentation.
3. Ms. Cramer will provide the EQC with statements from when the Board tried to approve the P.eng for "comity" licensure (no FE or PE exams required).
4. Ms. Cramer to provide documentation to the EQC on the mobility agreements (IEA etc.) and Canada licensing process.
5. EQC to work on WAC 196-12-010(2) language to reflect FE equivalency.
6. Ms. Cramer to work with Ms. Gnanapragasam on FE equivalency form.
7. Staff to send LS exam question performance report to committee members for review.
8. Mr. Blaisdell to edit the monument preservation letter and send it out to survey committee members for review.
9. Staff, Mr. Blaisdell, or Mr. Wengler provide comments back to Pat Beehler.

8.4 Agenda Items for Next/Upcoming Meetings

1. Review of current outreach plan.

9. Adjourn Meeting

A motion was made by Mr. Hendrickson, and seconded by Mr. VanDeWege, to adjourn the meeting at 11:08 a.m. Motion carried.

Next Meeting: February 23, 2022 – Special Board Meeting – TBD

Respectfully submitted

Ken Fuller, PE, Director

Moretti, Carmena (BRPELS)

From: Fuller, Ken (BRPELS)
Sent: Monday, January 3, 2022 10:52 AM
To: globalroger@yahoo.com
Cc: Engineers (BRPELS); Moretti, Carmena (BRPELS)
Subject: RE: Masters of Financial Engineering inappropriate title

Good morning Roger,

Thank you for the question. Currently our Board regulates the use of the term “engineer” by an individual offering the services of the practice of engineering, under RCW 18.43.20 (noted below). We have not been involved with regulating the title of programs or curriculums such as what UC Berkley is offering, and as I looked into this, other universities. I will pass this onto our board for their review.

Ken Fuller, PE
Director
541.647.7265



STATE OF WASHINGTON
BOARD OF REGISTRATION FOR
PROFESSIONAL ENGINEERS AND LAND SURVEYORS
"We do what is right all of the time"

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(a) "Practice of engineering" means any professional service or creative work requiring engineering education, training, and experience and the application of special knowledge of the mathematical, physical, and engineering sciences to such professional services or creative work as consultation, investigation, evaluation, planning, design, and supervision of construction for the purpose of assuring compliance with specifications and design, in connection with any public or private utilities, structures, buildings, machines, equipment, processes, works, or projects.

(b) A person shall be construed to practice or offer to practice engineering, within the meaning and intent of this chapter, who practices any branch of the profession of engineering; or who, by verbal claim, sign, advertisement, letterhead, card, or in any other way represents himself or herself to be a professional engineer, or through the use of some other title implies that he or she is a professional engineer; or who holds himself or herself out as able to perform, or who does perform, any engineering service or work or any other professional service designated by the practitioner or recognized by educational authorities as engineering.

(c) The practice of engineering does not include the work ordinarily performed by persons who operate or maintain machinery or equipment.

From: Engineers (BRPELS) <engineers@brpels.wa.gov>
Sent: Tuesday, December 28, 2021 11:49 AM
To: Fuller, Ken (BRPELS) <Ken.Fuller@brpels.wa.gov>
Subject: FW: Masters of Financial Engineering inappropriate title

From: Roger Edwards <globalroger@yahoo.com>
Sent: Monday, December 27, 2021 5:00 PM
To: Engineers (BRPELS) <engineers@brpels.wa.gov>
Subject: Masters of Financial Engineering inappropriate title

External Email

Hello Board,

UC, Berkeley now has a Masters program with Engineering in the title but has NOTHING to do with Engineering.

At the very least this is misleading and confusing. On its face it seems illegal.

Is there something that can be done to correct this misnamed program?

Thank you for your time!

[Curriculum | Master of Financial Engineering | Berkeley Haas](#)



**Curriculum | Master of Financial Engineering |
Berkeley Haas**

University of California, Berkeley

From 11 core courses to internship and applied finance project,
take an at-a-glance look at the financial engine...

Roger Edwards PE

206-406-2010 cell

Board Meeting

Tab 2

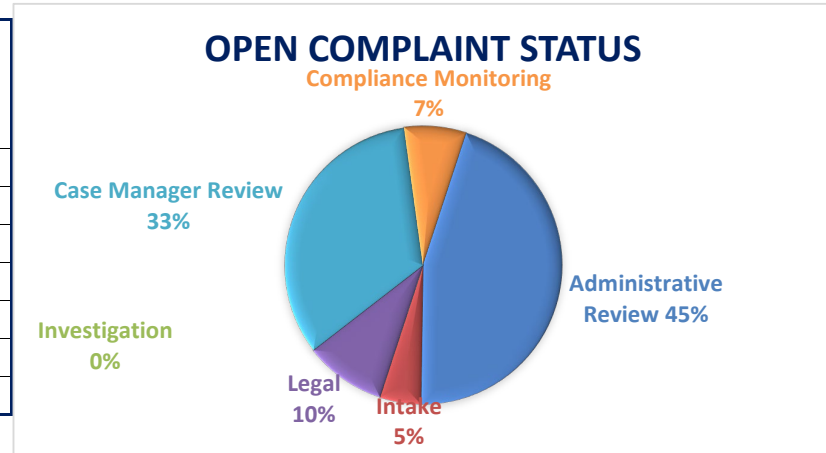
Disciplinary Activity

- 2.1 Board Order– 2021-09-2283-00ENG Hawkins, Ryan
- 2.2 Case Closures
- 2.3 Disciplinary Report

Board of Registration for Professional Engineers Land Surveyors Disciplinary Report - February 2022

Open Case Status

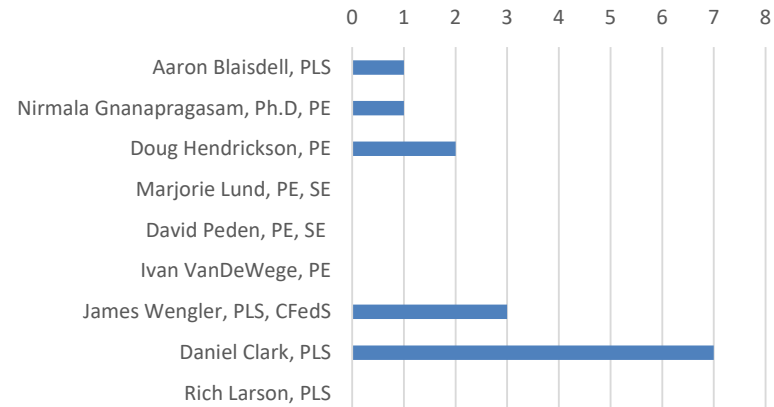
Status	Program Type			Total
	Engineers	Land Surveyors	OSW	
Administrative Review	10	9	0	19
Intake	2	0	0	2
Investigation	0	0	0	0
Legal	1	3	0	4
Case Manager Review	4	10	0	14
Compliance Monitoring	2	1	0	3
Total	19	23	0	42



Case Manager Review

Case Manager	Program Type		Total
	Engineers	Land Surveyors	
Aaron Blaisdell, PLS	1	0	1
Nirmala Gnanapragasam, Ph.D, PE	1	0	1
Doug Hendrickson, PE	2	0	2
Marjorie Lund, PE, SE	0	0	0
David Peden, PE, SE	0	0	0
Ivan VanDeWege, PE	0	0	0
James Wengler, PLS, CFedS	0	3	3
Daniel Clark, PLS	0	7	7
Rich Larson, PLS	0	0	0
Total	4	10	14

Case Manager Open Complaints



Administrative Review

Board Staff	Engineers	Land Surveyors	OSW	Total
Ken Fuller, PE	10	0	0	10
Rich Larson, PLS	0	9	0	9
Total	9	0	0	19

Board Meeting

Tab 3

Committee Reports

- 3.1 Executive Committee
- 3.2 Practice Committee
- 3.3 Exam/Qualifications Committee
- 3.4 Survey Committee
- 3.5 Structural Committee (no meeting this period)
- 3.6 On-Site Committee

Board Meeting

Tab 4

New Business

- 4.1. **Modified Process for Charging Documents** (from Executive Committee)
- 4.2. **Approval of Monument Removal Letter** (from Survey Committee)



STATE OF WASHINGTON
**BOARD OF REGISTRATION FOR
PROFESSIONAL ENGINEERS AND LAND SURVEYORS**

P.O Box 9025, Olympia WA 98507-9025 (Correspondence)

P.O Box 35001, Seattle WA 98124-3401 (Remittance)

Date.....

Dear Sir or Madam:

Citizens of Washington State have invested in the marking of property boundaries and survey monuments since before Statehood. Survey monuments and markers are not only important to delineate public and private ownership; they are critical. However, property markers (corners) and survey monuments are often endangered, and in many cases destroyed, by road and utility construction and maintenance projects. These projects are designed and overseen by responsible professionals who are licensed under the authority of RCW chapter 18.43 RCW.

It is the obligation of those professionals who are stamping and sealing the design documents for these projects to ensure that it is clearly noted and/or described the process to protect survey monuments and markers located within their project limits is clearly noted and/or described. The law contained in chapter RCW-58.24 RCW,040 (8) and WAC chapter 332-120 WAC provide the requirements and processes to protect these monuments.

Commented [LEE(1)]: Moved this to the end of the sentence for grammatical reasons

Commented [LEE(2)]: I broadened this citation since the entire chapter addresses the identification and preservation of monuments.

Professional Engineers, Land Surveyors and employees of government agencies responsible for this work, must take the lead in encouraging others involved in their projects to follow the approved design plans and abide by the laws and rules to protect these monuments. Willfully allowing the disturbance and/or destruction of survey monuments without obtaining the necessary permits is considered a violation of law and may result in the Board of Registration for Professional Engineers and Land Surveyors taking disciplinary action.

Anyone performing construction or maintenance activities should consider the following:

- No survey monument shall be removed or destroyed before a permit is obtained from the Department of Natural Resources.

Commented [LEE(3)]: Citation?

- When one or more monuments must be removed during an activity which might disturb or destroy it, a licensed Professional Engineer or Land Surveyor must complete, sign, seal and then file a permit with the Department of Natural Resources.

Commented [LEE(4): Citation?

Each agency should hold those individuals and companies accountable to obtain all the necessary permits for construction which includes the adoption of a monument protection plan, and which follows the monument removal permit process provided in Chapter 332-120 WAC. In most cases, an agency official must be in responsible charge of protecting monuments during the maintenance and construction activities within their jurisdiction.

On behalf of the Citizens of Washington we are asking you to take appropriate action to actively protect the survey monuments in your charge.

Sincerely,

Board Chair

Board Meeting

Tab 5

Old Business

5.1 Review of Strategic Planning Goals

Committee Assignment

- OS a. Rewrite RCW 18.210 with new OS committee involvement
- PC b. AIA/PE Stamping and green book resolution
- OS c. OS Committee and new OS representation
- EX d. Remain engaged and informed on deregulation,
- PC e. Determine WA States direction on decoupling exam experience while maintaining the practice emphasis of the exams
- EQ f. Determine FE waver
- EQ g. Determine Exam equivalences (FE, PE, SE, PS)
- PC h. Mobility of licensing for Federal employees and spouses.
- ST i. Remain active in CBT efforts of SE 16 hour exams.
- EX j. Emphasis on outreach and education
- SURV k. Determine the pathways to state specific PLS exam
- OS l. Continue to bolster the OS exam
- SURV m. Work with DNR on the Survey Recording act and associated WACs to determine our regulatory direction for “intelligent interpretation” and other items
- EX n. Measure performance and gain stakeholder feed back that is relevant and useful for improving our agency
- EX o. Measure the licensing system software functionality from stakeholders.
- EQ p. Build a robust and easy to follow instruction process for the applications we offer our registrants
- EX q. PD for communications and Outreach manager with Marjorie, Doug, and Aaron in consultation
- EX r. Task force for Review of current outreach plan (Marjorie, Dave, Doug, Carmena, Vonna, Ken) and report back to board.
- EX s. Budget development with PB, ML, KF

Board Meeting

Tab 6

Director's Report

- 6.1 Financial Report
- 6.2 Agency Operations
 - 6.2.1. Polaris Update
 - 6.2.2. COVID Restrictions and State Travel & Meetings
 - 6.2.3. Communication Consultant Update
- 6.3 Other Items

Moretti, Carmena (BRPELS)

From: Bitar, Paul (DES)
Sent: Tuesday, February 15, 2022 2:11 PM
To: Fuller, Ken (BRPELS)
Cc: Moretti, Carmena (BRPELS)
Subject: January 2022 Financial Status
Attachments: BRPELS_Financial Status_January 2022.xlsx

Hi Ken,

I have attached BORPELS' January 2022 financial status and projection reports. The information in the reports shows that **BORPELS is in excellent financial condition**. At this time, I project the agency will end the biennium with about \$1.0 million in its operating account. Additionally, the agency is on track to underspend its appropriation by \$344k, so sufficient spending authority exists in case you need to make any extra purchases.

REVENUE

Revenue has been strong this biennium. Through January (fiscal month 7), fund 024 revenue was about \$1.28 million, which is 9.3% greater than the revenue generated during the same period last biennium.

EXPENSES

Expenses have been relatively low this biennium. Four categories of expenses (salaries/wages, benefits, goods/services, and travel) are significantly underspent on a biennium-to-date (BITD) basis. Only one category, capital outlays, is overspent on a BITD basis (due to purchases of furniture and equipment).

Let me know if you have any questions.

Thanks,

Paul Bitar

Senior Financial Consultant

Small Agency Financial Services

Washington State Department of Enterprise Services

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Board of Registration for Professional Engineers and Land Surveyors
Biennium 21-23 Projections
Fund - Operating Account

		Biennium 21-23	Actual	Projected																Projected	Projected	
Revenue Category		Revenue Allotments	Revenues through FM 07 Jan-2022	FM 08 Feb-2022	FM 09 Mar-2022	FM 10 Apr-2022	FM 11 May-2022	FM 12 Jun-2022	FM 13 Jul-2022	FM 14 Aug-2022	FM 15 Sep-2022	FM 16 Oct-2022	FM 17 Nov-2022	FM 18 Dec-2022	FM 19 Jan-2023	FM 20 Feb-2023	FM 21 Mar-2023	FM 22 Apr-2023	FM 23 May-2023	FM 24 Jun-2023	Revenue Total	Variance
Licenses and Fees		3,900,000	1,284,129	153,875	153,875	153,875	153,875	153,875	153,875	153,875	153,875	153,875	153,875	153,875	153,875	153,875	153,875	153,875	153,875	153,875	3,900,000	0
Fines, Forfeits and Seizures			250																		250	250
Miscellaneous Revenue			82																		82	82
Total Revenue		3,900,000	1,284,461	153,875	153,875	153,875	153,875	153,875	153,875	153,875	153,875	153,875	153,875	153,875	153,875	153,875	153,875	153,875	153,875	153,875	3,900,332	332
Expenses Category		Expense Allotments	Expenses through FM 07 Jan-2022	FM 08 Feb-2022	FM 09 Mar-2022	FM 10 Apr-2022	FM 11 May-2022	FM 12 Jun-2022	FM 13 Jul-2022	FM 14 Aug-2022	FM 15 Sep-2022	FM 16 Oct-2022	FM 17 Nov-2022	FM 18 Dec-2022	FM 19 Jan-2023	FM 20 Feb-2023	FM 21 Mar-2023	FM 22 Apr-2023	FM 23 May-2023	FM 24 Jun-2023	Expenditure Total	Variance
Salaries and Wages		1,454,529	377,925	51,493	51,493	57,496	57,496	57,496	57,496	57,496	57,496	57,496	57,496	57,496	57,496	57,496	57,672	57,672	57,672	57,672	1,344,051	110,478
Employee Benefits		511,755	122,174	16,883	16,883	18,930	18,930	18,930	20,325	20,325	20,325	20,325	20,325	20,325	20,325	20,325	20,356	20,356	20,356	20,356	456,754	55,001
Goods and Other Services		2,049,716	464,230	71,306	71,306	74,021	72,884	226,306	70,322	66,571	66,571	69,286	66,571	69,286	66,571	66,571	69,286	66,571	141,571	141,571	1,865,806	183,910
Travel		126,000	4,622	5,287	5,287	5,287	5,287	5,287	5,287	5,287	5,287	5,287	5,287	5,287	5,287	5,287	5,287	5,287	5,287	5,287	94,500	31,500
Capital Outlays		48,000	72,557	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	12,000	84,557	(36,557)
Sum:		4,190,000	1,041,508	144,969	144,969	155,734	154,597	308,019	153,430	149,679	149,679	152,394	149,679	149,679	152,394	149,679	149,886	152,601	149,886	236,886	3,845,668	344,332
Operating Transfers		Operating Transfers	Actual Operating transfers through FM 07 Jan-2022	FM 08 Feb-2022	FM 09 Mar-2022	FM 10 Apr-2022	FM 11 May-2022	FM 12 Jun-2022	FM 13 Jul-2022	FM 14 Aug-2022	FM 15 Sep-2022	FM 16 Oct-2022	FM 17 Nov-2022	FM 18 Dec-2022	FM 19 Jan-2023	FM 20 Feb-2023	FM 21 Mar-2023	FM 22 Apr-2023	FM 23 May-2023	FM 24 Jun-2023	Op. Trans. Total	Variance
Operating Transfer In			30,131																		30,131	(30,131)
Total Net Operating Transfers		0	30,131	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	30,131	(30,131)
Fund Balance Projection		Rev Allotments - Exp Allotments	Rev - Exp through FM 07 Jan-2022	FM 08 Feb-2022	FM 09 Mar-2022	FM 10 Apr-2022	FM 11 May-2022	FM 12 Jun-2022	FM 13 Jul-2022	FM 14 Aug-2022	FM 15 Sep-2022	FM 16 Oct-2022	FM 17 Nov-2022	FM 18 Dec-2022	FM 19 Jan-2023	FM 20 Feb-2023	FM 21 Mar-2023	FM 22 Apr-2023	FM 23 May-2023	FM 24 Jun-2023	end of BI 21-23	Variance
Net Income (Loss)	BI 21-23 Beginning Balance	(290,000)	273,084	8,906	8,906	(1,859)	(722)	(154,144)	445	4,196	4,196	1,481	4,196	4,196	1,481	4,196	3,989	1,274	3,989	(83,011)	84,795	374,795
	\$	939,391	649,391	1,212,475	1,221,381	1,230,287	1,228,428	1,227,705	1,073,561	1,074,006	1,078,202	1,082,397	1,083,878	1,088,074	1,092,270	1,093,751	1,097,946	1,101,935	1,103,209	1,107,198	1,024,186	1,024,186 <-- Ending Fund Balance (projected)

Expenses Detail Category	Biennium 21-23 Expense Allotments	Actual Expenses through FM 07 Jan-2022	Projected																	Projected		Projected	
			FM 08 Feb-2022	FM 09 Mar-2022	FM 10 Apr-2022	FM 11 May-2022	FM 12 Jun-2022	FM 13 Jul-2022	FM 14 Aug-2022	FM 15 Sep-2022	FM 16 Oct-2022	FM 17 Nov-2022	FM 18 Dec-2022	FM 19 Jan-2023	FM 20 Feb-2023	FM 21 Mar-2023	FM 22 Apr-2023	FM 23 May-2023	FM 24 Jun-2023	Expenditure Total	Variance		
Salaries and Wages	1,454,529	377,925	51,493	51,493	57,496	57,496	57,496	57,496	57,496	57,496	57,496	57,496	57,496	57,496	57,496	57,496	57,672	57,672	57,672	57,672	1,344,051	110,478	
A Salaries and Wages	96,000	0																			0	96,000	
AA State Classified	1,077,925	295,818	39,664	39,664	45,667	45,667	45,667	45,667	45,667	45,667	45,667	45,667	45,667	45,667	45,667	45,667	45,843	45,843	45,843	45,843	1,060,855	17,070	
AC State Exempt	267,792	75,833	10,833	10,833	10,833	10,833	10,833	10,833	10,833	10,833	10,833	10,833	10,833	10,833	10,833	10,833	10,833	10,833	10,833	10,833	259,994	7,798	
AE State Special	12,812	3,413	587	587	587	587	587	587	587	587	587	587	587	587	587	587	587	587	587	587	13,392	(580)	
AU Overtime and Call-Back		2,861	409	409	409	409	409	409	409	409	409	409	409	409	409	409	409	409	409	409	9,811	(9,811)	
Employee Benefits	511,755	122,174	16,883	16,883	18,930	18,930	18,930	20,325	20,325	20,325	20,325	20,325	20,325	20,325	20,325	20,325	20,356	20,356	20,356	20,356	456,754	55,001	
B Employee Benefits	45,600	0																			0	45,600	
BA Old Age and Survivors Insurance	84,217	22,644	3,167	3,167	3,539	3,539	3,539	3,539	3,539	3,539	3,539	3,539	3,539	3,539	3,539	3,539	3,550	3,550	3,550	3,550	82,107	2,110	
BB Retirement and Pensions	137,937	38,388	5,176	5,176	5,791	5,791	5,791	5,791	5,791	5,791	5,791	5,791	5,791	5,791	5,791	5,791	5,809	5,809	5,809	5,809	135,677	2,260	
BC Medical Aid & Industrial Insurance	8,193	2,125	311	311	348	348	348	348	348	348	348	348	348	348	348	348	348	348	348	348	7,967	226	
BD Health, Life & Disability Insurance	216,108	52,416	7,488	7,488	8,424	8,424	8,424	9,819	9,819	9,819	9,819	9,819	9,819	9,819	9,819	9,819	9,819	9,819	9,819	9,819	210,492	5,616	
BH Hospital Insurance (Medicare)	19,700	5,296	741	741	828	828	828	828	828	828	828	828	828	828	828	830	830	830	830	830	19,206	494	
BV Shared Leave Provided Annual Leave		1,305																			1,305	(1,305)	
BZ Other Employee Benefits		0																			0	0	
Goods and Other Services	2,049,716	464,230	71,306	71,306	74,021	72,884	226,306	70,322	66,571	66,571	69,286	66,571	66,571	69,286	66,571	66,571	69,286	66,571	69,286	66,571	141,571	1,865,806	183,910
E Goods and Other Services	130,800	0																			0	130,800	
EA Supplies and Materials	24,000	4,190	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	12,690	11,310	
EB Communications/Telecommunications	19,200	5,629	798	798	798	798	798	798	798	798	798	798	798	798	798	798	798	798	798	798	19,200	0	
EC Utilities	1,200	0																			0	1,200	
ED Rentals and Leases - Land & Buildings	72,000	15,280	2,183	2,183	2,183	2,183	2,183	2,183	2,183	2,183	2,183	2,183	2,183	2,183	2,183	2,183	2,183	2,183	2,183	2,183	52,391	19,609	
EE Repairs, Alterations & Maintenance	24,000	13,347	627	627	627	627	627	627	627	627	627	627	627	627	627	627	627	627	627	627	24,000	0	
EF Printing and Reproduction	12,000	4,933	416	416	416	416	416	416	416	416	416	416	416	416	416	416	416	416	416	416	12,000	0	
EG Employee Prof Dev & Training	24,000	8,105	935	935	935	935	935	935	935	935	935	935	935	935	935	935	935	935	935	935	24,000	0	
EH Rental & Leases - Furn & Equipment	12,000	3,551	497	497	497	497	497	497	497	497	497	497	497	497	497	497	497	497	497	497	12,000	0	
EJ Subscriptions	2,400	0	141	141	141	141	141	141	141	141	141	141	141	141	141	141	141	141	141	141	2,400	0	
EK Facilities and Services	120,000	32,362	4,275	4,275	4,275	5,853	4,275	4,376	4,340	4,340	4,340	4,340	4,340	4,340	4,340	4,340	4,340	4,340	4,340	4,340	107,431	12,569	
EL Data Processing Services (Interagency)	288,000	26,988	11,611	11,611	13,661	11,611	11,611	13,661	11,611	11,611	13,661	11,611	11,611	13,661	11,611	11,611	13,661	11,611	11,611	11,611	234,625	53,375	
EM Attorney General Services	360,000	93,124	15,699	15,699	15,699	15,699	15,699	15,699	15,699	15,699	15,699	15,699	15,699	15,699	15,699	15,699	15,699	15,699	15,699	15,699	360,000	0	
EN Personnel Services	26,400	10,243	1,371	1,371	1,587	1,371	1,371	1,587	1,371	1,371	1,587	1,371	1,371	1,587	1,371	1,371	1,587	1,371	1,371	1,371	34,630	(8,230)	
EP Insurance	3,884	1,569	78	78	78	78	78	1,078	78	78	78	78	78	78	78	78	78	78	78	78	3,895	(11)	
ER Other Contractual Services	471,000	82,633	11,000	11,000	11,397	11,000	166,000	11,397	11,000	11,000	11,397	11,000	11,000	11,397	11,000	11,000	11,397	11,000	11,000	86,000	501,618	(30,618)	
EW Archives & Records Management Svcs	432	156			52				52					52					52		416	16	
EY Software Licenses and Maintenance	456,000	162,150	21,033	21,033	21,033	21,033	21,033	16,233	16,233	16,233	16,233	16,233	16,233	16,233	16,233	16,233	16,233	16,233	16,233	16,233	462,111	(6,111)	
EZ Other Goods and Services	2,400	(30)	143	143	143	143	143	143	143	143	143	143	143	143	143	143	143	143	143	143	2,400	0	

Travel		126,000	4,622	5,287	5,287	5,287	5,287	5,287	5,287	5,287	5,287	5,287	5,287	5,287	5,287	5,287	5,287	5,287	5,287	5,287	94,500	31,500	
	GA	In-State Subsistence & Lodging	36,000	2,336	1,451	1,451	1,451	1,451	1,451	1,451	1,451	1,451	1,451	1,451	1,451	1,451	1,451	1,451	1,451	1,451	1,451	27,000	9,000
	GB	In-State Air Transportation	16,800	830	692	692	692	692	692	692	692	692	692	692	692	692	692	692	692	692	692	12,600	4,200
	GC	Private Automobile Mileage	36,000	1,318	1,511	1,511	1,511	1,511	1,511	1,511	1,511	1,511	1,511	1,511	1,511	1,511	1,511	1,511	1,511	1,511	1,511	27,000	9,000
	GD	Other Travel Expenses	16,800	77	737	737	737	737	737	737	737	737	737	737	737	737	737	737	737	737	737	12,600	4,200
	GF	Out-Of-State Subsistence & Lodging	7,200	0	318	318	318	318	318	318	318	318	318	318	318	318	318	318	318	318	318	5,400	1,800
	GG	Out-Of-State Air Transportation	7,200	0	318	318	318	318	318	318	318	318	318	318	318	318	318	318	318	318	318	5,400	1,800
	GN	Motor Pool Services	6,000	61	261	261	261	261	261	261	261	261	261	261	261	261	261	261	261	261	261	4,500	1,500
Capital Outlays			48,000	72,557	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	12,000	84,557	(36,557)
	JA	Noncapitalized Assets	24,000	72,557																	12,000	84,557	(60,557)
	JB	Noncapitalized Software	24,000	0																		0	24,000
Total Dollars			4,190,000	1,041,508	144,969	144,969	155,734	154,597	308,019	153,430	149,679	149,679	152,394	149,679	149,679	152,394	149,679	149,886	152,601	149,886	236,886	3,845,668	344,332

Board Meeting

Tab 7

**Assistant Attorney
General's Report**

Board Meeting

Tab 8

Other Business

- 8.1 Additional Public Comment
- 8.2 Upcoming Outreach and Events
- 8.3 Action Items from this Meeting
- 8.4 Agenda Items for Next Meeting

2022 BRPELS EVENT CALENDAR

January						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
31						

April						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

July						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

August						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
31						

November						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NCEES	
Western Zone Annual Meeting May 19 - 21 State Line, NV	Annual Meeting August 23 - 26 Carlsbad, CA

LSAW
Annual Conference March 2 - 4 Vancouver, WA

2022 Pacific Northwest ASCE Student Conference April TBD
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Committee & Board Meetings
WA State Specific Exams - TBD
NCEES SE Exams
State Holidays

Board of Registration for Professional Engineers and Land Surveyors

Action Item List

Executive Committee

Date Assigned	Action Item	Assigned To	Status
12/9/20	Set up meeting of task force members to review current outreach plan prior to February Board meeting.	Staff	In Progress
12/9/21	Provide Board members with link to Ms. Lagerberg's NCEES presentation	Ms. Short	Completed

Exam Qualifications Committee (EQC)

Date Assigned	Action Item	Assigned To	Status
12/9/20	Provide information regarding the SE applications that do not follow normal licensing path for February EQC and SE committee meetings.	Ms. Cramer	In Progress
2/17/21	Research options for the Law Review and State Specific exams to be administered through an alternate platform.	Ms. Cramer	In Progress
10/21/21	Review WAC 196-16 and 196-34 and consider adding language to address the issue of reporting PDHs when a newly licensed surveyor is audited within a year of obtaining their license.	Committee	In Progress
12/9/21	Provide documentation to the committee on the mobility agreements (IEA etc.) and Canada licensing process.	Ms. Cramer	In Progress
12/9/21	Work on WAC 196-12-010(2) language to reflect FE equivalency.	Committee	In Progress
12/9/21	Work with Ms. Gnanapragasam on FE equivalency form	Ms. Cramer	In Progress
12/9/21	Provide statements from when the Board tried to approve the P.eng for "comity" licensure (no FE or PE exams required).	Ms. Cramer	Completed

Practice Committee (PC)

Date Assigned	Action Item	Assigned To	Status
2/17/21	Research options for housing a database of FAQs	Staff	In Progress
10/21/21	Review RCW 18.43 and determine next steps to address outcomes from recent litigation concerning the use of the word engineer and the practice of engineering.	Committee	In Progress

Survey Committee

Date Assigned	Action Item	Assigned To	Status
10/15/20	Meet with DNR regarding issues affecting the investigation process.	Mr. Wengler Mr. Blaisdell Mr. Larson	In Progress

Board of Registration for Professional Engineers and Land Surveyors

Action Item List

Date Assigned	Action Item	Assigned To	Status
4/21/21	Provide a summary of what has worked and what hasn't worked during the last few state specific exams, e.g. COVID-19 impacts, security of exams, and grading. Due before the SME meeting in June/July.	Staff	In Progress
12/9/21	Send LS exam question performance report to Mr. Blaisdell and Mr. Wengler for their review.	Staff	In Progress
12/9/21	Edit the monument preservation letter and send it out to committee members for their review.	Mr. Blaisdell	In Progress
12/9/21	Provide comments back to Pat Beehler	Ms. Lagerberg Mr. Larson	In Progress

Structural Committee

Date Assigned	Action Item	Assigned To	Status
2/16/21	Provide the number of SE applicants by comity, and the number of applicants with SE exam only at next meeting.	Ms. Cramer	In Progress

On-Site Committee

Date Assigned	Action Item	Assigned To	Status

Board Staff

Date Assigned	Action Item	Assigned To	Status
12/12/19	Write Communication Action Plan for board review.	Mr. Fuller	In Progress
10/14/20	Research board member access to SharePoint and M365.	Mr. Fuller	In Progress
8/12/21	Prepare a presentation on potential changes to the state specific exams considering NCEES' EPS Committee moving forward with exam modules.	Mr. Fuller Mr. Blaisdell	In Progress
8/12/21	Check with DOL regarding limiting applicant/licensees' ability to change name in Polaris.	Ms. Cramer	In Progress
10/21/21	File supplemental CR102 for WAC 196-12 – Registered Professional Engineers.	Ms. Gillespie	In Progress
10/21/21	File a CR102 for WAC 196-23-020(3)(d) and (5).	Ms. Gillespie	In Progress

Board Meeting

Tab 9

Adjourn Meeting