

April 15, 2021
Practice Committee
Discussion Topics

Committee: Ms. Marjorie Lund, PE, SE, Chair
Mr. Doug Hendrickson, PE
Mr. Jim Wengler, PLS

Support Staff: Ms. Short

- Complaints Summary
- Administrative Closures Report
- Compliance Report
- Investigation Flowcharts and Board Policy 48
- Draft Rule Language WAC 196-09
- Branch Offices, Corporation Act & Designated Officials, Responsible Charge Definition and Draft Rule Language 196-25
- Legislative Updates
- PC Accomplishments

Action Items from February 2021:

1. The PC is recommending repealing Policy 3.
2. The PC reviewed Policy 48, the flowcharts for the investigations, etc. Jill will update the flowcharts and Elizabeth will look at the comments in draft WAC 196-09. This information will then be sent to PC members in the next 2-3 weeks for their review.
3. Elizabeth will research Branch Offices, Corporation Act, & designated officials and their responsibilities.
4. Elizabeth will clarify which business needs a COA and how those businesses must register with the Board.
5. Rich and Jim will look at draft WAC 196-25 with Elizabeth's comments
6. Staff is still researching a database for questions/answers. Exploring SharePoint.

Previous ongoing action items:

- a. Creating database for email questions/answers. (Ongoing)
- b. Review policies related to practice committee. (Ongoing)
- c. Continue tracking monument legislation sponsored by LSAW/DNR. (Ongoing)
- d. Create an activities report and accomplishments by the PC. (Ongoing)
- e. Continue working on language in WAC 196-25. Ms. Gillespie, Mr. Fuller, and Ms. Lagerberg will look at questions and larger issues around designees, definition of businesses, and responsible charge. (Draft language will be brought to the PC at the April 2021 meeting)

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