

**Executive Committee Meeting**  
**August 3, 2022 – 2:00 p.m.**  
**Microsoft Teams Meeting (virtual)**

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**Committee:** Doug Hendrickson, PE, Chair  
Dave Peden, PE, SE, Vice Chair  
Marjorie Lund, PE, SE, Past Chair

**Support staff:** Ken Fuller, PE, Director  
Shanan Gillespie, Regulatory Program Manager

### **Discussion Topics**

- Financial Report
- Director's Report Board/Agency operations
  - Potential renewal fee reduction (2-year cycle)
- Communication & Outreach Manager's Report
- Review of Strategic Planning Items

### **Strategic Planning Items**

- Remain engaged and informed on deregulation
- Emphasis on outreach and education
- Measure performance and gain stakeholder feedback that is relevant and useful for improving our agency
- Measure the licensing system software functionality from stakeholders
- ~~PD for communications and outreach manager with Marjorie, Doug, and Aaron in consultation~~ **complete**
- ~~Task force for review of current outreach plan (Marjorie, Dave, Doug, Carmena, Vonna, Ken) and report back to board~~ **replaced with workshop session**
- ~~Budget development with PB, ML, KF~~ **complete**

### **Action Items**