

**Executive Committee Meeting**  
**December 7, 2021 – 2:00 p.m.**  
**Microsoft Teams Meeting (virtual)**

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**Committee:** Marjorie Lund, PE, SE, Chair  
Doug Hendrickson, PE, Vice Chair  
Aaron Blaisdell, PLS, Past Chair

**Support staff:** Ken Fuller, PE, Director  
Rich Larson, PLS, Deputy Director  
Shanan Gillespie, Regulatory Program Manager

### **Discussion Topics**

- Financial Report – Paul Bitar, DES
- Director’s Report – Board/Agency operations
  - Communications consultant position update
- Legislation - discussion

### **Strategic Planning Items**

- Remain engaged and informed on deregulation
- Emphasis on outreach and education
- Measure performance and gain stakeholder feedback that is relevant and useful for improving our agency
- Measure the licensing system software functionality from stakeholders
- PD for communications and outreach manager with Marjorie, Doug, and Aaron in consultation
- Task force for review of current outreach plan (Marjorie, Dave, Doug, Carmena, Vonna, Ken) and report back to board
- Budget development with PB, ML, KF

## Action Items

- The committee directed staff to start the rulemaking process to change WAC 196-26A *Registered professional engineers and land surveyor fees* and WAC 196-30 *Fees for on-site wastewater treatment designers and inspectors*, and to start work with Deloitte and DOL to update the online licensing system. – Shanan & Vonna (in process)