



Survey Committee Meeting Report

August 5, 2024 | 9:00 a.m. – 11:00 a.m.

Teams Meeting (virtual) & Olympia, WA (in-person)

Virtually via Microsoft Teams:

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Meeting ID: 245 868 037 388

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In person:

BRPELS Office

605 11th Ave SE, Suite 201

Olympia, WA 98501

Committee: Aaron Blaisdell, PLS (Committee Chair)
James Wengler, PLS, CFedS
Doug Hendrickson, PE

Support staff: Kristina Horton, PLS, Deputy Director
Shanan Gillespie, Regulatory Program Manager
Jill Short, Compliance Manager
Bryce Dickinson, Administrative Assistant
Mackenzie Wherrett, Executive Assistant
Vonna Cramer, Licensing Lead
Ken Fuller, Director
Elizabeth Lagerberg (AAG)

Guests: Tom Barger, PLS
David Icenhower, PLS
Pat Beehler, PLS
Matt Rasmussen, PLS

Meeting called to order at 9:00 a.m.

Agenda Discussion topics

- Discussion of the committee's yearly expectations and goals.
- PDH: Compilation of activities from most recent PDH audits (JS/KH)
- PLS State Exam: Project update (KH/SG)
- Selecting, then inviting Subject Matter Experts from the surveying profession to be involved in the Survey Committee (KH)
- Maps provided to jurisdictions: Follow up from April 2024 meeting

Discussion topics - report

- There was a review of the draft committee expectations for 2024-2025.
 - Staff will add two proposed items to the expectations (details in “Action Items” below)
- Kris Horton and Jill Short presented a table showing the breakdown of PDH credits, per categories in WAC 196-16-120, of the Professional Land Surveyor PDH audits between November 2023 and July 2024.
 - There was discussion about proposed changes to the allowed units and restrictions of allowable units per year in WAC 332-16-120.
 - Committee members decided to separate a portion of (10) to create a new (15) with wording changes; to make changes in the wording of the updated (10) and to have a “not to exceed 5 PDH/year” on (10 and (15); to increase the “not to exceed” allowable units per year of (5) and (6) to 10/yr., with a change in the wording of (6) to remove “hearings” and add “board or committee” in reference to meetings attendance.
 - Committee will present proposed changes to the Board at the meeting on August 8, 2024, for approval
 - If Board approves, then staff will open the CR102 for WAC 332-16-120 proposed changes
- Kris Horton gave an update on the progress of beta testing the two (2) new state survey exam forms.
 - Beta testing was scheduled in July but was cancelled due to lack of an adequate number of testers.
 - There was discussion concerning proper process if not enough beta testers can be secured. Kris will contact Dainis (psychometrician) to get their advice on how to proceed in that scenario.
- There was a discussion about inviting subject matter experts in the surveying profession to attend and be involved in the Survey Committee. Committee members agreed that engaging with the profession regularly would be helpful in getting input, perspectives, and possibly garner interest in board membership when survey positions become vacant.
 - Tom Barger volunteered to contact LSAW to get an item on their agenda for the LSAW Board of Directors meeting on August 14, so that James Wengler can speak about this subject at the meeting.
- There was follow up discussion about survey map data, especially topographic map data, being used and sometimes modified by other professionals when used in plan/design sets, which was presented and discussed at the April 2024 Survey Committee Meeting.
 - Discussion included ways to engage in conversations about this subject during outreach opportunities

Strategic Planning Items

- Determine the pathways to state specific PLS exam.
- Work with DNR on proposed update of Survey Recording Act (RCW 58.09) and associated WACs and RCWs. Engage with appropriate stakeholders.
 - No discussion at this meeting.

Action Items

- Kris will update the Committee Expectations for 2024-2025 and send copies to the committee members, adding "Review and update other section of WAC 196-16 pertaining to PDH Units" and "Continue to ensure two (2) new state survey exam forms are ready for use at the first 2025 exam date"
- Kris and/or Shanan will talk to Dainis about proper procedure if adequate numbers of beta testers cannot be achieved for beta testing the two (2) new survey state exams
- Kris and Jill will look at PDH requirements of other states (outside the NCEES Western Zone, as that has already been done).
- Shanan and Kris to prepare the proposed changes to WAC 196-16-120 Units in anticipation of filing a CR102. If proposed changes are approved by the Board on 8/8/24 then the CR102 will be filed for WAC 196-16-120 Units
- Staff will look at other sections of WAC 196-16 concerning PDH Units for any additional changes/updates to be proposed then send a draft to committee members to review
- Staff will review other RCWs and WACs for any contradictions involving PDH Units and send draft proposed updates to committee members for review

The meeting was adjourned at 11:02 p.m.