



STATE OF WASHINGTON
**BOARD OF REGISTRATION FOR PROFESSIONAL
ENGINEERS AND LAND SURVEYORS**
P.O. Box 9025, Olympia, WA 98507-9025
360.664.1575
brpels.wa.gov

SPECIAL BOARD MEETING MINUTES

DATE: November 18, 2024
TIME: 2:00 p.m.
LOCATION: BRPELS Office
Conference Room
601 11th Ave, Suite 201
Olympia, WA 98501

ATTENDANCE:

Board Members

Marjorie Lund, PE, SE, Chair (via WebEx)
Doug Hendrickson, PE, Vice Chair (via WebEx)
Maureen Jackson, PE (via WebEx)
Dave Peden, PE, SE (via WebEx)
Mike Harney, PE (via WebEx)
Matt Rasmussen, PE, PLS (via WebEx)

Staff Members

Ken Fuller, PE, Director (via WebEx)
Kristina Horton, PLS, Deputy Director (via WebEx)
Mackenzie Wherrett, Executive Assistant
Bryce Dickison, Administrative Assistant
Shanan Gillespie, Regulatory Manager (via WebEx)
Jill Short, Investigations & Compliance Manager (via WebEx)
Vonna Cramer, Licensing Lead (via WebEx)
Greg Schieferstein, Communication Manager
Ian Shelley, DES, Senior Financial Consultant (via WebEx)

1. Call to Order at 2:02 pm

1.1. Roll Call

Ms. Lund took roll call.

1.2. Order of Agenda

A motion was made by Mr. Hendrickson, seconded by Mr. Peden, to accept the agenda as written. Motion carried.

1.3. Approval of October 17, 2024 Meeting Minutes

A motion was made by Mr. Hendrickson, and seconded by Ms. Jackson, to accept the October Meeting Minutes as written. Motion carried.

Mr. Peden mentioned some edits needed for the October minutes. Ms. Wherrett added that the corrections had been made and will be updated on the website.

1.4. Public comment Opportunity

No Comment

2. New Business

2.1. Approval of CR103 and Concise Explanatory Statement for WAC 196-26A & WAC 196-30 (from EQC)

Ms. Lund presented the new business and Concise Explanatory Statement. A motion was

made by Mr. Peden, seconded by Mr. Hendrickson, to accept the CR102 and proceed with filing a CR103 and Concise Explanatory Statement. Motion carried.

Discussion: The board considered whether they had received enough input from the public. Ms. Gillespie detailed feedback from the CR102. She also presented language with the proposed fee changes approved at the October 2024 Special Board Meeting. Ms. Jackson appreciated the feedback and recommended including it on the BRPELS website. Mr. Schieferstein offered the website news section, LinkedIn and the journal as locations for the information. Ms. Lund directed Mr. Schieferstein to include it on the website.

2.2. Public Comment Opportunity
No comment.

3. Adjourn Meeting

A motion was made by Mr. Rasmussen, seconded by Ms. Jackson, to adjourn the meeting at 2:20 p.m. Motion approved.

Next Meeting: December 12, 2024 – Special Board Meeting – BRPELS office, Olympia, WA & WebEx

Respectfully submitted,



Ken Fuller, PE, Director