



## **Survey Committee Meeting Report**

December 11, 2024 | 8:00 a.m. – 9:30 a.m.  
Teams Meeting (virtual) & Spokane, WA (in-person)

**Virtually via Microsoft Teams:**

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Meeting ID: 226 530 996 469

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**In person:**

BRPELS Office

2<sup>nd</sup> floor conference room

605 11<sup>th</sup> Ave SE

Olympia, WA 98501

**Committee:** Aaron Blaisdell, PLS (Committee Chair)  
James Wengler, PLS, CFedS (Pro-Tem)  
Matt Rasmussen, PLS/PE  
Doug Hendrickson, PE

**Support staff:** Kristina Horton, PLS, Deputy Director  
Shanan Gillespie, Regulatory Program Manager  
Jill Short, Compliance Manager  
Randy Garcia, Compliance Manager/Investigator  
Greg Schieferstein, Outreach and Communications Manager  
Bryce Dickinson, Administrative Assistant  
Mackenzie Wherrett, Executive Assistant  
Vonna Cramer, Licensing Lead  
Elizabeth Lagerberg (AAG)

**Guests:** Tom Barger, PLS  
Pat Beehler, PLS

Meeting called to order at 8:03 a.m.



### **Agenda Discussion topics** **(Action Items Highlighted)**

- PDH: Compilation of activities from most recent PDH audits (JS/RG)
  - Discussion about using outreach to talk about the importance of focusing training on survey related items.
  - Discussion about initiating a complaint if a licensee doesn't meet PDH requirements and how that works with the random audits.
  - Jill and Randy to provide to committee members the process (steps) of the PDH audits
  - Elizabeth L. to look at WAC 196-16-110 for application of the law (threshold)
  - Kris will add a slide of PDH requirements and audits to the LSAW conference presentation
- PDH carryover: consideration of calendar vs renewal year and intent of the PDH requirement
  - Discussion that WAC 196-16-130 allows carryover of PDH hours
  - Elizabeth L. will review the laws and rules and provide clarity of such to the committee at the next meeting
  - Shanan, Kris, and Jill to look at the benefits of calendar (fixed) date vs. renewal date PDH time period and provide information to the committee members at the next meeting.
- PLS State Exam: Project update (KH/SG)
  - Shanan G. reported that an Exam Verification Subject Matter Expert group is meeting on January 23 and 24, 2025 to verify (full review) of the two new exam forms provided by the psychometrician. There are 10 confirmed attendees.
  - It was noted that the next WA PLS exam is being given on March 21, 2025
- LSAW yearly conference presentations: topic ideas
  - Discussion of items to add to the BRPELS Update presentation and the topic of the second main BRPELS presentation
  - Kris will clean up existing presentations and provide a draft version of all presentations to the committee members for review. Deadline January 22, 2025
- Decoupling of the PLS Exam(s)
  - Discussion about how the board/agency currently handles applications from decoupled states, and the impact on exams if BRPELS decides to decouple the NCEES PLS exam
  - Committee members agreed to direct the Exam Qualifications Committee to



proceed with reviewing and providing law and rule changes to become decoupled.

- Professional Practice: WAC 196-29-110
  - Aaron B. thinks that an addition of a retention of records (such as field notes, raw data, etc) to this WAC is needed. There was some discussion.
  - Kris will add this subject to the LSAW presentation of the BRPELS update to garner input from attendees – Specifically, if they are retaining records, or not.
  - Aaron B. noted that WAC 196-27A states that licensees are required to provide any records or information requested by the board
  - Kris will send a copy of the WAC to committee members so they can provide any proposed changes at the next committee meeting. Kris will also solicit input from stakeholders, such as through the LSAW liaison to BRPELS
- Exam notification process: Staff presentation to the committee
  - Review of the process outline provided by Vonna C and Kris H
  - Discussion about what domain questions are typically answered incorrectly
  - Kris H and Vonna C will look into what it would take (staff effort, cost) to notify on pass/fail via letter (by mail) and email.

### **Strategic Planning Items**

- Determine the pathways to state specific PLS exam.
- Work with DNR on proposed update of Survey Recording Act (RCW 58.09) and associated WACs and RCWs. Engage with appropriate stakeholders.
  - No discussion at this meeting.

### **Additional Action Items**

- The following items will be added to the December Survey Committee Agenda
  - Carryover of PDH units
  - PDH compliance
  - WAC 196-29-110 Land Surveying Practice Standards

The meeting was adjourned at a.m.9:43 a.m.