



Special Board Meeting

December 12, 2024

[WebEx Link](#)

Or

Tap to join from a mobile device (attendees only)
[+1-650-479-3208,25569582441#97753869#](tel:+16504793208,25569582441#97753869#) US Toll

Join from a video system or application

Dial 25569582441@webex.com

You can also dial 173.243.2.68 and enter your meeting number

Special Board Meeting

Tab 1

Call to Order

1.1. Roll Call

1.1.1. Introductions of New Board Member, Pro-Tem, and Agency Staff

1.2. Order of Agenda



Special Board Meeting Agenda

DATE & TIME: December 12, 2024 8:00 am

LOCATION: BRPELS Office [WebEx Link](#)
605 11th Ave, STE 207 and Or
Olympia, WA, 98501

Tap to join from a mobile device
[+1-650-479-3208,25569582441#97753869#](tel:+16504793208,25569582441#97753869#)
US Toll

ATTENTION: All meetings are open to the public except when business calls for a Closed Session. During Closed Session all guests will be excused. Start times are subject to change by the Board or Committee Chair.

OPEN SESSION

1. Call to Order

- 1.1. Roll Call
 - 1.1.1. Introductions of New Board Member, Pro-Tem, and Agency Staff
- 1.2. Order of Agenda

EXECUTIVE SESSION: The chair will announce the purpose and estimated duration for the Executive Session. No formal actions will be taken during the Executive Session. Once the Executive Session concludes, the Board will take a break to announce and invite visitors to the Open Session.

OPEN SESSION RECONVENES: Approximately 8:30 am

2. Call to Order Continued

- 2.1. Approval of November 18, 2024 Meeting Minutes
- 2.2. Public Comment Opportunity

3. Disciplinary Action

- 3.1. Case Deliberation
- 3.2. Disciplinary Report

4. Committee Reports

- 4.1. On-site Wastewater Ad-hoc Committee
- 4.2. Structural Committee
- 4.3. Survey Committee
- 4.4. Exam Qualifications Committee
- 4.5. Practice Committee
- 4.6. Executive Committee

BREAK APPROXIMATELY 12:00 PM – 12:30 PM

5. New Business

- 5.1. Decoupling Discussion
- 5.2. Approval of CR103 and Concise Explanatory Statement for WAC 196 (pronoun usage)
(from EC)
- 5.3. Attestation for PE & SE applications concerning applicant knowledge of the Washington Building Codes *(from SE)*
- 5.4. NCEES Funded and Board Funded Delegates for 2025 NCEES Western Zone Meeting
- 5.5. Nomination for NCEES Western Zone Secretary *(from EC)*
- 5.6. Adjust 2025 Board Meeting Locations: June to Spokane & August to Virtual/Olympia

6. Director's Report

- 6.1. Financial Report
- 6.2. Agency Operations
- 6.3. Other Items

7. Other Business

- 7.1. Additional Public Comment
- 7.2. Upcoming Outreach and Events
- 7.3. Board/Staff Affiliate Involvement
- 7.4. Action Items from This Meeting
- 7.5. Agenda Items for Next Meeting

8. Adjourn Meeting

Open session reconvenes at approximately 8:30 am

Special Board Meeting

Tab 2

Call to Order Continued

- 2.1. Approval of November 18, 2024 Meeting Minutes
- 2.2. Public Comment Opportunity



STATE OF WASHINGTON
**BOARD OF REGISTRATION FOR PROFESSIONAL
 ENGINEERS AND LAND SURVEYORS**
 P.O. Box 9025, Olympia, WA 98507-9025
 360.664.1575
 brpels.wa.gov

SPECIAL BOARD MEETING MINUTES

DATE: November 18, 2024
TIME: 2:00 p.m.
LOCATION: BRPELS Office
 Conference Room
 601 11th Ave, Suite 201
 Olympia, WA 98501

ATTENDANCE:

Board Members

Marjorie Lund, PE, SE, Chair (via WebEx)
 Doug Hendrickson, PE, Vice Chair (via WebEx)
 Maureen Jackson, PE (via WebEx)
 Dave Peden, PE, SE (via WebEx)
 Mike Harney, PE (via WebEx)
 Matt Rasmussen, PE, PLS (via WebEx)

Staff Members

Ken Fuller, PE, Director (via WebEx)
 Kristina Horton, PLS, Deputy Director (via WebEx)
 Mackenzie Wherrett, Executive Assistant
 Bryce Dickison, Administrative Assistant
 Shanan Gillespie, Regulatory Manager (via WebEx)
 Jill Short, Investigations & Compliance Manager (via WebEx)
 Vonna Cramer, Licensing Lead (via WebEx)
 Greg Schieferstein, Communication Manager
 Ian Shelley, DES, Senior Financial Consultant (via WebEx)

1. Call to Order at 2:02 pm

1.1. Roll Call

Ms. Lund took roll call.

1.2. Order of Agenda

A motion was made by Mr. Hendrickson, seconded by Mr. Peden, to accept the agenda as written. Motion carried.

1.3. Approval of October 17, 2024 Meeting Minutes

A motion was made by Mr. Hendrickson, and seconded by Ms. Jackson, to accept the October Meeting Minutes as written. Motion carried.

Mr. Peden mentioned some edits needed for the October minutes. Ms. Wherrett added that the corrections had been made and will be updated on the website.

1.4. Public comment Opportunity

No Comment

2. New Business

2.1. Approval of CR103 and Concise Explanatory Statement for WAC 196-26A & WAC 196-30 (from EQC)

Ms. Lund presented the new business and Concise Explanatory Statement. A motion was

made by Mr. Peden, seconded by Mr. Hendrickson, to accept the CR102 and proceed with filing a CR103 and Concise Explanatory Statement. Motion carried.

Discussion: The board considered whether they had received enough input from the public. Ms. Gillespie detailed feedback from the CR102. She also presented language with the proposed fee changes approved at the October 2024 Special Board Meeting. Ms. Jackson appreciated the feedback and recommended including it on the BRPELS website. Mr. Schieferstein offered the website news section, LinkedIn and the journal as locations for the information. Ms. Lund directed Mr. Schieferstein to include it on the website.

2.2. Public Comment Opportunity
No comment.

3. Adjourn Meeting

A motion was made by Mr. Rasmussen, seconded by Ms. Jackson, to adjourn the meeting at 2:20 p.m. Motion approved.

Next Meeting: December 12, 2024 – Special Board Meeting – BRPELS office, Olympia, WA & WebEx

Respectfully submitted,

Ken Fuller, PE, Director

Special Board Meeting

Tab 3

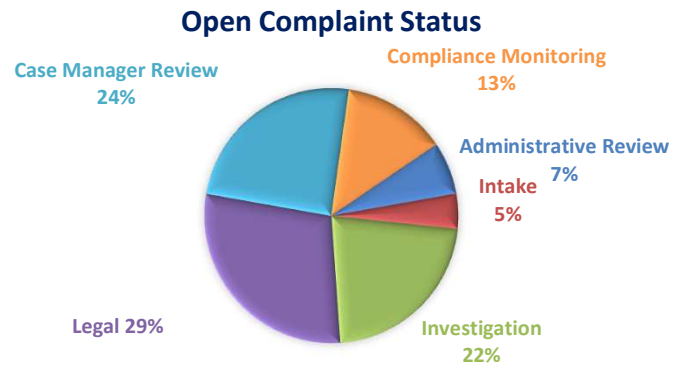
Disciplinary Action

- 3.1. Case Deliberation
- 3.2. Disciplinary Report

Board of Registration for Professional Engineers Land Surveyors Disciplinary Report - December 2024

Open Case Status

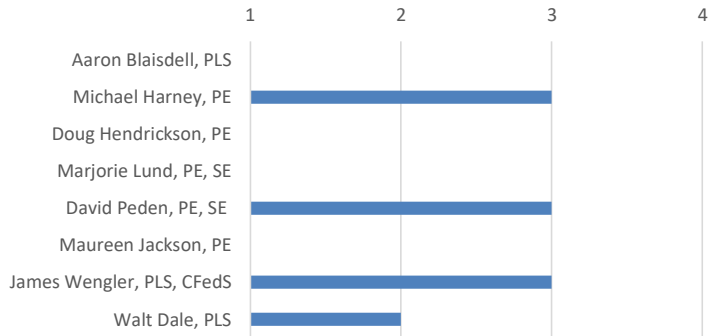
Status	Program Type			Total
	Engineers	Land Surveyors	OSW	
Administrative Review	1	2	0	3
Intake	1	1	0	2
Investigation	1	9	0	10
Legal	1	12	0	13
Case Manager Review	4	5	2	11
Compliance Monitoring	3	3	0	6
Total	11	32	2	45



Case Manager Review

Case Manager	Program Type		Total
	Engineers	Land Surveyors	
Aaron Blaisdell, PLS	0	0	0
Michael Harney, PE	3	0	3
Doug Hendrickson, PE	0	0	0
Marjorie Lund, PE, SE	0	0	0
David Peden, PE, SE	3	0	3
Maureen Jackson, PE	0	0	0
James Wengler, PLS, CFedS	0	3	3
Walt Dale, PLS	0	2	2
Total	6	5	11

Case Manager Open Complaints



Administrative Review

Board Staff	Engineers	Land Surveyors	OSW	Total
Ken Fuller, PE	1	0	0	1
Kristina Horton, PLS	0	2	0	2
Total	1	2	0	3

Special Board Meeting

Tab 4

Committee Reports

- 4.1. On-site Wastewater Ad-hoc Committee
- 4.2. Structural Committee
- 4.3. Survey Committee
- 4.4. Exam Qualifications Committee
- 4.5. Practice Committee
- 4.6. Executive Committee

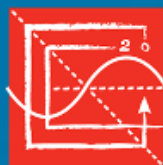
BREAK APPROXIMATELY 12:00 PM – 12:30 PM

Special Board Meeting

Tab 5

New Business

- 5.1. Decoupling Discussion
- 5.2. Approval of CR103 and Concise Explanatory Statement for WAC 196 (pronoun usage) *(from EC)*
- 5.3. Attestation for PE & SE applications concerning applicant knowledge of the Washington Building Codes *(from SE)*
- 5.4. NCEES Funded and Board Funded Delegates for 2025 NCEES Western Zone Meeting
- 5.5. Nomination for NCEES Western Zone Secretary *(from EC)*
- 5.6. Adjust 2025 Board Meeting Locations: June to Spokane & August to Virtual/Olympia



NCEES

MEETING DETAILS

May 15–17, 2025

Central/Western Zone Joint Interim Meeting

Embassy Suites by Hilton Albuquerque

1000 Woodward Place NE

Albuquerque, NM 87102

Watch for more information and your invitation to register in mid-February.

Special Board Meeting

Tab 6

Director's Report

- 6.1 Financial Report
- 6.2 Agency Operations
- 6.3 Other Items



STATE OF WASHINGTON
DEPARTMENT OF ENTERPRISE SERVICES

1500 Jefferson Street SE, Olympia, WA 98501

November 20, 2024

TO: Ken Fuller, Executive Director
Kristina Horton, Deputy Director
Mackenzie Wherrett, Executive Assistant
Board of Registration for Professional Engineers and Land Surveyors

FROM: Ian Shelley, Senior Financial Consultant – DES Small Agency Financial Services

SUBJECT: **October 2024 FINANCIAL REPORT**

October highlights

- \$202k revenues
- \$186k expenses
- Fund 024 balance: \$1.77 million – an increase of \$16,000 from September.

Biennium to date highlights

- Revenues:
 - \$2.78 million from July 2023 to October 2024
- Expenses:
 - \$2.56 million in expense from July 2023 to Oct 2024. This is a \$535k underspend against allotments year to date. Underspend largely composed of:
 - Salaries/benefits: \$55k less than planned BTD
 - CA Dainis/Vorsite: \$25k less than planned BTD
 - EM Attorney General: \$73k less than planned BTD
 - ER Other contracts: \$113k less than planned BTD
 - EY Software: \$134k less than planned BTD
- Fund balance:
 - Current balance is \$1.77 million, an increase from BI25 beginning balance of \$1.54 million.

Projected BI25 end highlights

- Revenue projected to reach \$4.27 million by June 2025. BI23 ended at \$4.32 million.
- Expenses projected to reach \$4.12 million.
- Fund 024 balance of \$1.69 million. This is an increase from the BI25 starting balance of \$1.54 million.



STATE OF WASHINGTON
DEPARTMENT OF ENTERPRISE SERVICES

1500 Jefferson Street SE, Olympia, WA 98501

Changes from last month

- September and October revenues were higher than average. Incorporating this data into forward looking projections results in biennial revenue projections increasing from \$4.14 million to \$4.27 million.

Analysis of Revenue Trends and Fee Increase Considerations

- Current biennium:
 - September revenues came in at \$222,810. This was much higher than the biennium to date average of \$168,631 per month (or \$4,047,144 per biennium).
 - October revenues came in at \$202,375. Again, higher than biennium to date averages.
 - Incorporating the September and October actual revenues into forward looking projections increased the:
 - BTD Monthly average to \$173,814 (before fee increases)
 - BI25 projection to \$4,171,536 (before fee increases)
 - BI25 projection to \$4,265,395 (if 10% fee increase goes live January 1, 2025)
- Long term & future biennium:
 - Initial estimates and models assumed \$4.0 million as the baseline revenue. When a 10% fee increase was applied to this baseline the resulting in biennial revenue was estimated at approximately \$4.36 million.
 - If a 10% fee increase is applied to most current BI25 revenue projection of \$4,171,536; then future biennial revenue projects to approximately \$4.54 million.
 - Expenses are assumed to reach \$4.5 million approximately during the biennium ending June 2031.
 - If the above assumptions hold true, fund balance may increase for a longer duration and to a higher level than anticipated in the initial fee analysis models and projections.

Category	BI Allotment	BITD Allotment	BITD Expenditures	BITD Variance	BI Variance
Capital Outlays	60,000	40,000	8,273	31,727	51,727
Employee Benefits	584,008	386,566	369,547	17,019	214,461
Goods and Services	2,092,776	1,379,863	962,884	416,979	1,129,892
Grants, Benefits & Client Services	0	0	5,900	(5,900)	(5,900)
Professional Service Contracts	72,000	48,000	23,550	24,450	48,450
Salaries and Wages	1,745,616	1,152,744	1,115,106	37,638	630,510
Travel	129,600	86,400	72,752	13,648	56,848
Sum:	4,684,000	3,093,573	2,558,011	535,562	2,125,989

Category	FM Allotment	FM Expenditure	FM Variance	BITD Allotment	BITD Expenditures	BITD Variance
Salaries and Wages	73,609	74,607	(998)	1,152,744	1,115,106	37,638
A Salaries and Wages	1,000	0	1,000	16,000	0	16,000
AA State Classified	58,000	61,487	(3,487)	903,000	893,206	9,794
AC State Exempt	12,000	10,833	1,167	192,000	174,333	17,667
AE State Special	609	463	147	9,744	11,125	(1,381)
AS Sick Leave Buy-Out	500	0	500	8,000	0	8,000
AT Terminal Leave	500	0	500	8,000	0	8,000
AU Overtime and Call-Back	1,000	1,824	(824)	16,000	36,442	(20,442)
Employee Benefits	24,644	24,282	362	386,566	369,547	17,019
BA Old Age and Survivors Insurance	4,189	4,436	(247)	65,915	66,376	(461)
BB Retirement and Pensions	6,956	6,755	201	109,451	103,326	6,125
BC Medical Aid & Industrial Insurance	609	311	298	10,744	4,903	5,841
BD Health, Life & Disability Insurance	11,910	11,700	210	185,040	176,185	8,855
BH Hospital Insurance (Medicare)	980	1,037	(57)	15,416	15,524	(108)
BK Paid Family and Medical Leave	0	42	(42)	0	42	(42)
BV Shared Leave Provided Annual Leave	0	0	0	0	3,164	(3,164)
BZ Other Employee Benefits	0	2	(2)	0	27	(27)
Professional Service Contracts	3,000	0	3,000	48,000	23,550	24,450
CA Management and Organizational Services	3,000	0	3,000	48,000	23,550	24,450
CZ Other Professional Services	0	0	0	0	0	0
Goods and Services	92,615	79,377	13,238	1,379,863	962,884	416,979
E Goods and Other Services	3,000	0	3,000	48,000	0	48,000
EA Supplies and Materials	1,250	988	262	20,000	31,200	(11,200)
EB Communications/Telecommunications	800	662	138	12,800	11,662	1,138
EC Utilities	50	0	50	800	556	244
ED Rentals and Leases - Land & Buildings	2,500	1,938	562	40,000	31,005	8,995
EE Repairs, Alterations & Maintenance	1,000	0	1,000	16,000	(0)	16,000
EF Printing and Reproduction	1,250	262	988	20,000	17,767	2,233
EG Employee Prof Dev & Training	1,500	4,071	(2,571)	24,000	45,359	(21,359)
EH Rental & Leases - Furn & Equipment	1,250	88	1,162	20,000	23,426	(3,426)
EJ Subscriptions	100	0	100	1,600	657	943
EK Facilities and Services	5,000	4,467	533	80,000	89,811	(9,811)
EL Data Processing Services (Interagency)	18,167	10,919	7,248	244,688	190,333	54,335
EM Attorney General Services	15,084	5,885	9,199	239,340	166,673	72,667
EN Personnel Services	1,750	2,206	(456)	28,000	32,088	(4,088)
EP Insurance	85	87	(2)	3,390	4,531	(1,141)
ER Other Contractual Services	15,000	14,678	322	240,000	126,999	113,001
ES Vehicle Maintenance & Operating Cst	0	266	(266)	0	1,693	(1,693)
ET Audit Services	4,667	0	4,667	18,668	0	18,668
EU Office of Equity Services	0	319	(319)	0	1,759	(1,759)
EW Archives & Records Management Svcs	59	148	(89)	944	738	206
EY Software Licenses and Maintenance	20,000	32,394	(12,394)	320,000	186,343	133,657
EZ Other Goods and Services	103	0	103	1,653	285	1,368
Travel	5,400	7,376	(1,976)	86,400	72,752	13,648
GA In-State Subsistence & Lodging	2,000	5,525	(3,525)	32,000	42,841	(10,841)
GB In-State Air Transportation	700	578	122	11,200	6,926	4,274
GC Private Automobile Mileage	700	840	(140)	11,200	5,811	5,389
GD Other Travel Expenses	400	148	252	6,400	5,046	1,354
GF Out-of-State Subsistence & Lodging	600	0	600	9,600	5,008	4,592
GG Out-of-State Air Transportation	900	0	900	14,400	5,673	8,527
GN Motor Pool Services	100	285	(185)	1,600	1,246	354
Capital Outlays	2,500	0	2,500	40,000	8,273	31,727
JA Noncapitalized Assets	2,500	0	2,500	40,000	8,273	31,727
Grants, Benefits & Client Services	0	0	0	0	5,900	(5,900)
NZ Other Grants and Benefits	0	0	0	0	5,900	(5,900)
Total Dollars	201,768	185,641	16,127	3,093,573	2,558,011	535,562

Set aside for vaccine incentives
 BITD underspend, October slightly over (double fill).
 Underspend

Oct overspend, BITD overspend. Oct OT below BITD average of \$2300/month.

All benefits underspend, or very slight overspend.

Continued underspend in Dainis/Vorsite costs.

Significantly over initial spending plan. Tracking for approx \$47k spend, planned was \$30

Underspend will continue to grow by \$562/mo
 Zero spend to date, should see expenses when space is modified.

Oct 2024 slightly high month (Open Gate consulting Exec Team building). March 2024 w.
 Overspent in September on Crown plaza Seattle. Overspent to date.

Trending overspend for the year, DES mailing costs have been higher than estimates, no
 Underspend likely to grow significantly for remainder of year.

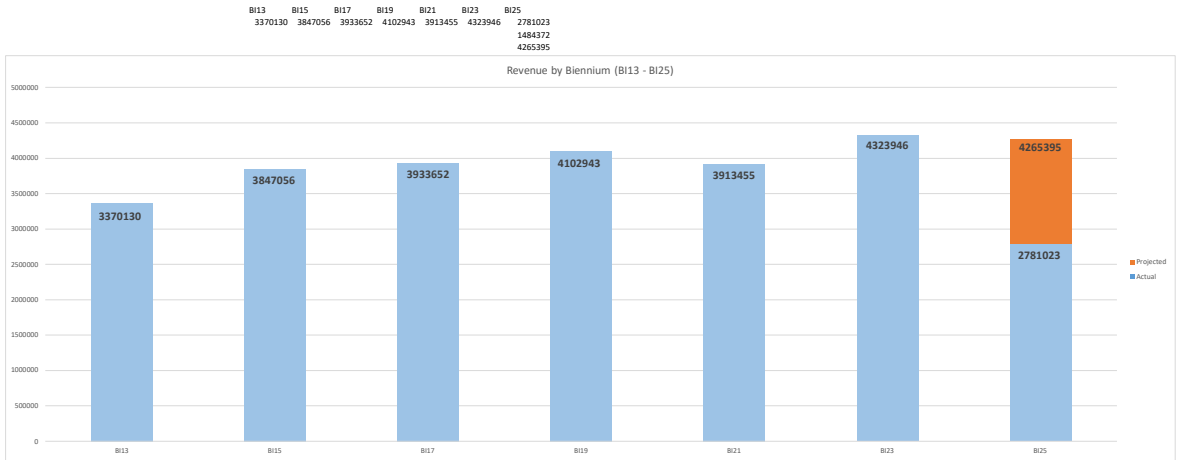
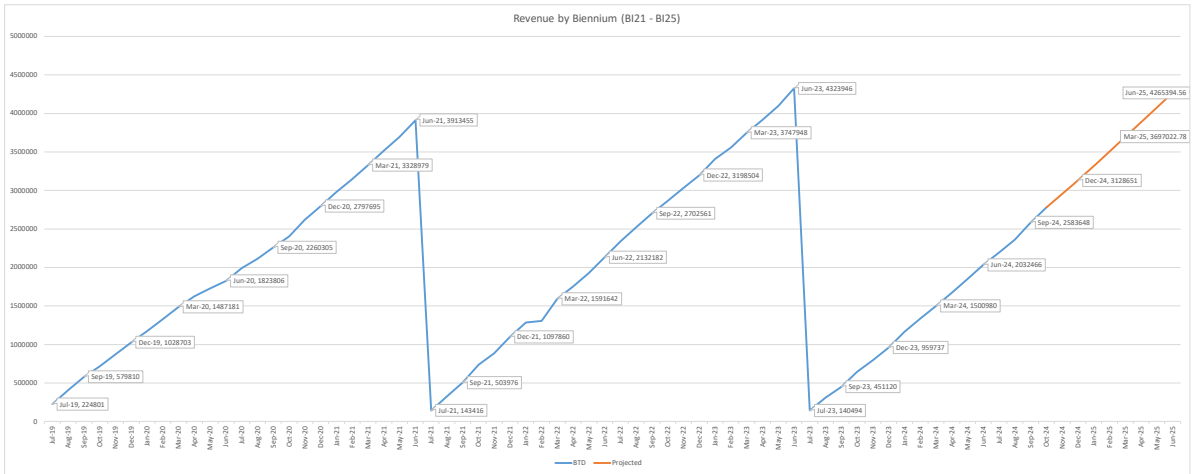
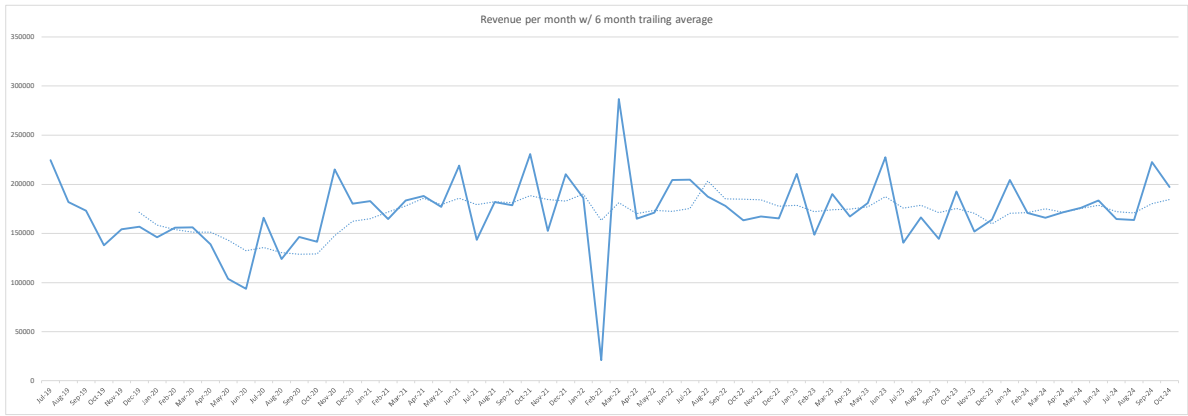
Underspend to date.
 Slight overspend - These central services coming in a bit higher than estimated.
 Slight overspend - These central services coming in a bit higher than estimated.
 Large underspend due to new DOL contract having lower costs than planned allotments.

Showing underspend - audit costs have not yet arrived.

Large underspend due to new DOL contract having lower costs than planned allotments.

Overall travel has underspend against plan to date.
 Oct 2024 high spend month for meals/lodging.

Month	Revenue	BDT	Projected
Jul-19	224801	224801	
Aug-19	181945	402746	
Sep-19	173064	579810	
Oct-19	137914	717724	
Nov-19	154192	871916	
Dec-19	156787	1028703	
Jan-20	146245	1174948	
Feb-20	155919	1330867	
Mar-20	156314	1487181	
Apr-20	123888	2113756	
May-20	103872	1730106	
Jun-20	93700	1823806	
Jul-20	166052	1989858	
Aug-20	123888	2113756	
Sep-20	146549	2260305	
Oct-20	141702	2402007	
Nov-20	215335	2617342	
Dec-20	180353	2797895	
Jan-21	182856	2980551	
Feb-21	164834	3145385	
Mar-21	183594	3328979	
Apr-21	188160	3517139	
May-21	177026	3694165	
Jun-21	219290	3913455	
Jul-21	143416	143416	
Aug-21	181952	325368	
Sep-21	178608	503976	
Oct-21	230947	734923	
Nov-21	152743	887666	
Dec-21	210194	1097860	
Jan-22	186351	1284731	
Feb-22	20769	1304980	
Mar-22	286662	1591642	
Apr-22	165089	1756731	
May-22	171108	1927839	
Jun-22	204343	2132182	
Jul-22	204795	2336977	
Aug-22	187366	2524343	
Sep-22	178218	2702561	
Oct-22	163289	2865850	
Nov-22	167333	3033183	
Dec-22	165321	3198504	
Jan-23	210559	3408063	
Feb-23	148623	3557686	
Mar-23	190262	3747948	
Apr-23	167355	3915303	
May-23	181056	4096359	
Jun-23	227587	4323946	
Jul-23	140494	140494	
Aug-23	166284	306778	
Sep-23	144342	451120	
Oct-23	193815	643935	
Nov-23	151836	795771	
Dec-23	163966	959737	
Jan-24	206510	1164247	
Feb-24	170737	1334984	
Mar-24	165996	1500980	
Apr-24	171655	1672635	
May-24	176152	1848787	
Jun-24	183679	2032466	
Jul-24	164780	2197246	
Aug-24	163592	2360838	
Sep-24	222810	2583648	
Oct-24	197375	2781023	
Nov-24	173814	2954837	
Dec-24	173814	3128651	
Jan-25	189457	3318108.3	
Feb-25	189457	3507465.5	
Mar-25	189457	3697022.8	
Apr-25	189457	3886480	
May-25	189457	4075937.3	
Jun-25	189457	4265394.6	



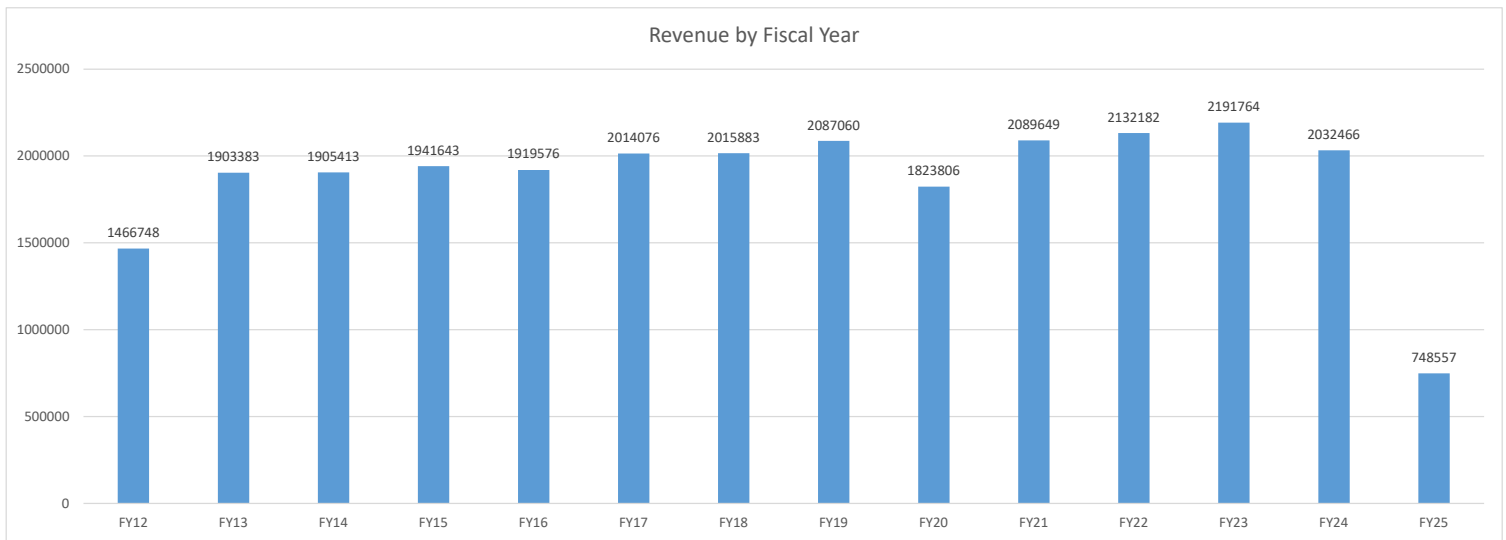
Biennium	Actual Revenue	Projected Revenue
BI13	3370130	
BI15	3847056	
BI17	3933652	
BI19	4102943	
BI21	3913455	
BI23	4323946	
BI25	2781023	4265395



Month	FY12	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25
July	127625	149849	174970	168693	171962	159508	156426	197617	224801	166052	143416	204795	140494	164780
August	169048	179531	174558	151473	161551	212394	186038	181405	181945	123898	181952	187366	166284	163592
September	109002	130767	139120	164368	152293	163894	150107	151334	173064	146549	178608	178218	144342	222810
October	104695	171814	159247	164489	157631	120367	172541	189679	137914	141702	230947	163289	192815	197375
November	107710	146687	128839	126697	114726	167788	135487	152934	154192	215335	152743	167333	151836	
December	119743	116347	136871	157214	126706	163042	126116	134830	156787	180353	210194	165321	163966	
January	145781	245427	216842	196922	206628	211291	252004	232422	146245	182856	186351	210559	204510	
February	127188	132423	141973	157397	169010	165078	154275	144586	155919	164834	20769	148623	170737	
March	118593	164355	166458	168154	175691	161888	176725	189657	156314	183594	286662	190262	165996	
April	101645	149660	158815	170928	175999	144450	160145	185859	139053	188160	165089	167355	171655	
May	120066	166911	149171	132190	169596	182627	185543	173108	103872	177026	171108	181056	176152	
June + adj	115652	149612	158550	183118	137783	161749	160476	153629	93700	219290	204343	227587	183679	
Total	1466748	1903383	1905413	1941643	1919576	2014076	2015883	2087060	1823806	2089649	2132182	2191764	2032466	748557

% of FY revenue by month		
Month	Cohort 1	Cohort 2
July	8.6%	8.6%
August	9.2%	8.5%
September	7.9%	7.6%
October	8.7%	7.8%
November	7.1%	8.0%
December	7.8%	7.5%
January	10.2%	10.5%
February	8.1%	7.5%
March	8.4%	8.7%
April	8.1%	8.2%
May	8.1%	8.3%
June + adj	7.9%	9.0%

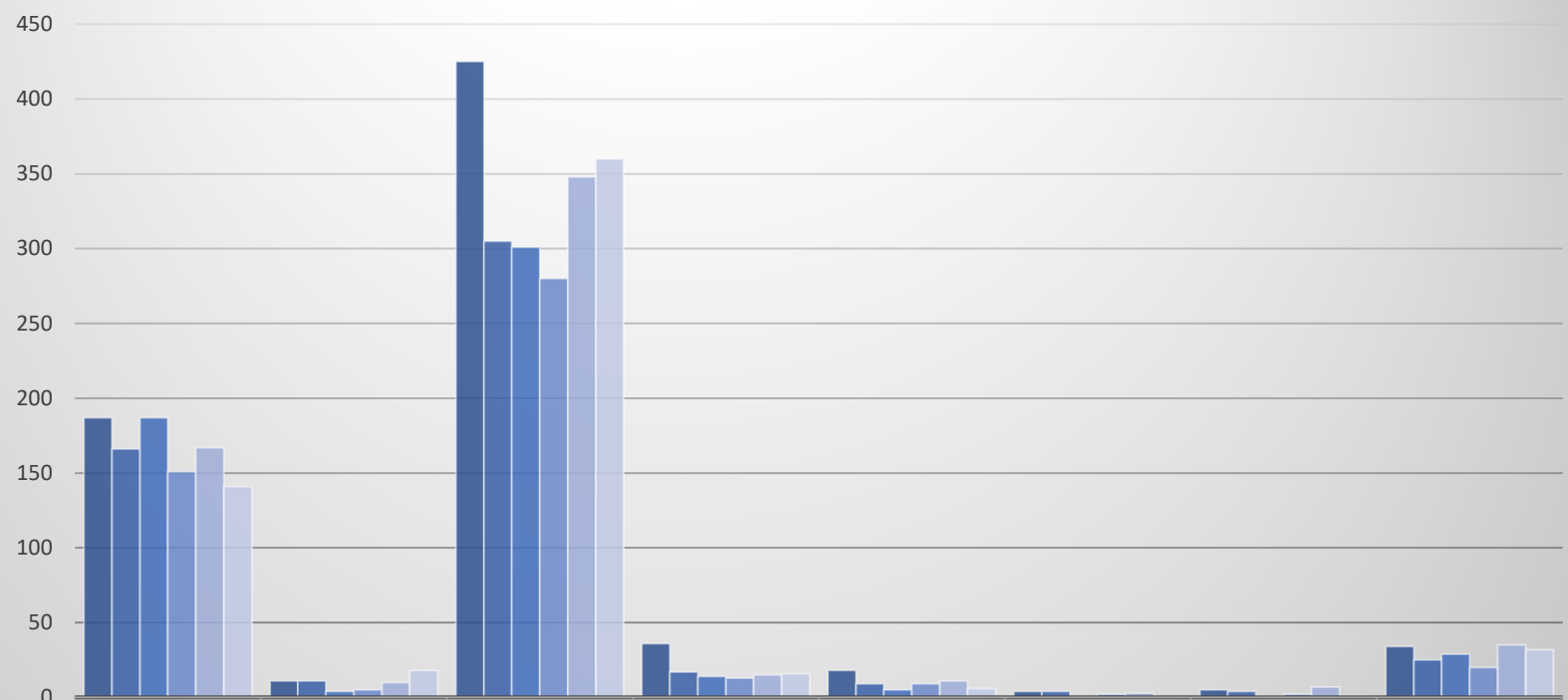
Month	FY12	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25
Year on year % change		29.8%	0.1%	1.9%	-1.1%	4.9%	0.1%	3.5%	-12.6%	14.6%	2.0%	2.8%	-7.3%	
Cohort % change			29.9%	2.0%	0.7%	3.7%	5.0%	3.6%	-9.5%	0.1%	16.9%	4.9%	-4.7%	





Licensing Program Report December 12, 2024

Applications Received

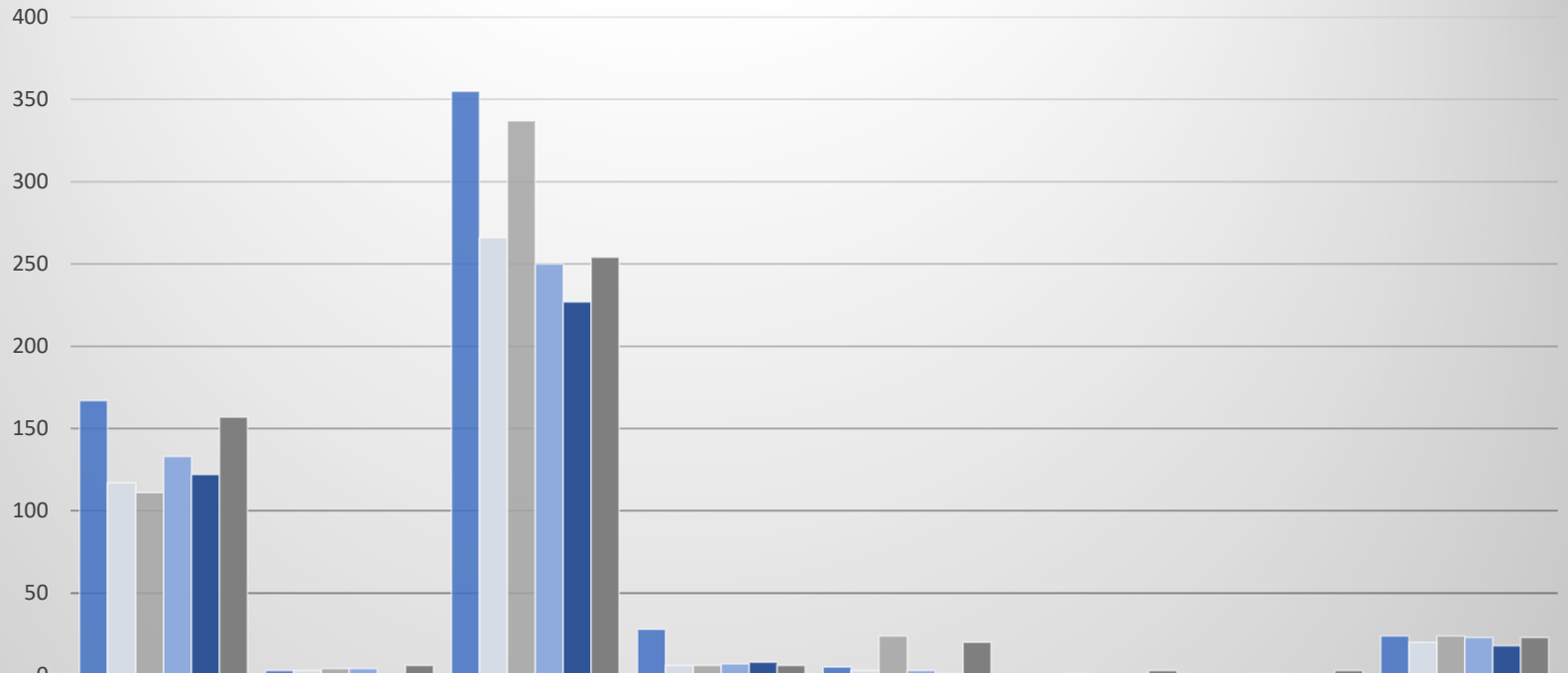


	EIT	LSIT	PE	SE	PLS	OSW Designer	OSW Inspector	Corps/LLC
■ 11/28/2023 - 2/14/24	187	11	425	36	18	4	5	34
■ 2/15/2024 - 4/8/2024	166	11	305	17	9	4	4	25
■ 4/9/2024 - 6/5/2024	187	4	301	14	5	0	1	29
■ 6/6/2024 - 7/30/2024	151	5	280	13	9	2	2	20
■ 7/31/2024 - 10/2/2024	167	10	348	15	11	3	7	35
■ 10/4/2024-12/3/2024	141	18	360	16	6	0	1	32



Licensing Program Report December 12, 2024

Licenses Issued

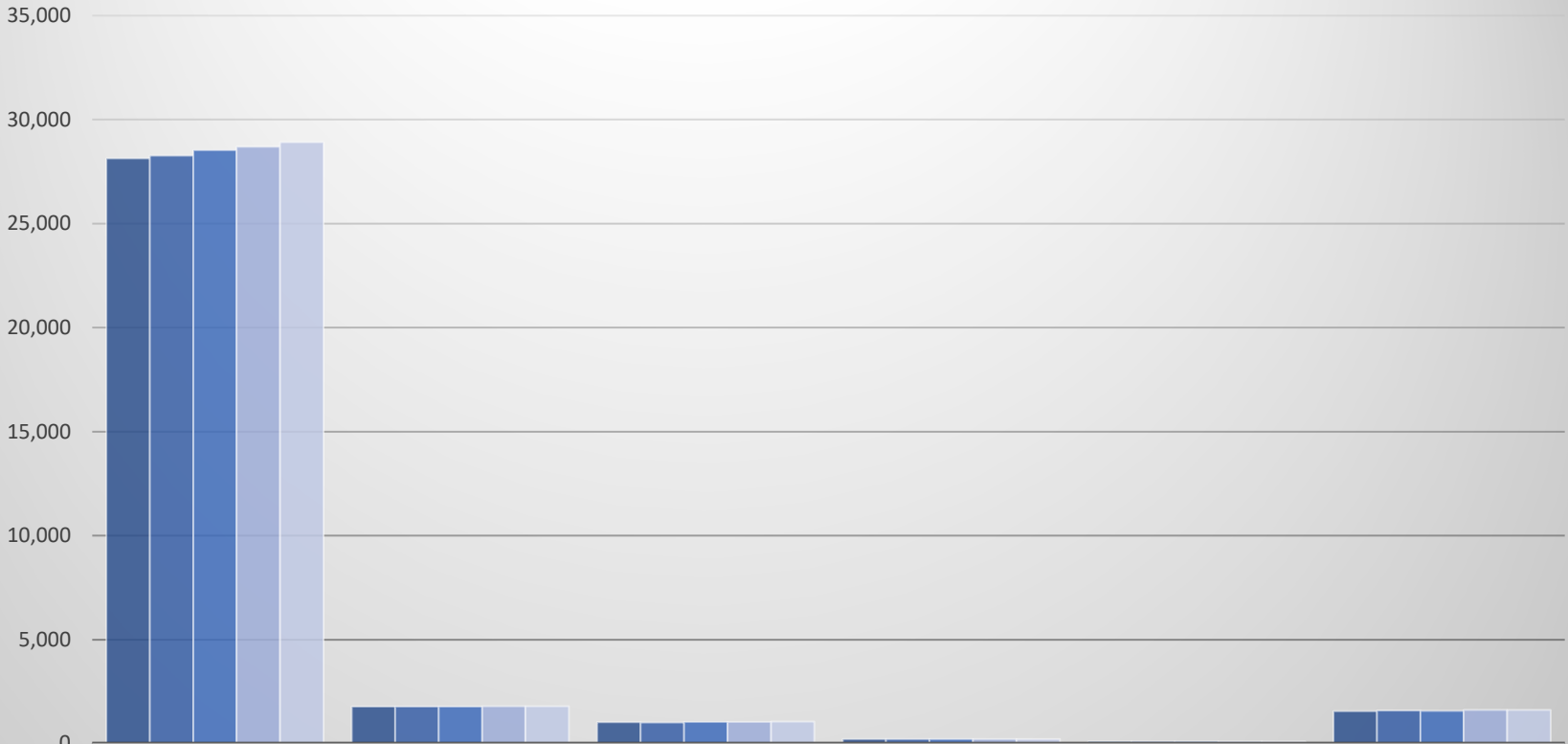


	EIT	LSIT	PE	SE	PLS	OSW Designer	OSW Inspector	Corps/LLC
■ 11/28/2023 - 2/14/24	167	3	355	28	5	0	0	24
■ 2/15/2024 - 4/8/2024	117	3	266	6	3	0	0	20
■ 4/9/2024 - 6/5/2024	111	4	337	6	24	1	1	24
■ 6/6/2024 - 7/30/2024	133	4	250	7	3	0	0	23
■ 7/31/2024 - 10/3/2024	122	0	227	8	1	0	0	18
■ 10/4/2024 - 12/3/2024	157	6	254	6	20	3	3	23



Licensing Program Report December 12, 2024

Licenses Active



	PE	SE	PLS	OSW Designer	OSW Inspector	Corps/LLC
■ 11/28/2023 - 2/14/24	28,133	1,792	1,033	221	111	1,571
■ 2/15/2024 - 4/8/2024	28,271	1,788	1,024	220	111	1,586
■ 4/9/2024 - 6/5/2024	28,529	1,788	1,053	220	110	1,584
■ 7/31/24 - 10/3/2024	28,702	1,796	1,047	218	107	1,617
■ 10/4/2024-12/3/2024	28,912	1,796	1,060	221	107	1,624

Special Board Meeting

Tab 7

Other Business

- 7.1 Additional Public Comment
- 7.2 Upcoming Outreach and Events
- 7.3 Board/Staff Affiliate Involvement
- 7.4 Action Items from this Meeting
- 7.5 Agenda Items for Next Meeting



2025 Upcoming Events Calendar

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JAN

23-25 WOSSA Septic Con - Tacoma
30 & 31 Home & Garden Show - Tacoma

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

FEB

1 & 2 Home & Garden Show - Tacoma
12 & 13 BRPELS Board Meeting - SeaTac
26 - 28 LSAW Conference - Tulalip

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

MAR

6-8 WITEA Spring Conference - Wenatchee
21 PLS & On-Site State Exams

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

APR

16 & 17 BRPELS Board Meeting - Bothel
23 & 24 APWA Spring Conference - Tacoma

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

MAY

15-19 NCEES Western Zone Mtg - NM

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

JUN

16 & 17 BRPELS Annual Board Mtg - SeaTac

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

JUL

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

AUG

6 & 7 BRPELS Board Meeting - SeaTac
19-20 NCEES Annual Mtg - New Orleans, LA

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

SEP

19 State PLS & On-Site Exams

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

OCT

15 & 16 BRPELS Board Meeting - Pullman

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

NOV

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

DEC

10 & 11 BRPELS Board Meeting - Olympia

Board of Registration for Professional Engineers and Land Surveyors

Action Item List

Executive Committee (EC)

Date Assigned	Action Item	Assigned To	Status
06/21/23	Staff to work on a license review/report out document regarding all three of the professions the Board regulates and provide it to the Board at a future meeting.	Board Staff	When completed, will provide

Exam Qualifications Committee (EQC)

Date Assigned	Action Item	Assigned To	Status
10/09/24	Begin reviewing language in 18.43 concerning the decoupling of the PE exams and create attestations for NCEES.	Committee	Pending
10/09/24	Consider using the California Seismic exam for all civil discipline licensees.	Committee	Pending
10/09/24	The committee should consider using an attestation for initial or comity applicants stating they are aware of the Washington State and other applicable jurisdictional building codes.	Committee	Pending
10/17/24	Prepare revisions to RCW 18.43 and WAC provisions to support decoupling for Professional Engineers.	Committee	Pending

Practice Committee (PC)

Date Assigned	Action Item	Assigned To	Status
04/25/24	Checklists for public officials (best practices) <ul style="list-style-type: none"> Simplify RCW's into a checklist or easy to follow doc Staff (Jill) will start a list to include in the next packet. 	Committee	Pending
10/16/24	Review language for draft legislative changes to RCW 18.43 review the language and discuss at the December meeting.	Committee	On Agenda
10/16/24	Digital signatures and the future of the verification system will be added to the December meeting discussion topics. PC members will research the level of concern and have the facts ready for discussion at that meeting.	Committee	On Agenda

Survey Committee (SC)

Date Assigned	Action Item	Assigned To	Status
10/16/24	Discuss PDH carryover: Some states allow, and some do not. Include considerations of calendar year vs. renewal year, and the intent of the PDH requirement	Committee	On Agenda
10/16/24	Report out about new PLS Exam progress	Board Staff & Ms. Horton	On Agenda
10/16/24	LSAW Conference presentation(s): Discuss idea and topics	Committee	On Agenda
10/17/24	SC to review decoupling the PLS exams	Committee	In Progress

On-Site Committee

Date Assigned	Action Item	Assigned To	Status

Structural Committee (SEC)

Date Assigned	Action Item	Assigned To	Status
08/01/24	Staff to send NCEES exam results to SE committee	Ms. Cramer	On Agenda
10/17/24	SEC to review decoupling the SE exams	Committee	In Progress

Board Staff

Date Assigned	Action Item	Assigned To	Status
04/25/24	Accessibility review of all business lines	Board Staff	In Progress
10/17/24	Work on and submit a nomination for Mr. Blaisdell for the NCEES National Service award.	Mr. Wengler, Mr. Fuller & Ms. Wherrett	In Progress

AGO

Date Assigned	Action Item	Assigned To	Status
08/08/24	Ms. Lagerberg to review recommendations from PC about title use and adding 'Professional' in front of Engineer and Land Surveyor as defined in chapter 18.43	Ms. Lagerberg	Pending

UK MRA Task Force

Date Assigned	Action Item	Assigned To	Status
7/25/24	Review the IEA requirements	Ms. Lund	Pending
7/25/24	Develop a policy	Board Staff	Pending

Communication Task Force (CTF)

Date Assigned	Action Item	Assigned To	Status
-	-	-	-

Special Board Meeting

Tab 8

Adjourn Meeting