



Exam Qualifications Committee Report

January 29, 2025 | 2:30 p.m.

Virtually via Microsoft Teams
In person at the Board's Offices.

Committee: Marjorie Lund, PE, SE, Board Chair
Maureen Jackson, PE
Matthew Rasmussen, PE, PLS

Support staff: Ken Fuller, PE, Director
Kristina Horton, PLS, Deputy Director
Vonna Cramer, Licensing Lead
Shanan Gillespie, Regulatory Board Manager
Elizabeth Lagerberg, AAG

Discussion topics

Decoupling Language

- **RCW Updates**
 - **Action Item:** Staff will collaborate with the AAG to determine and draft updated language. Sections 18.43.040 and 18.43.060 are to be rewritten for a full clean up if needed.
 - **This is to be completed by September 2025.** The committee should plan to review proposed language in the June Board meeting to stay on track for the September deadline.
- **WAC Updates**
 - WAC language will be reviewed and updated after the RCW language has been finalized.
 - Updates can be drafted but will not proceed beyond CR101 until after legislative approval.

Action Items:

The committee discussed the application process following the approval of decoupling and requested the board to acknowledge the following:

- **Examination Process:**
 - EIT, LSIT, PE, PLS, and SE applicants will apply directly to NCEES to take the required examinations. Licensing applications will not be accepted by BRPELS until the exam(s) have been passed.
 - Exceptions to this will be considered on a case by case basis.
 - The committee will determine the necessary attestations for examination eligibility to be provided to NCEES.
- **Applicant Guidance & Website Updates:**

- Staff will update the website and FAQ pages to outline licensure requirements so applicants can review them before taking their exam if there are questions. We will state that the applicant can call or email the board if needed to review special circumstances.
- Information will clarify that applicants can submit an NCEES record or board-approved documentation to demonstrate qualifications.
- **Regulatory Updates:**
 - RCW and WAC language will be updated to reflect specific licensure requirements. EL suggests we describe the changes as “antiquated regulations that need updating”.