



Executive Committee Meeting February 12, 2025 | 10:45 a.m.

Virtually via Microsoft Teams & In person:

Radisson Hotel
Orcas Room
18118 International Blvd
Seattle, WA, 9818

Committee: Marjorie Lund, PE, SE, Board Chair
Doug Hendrickson, PE, Vice Chair

Excused: Dave Peden, PE, SE, Past Board Chair

Support staff: Shanan Gillespie, Regulatory Program Manager
Ken Fuller, PE, Director
Kristina Horton, PLS, Deputy Director
Ian Shelley, Senior Financial Consultant
Elizabeth Lagerberg, AAG
Mackenzie Wherrett, Executive Assistant
Vonna Cramer, Licensing Lead
Bryce Dickison, Administrative Assistant
Greg Schieferstein, Communication & Outreach Manager
Jill Short, Investigation & Compliance Manager
Randy Garcia, Investigation & Compliance Manager

Guests: Mike Harney, PE

Discussion topics

- **Financial Report**
Ian discussed the December financial memo that was included in the packet. The memo showed revenue of \$169k, and the expenses for December were \$190k. The Board's fund balance at the end of December was \$1.73 million, an increase from BI25 beginning balance of \$1.54 million.

He also told the committee that Former Governor Inslee's proposed budget for biennium 25-27 indicates potential expense increases of \$377k for general wage increase and central service cost increases. These changes would bring expenses from approximately \$4.15 million to approximately \$4.5 million. Projected expenses may change as new budget versions are developed by the legislature and Governor's office.
- **CR103 & Concise Explanatory Statement – WAC 196-09-152 (New Section)**
The committee reviewed the draft Concise Explanatory Statement and the proposed language amendments (based upon comments received) and is recommending that the Board approve the filing of the CR103, the Concise Explanatory Statement and the

amended language.

- CR103 & Concise Explanatory Statement – WAC 196-26A & WAC 196-30 (language amendments only)
The committee reviewed the draft Concise Explanatory Statement and proposed language and is recommending that the Board approve the filing of the CR103, proposed language and Concise Explanatory Statement.
- Communication Task Force Report
Greg discussed the Communication Task Force Report that was contained in the packet. Discussion regarding the task force was held, including committee workload and task assessment of strategic vs tactical actions. Marjorie stated that the task force appears to have lost momentum and she believes that turning it over to the Executive Committee will not help revive momentum.

ACTION ITEM: Greg to provide a strategic review of events that happened over the past year, including cost projections, target audiences, what went well, and what could we do better. Due date: Next committee meeting (April 2025)

- Legislative Update
A legislative update report showing the legislative bills BRPELS is tracking was provided in the packet. Marjorie expressed concern about SB 5729 which is similar to a bill that was proposed during the 2022 legislative session regarding the construction of affordable housing by streamlining the permitting process. Ms. Lund stated that she believes that by taking away permit review there is a reduction in public safety. The committee also discussed the language regarding E&O insurance.

The committee is recommending that the agency provide an opposing position to the bill emphasize the public safety issue.

- Strategic Planning Items Discussion
The committee determined that the strategic planning items will be looked at during the next meeting to remove some of the items from the list.

Strategic Planning Items

- Remain engaged and informed on deregulation.
- Emphasis on outreach and education.
- Measure performance & gain stakeholder feedback that's relevant and useful for improving our agency.
- Measure the licensing system software functionality from stakeholders.
- Early engagement with professional organizations in rulemaking.

Previous Action Items (no discussion)

- Staff to work on a license review/report out document regarding all three of the professions the Board regulates and provide it to the Board at a future meeting. *Will be provided at future meeting when complete. No updates for this meeting.*