



Special Board Meeting

February 13, 2025

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Meeting number: 2555 493 4749

Special Board Meeting

Tab 1

Call to Order

1.1. Roll Call

1.1.1. Introduction of New Staff

1.2. Order of Agenda



Special Board Meeting Agenda

DATE & TIME: February 13, 2025 8:00 am

LOCATION: Radisson Hotel Orcas Room 18118 International Blvd Seattle, WA, 98188 and Or

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US Toll

ATTENTION: All meetings are open to the public except when business calls for a Closed Session. During Closed Session all guests will be excused. Start times are subject to change by the Board or Committee Chair.

OPEN SESSION

1. Call to Order

- 1.1. Roll Call
 - 1.1.1. Introduction of New Staff
- 1.2. Order of Agenda

EXECUTIVE SESSION: The chair will announce the purpose and estimated duration for the Executive Session. No formal actions will be taken during the Executive Session. Once the Executive Session concludes, the Board will take a break to announce and invite visitors to the Open Session.

OPEN SESSION RECONVENES: Approximately 9:45

2. Call to Order Continued

- 2.1. Approval of December 12, 2024 Meeting Minutes
- 2.2. Public Comment Opportunity

3. Disciplinary Action

- 3.1. Case Deliberation
- 3.2. Consideration of Board Order No. 2024-09-2412-00LSV, et al.
- 3.3. Disciplinary Report

4. Committee Reports

- 4.1. Exam Qualifications Committee
- 4.2. Structural Committee
- 4.3. Survey Committee
- 4.4. Executive Committee
- 4.5. Practice Committee
- 4.6. NCEES Western Zone

BREAK APPROXIMATELY 12:00 PM – 12:30 PM

5. New Business

- 5.1. Possible Changes to Work Experience Verification Forms *(EQC)*
- 5.2. RCW 18.43 changes – adding ‘professional’ before engineer and land surveyor *(PC)*
- 5.3. Attestation concerning applicant knowledge of Washington Building Codes and Standards *(SE)*
- 5.4. CR103 and Concise Explanatory Statement for WAC 196-09-152 (New Section) *(EC)*
- 5.5. CR103 and Concise Explanatory Statement for WAC 196-26A & WAC 196-30 (language amendments only) *(EC)*
- 5.6. Accountability Audit Feedback

6. Director’s Report

- 6.1. Financial Report
- 6.2. Agency Operations
- 6.3. Other Items

7. Other Business

- 7.1. Additional Public Comment
- 7.2. Upcoming Outreach and Events
- 7.3. Board/Staff Affiliate Involvement
- 7.4. Action Items from This Meeting
- 7.5. Agenda Items for Next Meeting

8. Adjourn Meeting

Open session reconvenes at approximately 9:45 am

Special Board Meeting

Tab 2

Call to Order Continued

- 2.1. Approval of December 12, 2024 Meeting Minutes
- 2.2. Public Comment Opportunity



STATE OF WASHINGTON
**BOARD OF REGISTRATION FOR
PROFESSIONAL ENGINEERS AND LAND
SURVEYORS**
P.O. Box 9025, Olympia, WA 98507-9025
360.664.1575
brpels.wa.gov

SPECIAL BOARD MEETING MINUTES

DATE: December 12, 2024
TIME: 8:00 a.m.
LOCATION: BRPELS Office
605 11th Ave SE, STE 207
Olympia, WA 98501

ATTENDANCE:

Board Members

Marjorie Lund, PE, SE, Chair
Doug Hendrickson, PE, Vice Chair
Aaron Blaisdell, PLS, (via Webex)
Dave Peden, PE, SE
Mike Harney, PE
Maureen Jackson, PE
Matt Rasmussen, PE, PLS

Guest(s)

James Wengler, PLS, CFedS
Matt Edge, PE

Staff Members

Kristina Horton, PLS, Deputy Director
Mackenzie Wherrett, Executive Assistant
Greg Schieferstein, Communication Manager
Shanan Gillespie, Regulatory Program
Vonna Cramer, Licensing Lead (via WebEx)
Randy Garcia, Investigations & Compliance
Bryce Dickison, Administrative Assistant
Elizabeth Lagerberg, Advising AAG (via WebEx)
Ian Shelley, DES, Sr Financial Advisor (via WebEx)

1. Call to Order at 8:00 am

1.1. Roll Call

Ms. Lund took roll call.

1.1.1. Introduction of New Board Member, Pro-Tem, and Agency Staff.

Mr. Rasmussen introduced himself and summarized his background in engineering and land surveying. Mr. Wengler will continue involvement with the Board as a Pro-Tem. Mr. Garcia introduced himself as the new Investigations and Compliance Manager to replace Ms. Short upon retirement.

1.2. Order of Agenda

A motion was made by Mr. Hendrickson, and seconded by Ms. Jackson, to accept the agenda as written. Motion approved.

Executive Session

Ms. Lund, Board Chair, announced that the Board would go into closed session to consult with the board attorney to discuss matters related to enforcement, and cases in current litigation. It was estimated the Executive Session would last from 8:06 a.m. until 8:30 a.m.

Open Session Reconvened – 8:30a.m.

2. Call to Order Continued

- 2.1. Approval of November 18, 2024 Meeting Minutes
A motion was made by Ms. Jackson, seconded by Mr. Hendrickson, to accept the November 18, 2024, Meeting Minutes as written. Motion carried.
- 2.2. Public Comment Opportunity
No public comment

3. Disciplinary Action

- 3.1. Case Deliberation
No case deliberation
- 3.2. Disciplinary Report
Mr. Garcia provided a summary of the Disciplinary Report that was included in the [board packet](#).

4. Committee Reports

- 4.1. On-Site Wastewater Committee (*OSW*)
The board received the committee's report as delivered by Mr. Harney.
 - [11/25/2024 OSW Report](#)
- 4.2. Structural Committee (*SE*)
The board received the committee's report as delivered by Mr. Peden.
 - [12/06/2024 SE Report](#)
- 4.3. Survey Committee (*SC*)
The board received the committee's report as delivered by Mr. Blaisdell.
 - [12/11/2024 SC Report](#)
- 4.4. Exam Qualifications Committee (*EQC*)
The board received the committee's report as delivered by Mr. Harney.
 - [12/11/2024 EQC Report](#)
- 4.5. Practice Committee (*PC*)
The board received the committee's report as delivered by Mr. Hendrickson.
 - [12/11/2024 PC Report](#)
- 4.6. Executive Committee (*EC*)
The board received the committee's report as delivered by Ms. Lund.
 - [12/11/2024 EC Report](#)

5. New Business

- 5.1. Decoupling Discussion

Mr. Peden motioned, seconded by Mr. Rasmussen for the board to request EQC look at language in RCW and WAC for necessary changes to proceed with decoupling exams for PE, PLS, and SE. Mr. Hendrickson, Mr. Harney, Mr. Rasmussen, Mr. Peden and Ms. Jackson in favor. Mr. Blaisdell opposed. Motion approved.

Discussion:

The board discussed what decoupling means and reiterated it means an applicant may go straight to NCEES to take an exam without meeting the state's experience requirement first.

Ms. Lagerberg stated conflicts between the Board's laws and rules and decoupling, such as the requirement in RCW 18.43 to show 8 years of experience prior to taking the exam. Ms. Cramer explained the Board considers applicants for an initial license who've taken exams in other jurisdictions. Ms. Lagerberg recommended rulemaking changes as soon as possible to avoid any conflicts with RCW and WAC.

Mr. Blaisdell added that the Survey Committee hadn't decided to decouple the PLS exam. Mr. Harney asked for clarification of the Board's expectations for EQC's review of PLS and SE. The committee will look at PLS examinees sitting for the exam in other jurisdictions and then applying for a license in Washington; language changes to PE and PLS exam requirements are consistent, and that recommendations from EQC will go directly to the board for approval. Ms. Lund concluded, if the committee is confused about intent to please reach out to her.

- 5.2. Approval of CR103 and Concise Explanatory Statement for WAC 196 (pronoun usage) *(from EC)*
Ms. Lund presented comments received from the public. The board agreed there were no comments preventing moving forward with changes. A motion was made by Mr. Hendrickson, second by Mr. Rasmussen, to approve the CR103 and Concise Explanatory Statement for WAC 196. Motion carried.

Discussion:

Ms. Lagerberg asked if the board addressed all comments received. Ms. Gillespie stated that the agency has addressed all comments received. A full markup wasn't included in the board packet. The motion covered what was discussed during this meeting.

- 5.3. Attestation for PE & SE applications concerning applicants' knowledge of the Washington building codes *(from SE)*
Ms. Lund clarified the agenda item included Washington building codes and standards, as bridge designers use standards not codes. The Structural Committee had no recommendation but requested directions from the board. No direction or action provided.
- 5.4. NCEES Funded and Board Funded Delegates for 2025 NCEES Western Zone Meeting
Ms. Lund, Board Chair, directed staff to name Mr. Hendrickson and Ms. Lund as funded delegates for the 2025 NCEES Western Zone Meeting. Mr. Harney will attend with funding from his company. Mr. Blaisdell and Mr. Peden will attend as Western Zone officers. Ms. Jackson will consider attendance as a funded delegate. Ms. Jackson to work with Ms. Wherrett after the meeting for a deadline to decide.
- 5.5. Nomination for NCEES Western Zone Secretary *(from EC)*
A motion was made by Mr. Hendrickson, seconded by Mr. Harney, to nominate Mr. Peden as the NCEES Western Zone Secretary. Motion approved. Mr. Blaisdell abstained.

- 5.6. Adjust 2025 Board Meeting Locations: June to Spokane & August to Virtual/Olympia
Ms. Lund, as board chair, directed staff to move the April meeting to Tri-Cities and the August meeting virtual with a physical location in Olympia. Due to travel and full schedules, the August meeting will focus on NCEES annual meeting motions and necessary items. Ms. Jackson recommended June or October for board training.

6. Director's Report

6.1. Financial Report

Ms. Lund presented, and Mr. Shelley detailed, the agency Financial Report. The report was presented to EC and in the [board packet](#). Mr. Shelley was available for questions.

Discussion:

Ms. Lund mentioned the Washington State Governor's financial report and the fee increases effective January 1, 2025. Ms. Horton discussed Washington State's freeze related to staffing, traveling, and purchases.

Agency Operations

Ms. Horton gave an overview of recent agency operations such as the ongoing Accountability Audit with the State Auditor's Office which is anticipated to conclude the end of January. She updated the Board about Mr. Garcia taking on cases and the status of the new Management Analyst 4 position. Interviews will be held during the second full week of January.

As Licensing Lead, Ms. Cramer annually sends reports to NCEES detailing the quantity of licenses issued. Ms. Horton confirmed this had been completed for 2024.

Ms. Horton and Mr. Fuller focused on development of a positive work culture by organizing accountability buddies to support the agency's team agreement.

Additionally, Ms. Horton presented a change in the size of PE/PLS wall certificates and the possibility of purchasing a printer specifically for them.

6.2. Other Items

Ms. Lund reminded the board that Ms. Cramer has produced licensing program reports and can clarify information if needed.

7. Other Business

7.1. Additional Public Comment

Mr. Edge introduced himself as a Professional Engineer with CRW Engineering Group, based out of Anchorage, AK. CRW Engineering Group opened a branch office in Olympia.

7.2. Upcoming Outreach and Events

Mr. Schieferstein covered the [Communication and Outreach Report](#) from the Executive Committee.

- January 23-25, 2025 - WOSSA Septic Con in Tacoma
- January 30-February 2, 2025 - Home and Garden Show in Tacoma
- February 26-27, 2025 – LSAW conference at Tulalip Resort
- March 6-8 WITEA Spring Conference in Wenatchee

7.3. Board/Staff Affiliate Involvement

Ms. Lund attended the NCEES PE Structural Exam Professional Activities and Knowledge Study (PAK) in Greenville, SC regarding the 7-year renewal of the exam specification. Also, she mentioned that NCEES has not released the October Structural exam results. Ms. Lund was asked to chair the NCEES Western Zone Mobility Committee.

7.4. Action Items from This Meeting

- EQC to move forward with necessary changes to RCW and WAC to decouple experience from examination for PE, PLS, and SE exams.
- Board Staff to move forward with the Concise Explanatory Statement and CR103 for WAC 196 (pronoun usage).
- Ms. Wherrett to send NCEES names of funded delegates to the 2025 NCEES Western Zone meeting.
- Ms. Wherrett to adjust Board Meeting dates: April to Tri-Cities and August to Virtual
- Board staff work with Ms. Lund to submit nomination for Mr. Peden as the NCEES Western Zone Secretary

7.5. Agenda Items for Next Meeting

- Reminder of Director Evaluation in closed session
- Possible Changes to Work Experience Verification Forms (EQC)
- RCW 18.43 changes – adding 'professional' before engineer and land surveyor (PC)
- Attestation concerning applicant knowledge of Washington Building Codes and Standards (EQC)
- Accountability Audit Feedback

8. Adjourn Meeting

A motion was made by Ms. Jackson, seconded by Mr. Harney, to adjourn the meeting at 1:48 p.m. Motion approved. Meeting adjourned.

Next Meeting: February 13, 2025 – Special Board Meeting – Radisson Hotel - SeaTac, WA & WebEx

Respectfully submitted,

Ken Fuller, PE, Director

Special Board Meeting

Tab 3

Disciplinary Action

- 3.1. Case Deliberation
- 3.2. Consideration of Board Order No. 2024-09-2412-00LSV, et al.
- 3.3. Disciplinary Report

I, _____, certify that I caused a copy of this document to be placed in the U.S. Mail on the date above my signature, postage prepaid to:

I certify under penalty of perjury, under the laws of the State of Washington, that the foregoing is true and correct.

Dated: _____ at _____, WA.

Signature: _____

**STATE OF WASHINGTON
BOARD OF REGISTRATION FOR PROFESSIONAL
ENGINEERS AND LAND SURVEYORS**

IN THE MATTER OF THE LICENSE TO
PRACTICE AS A PROFESSIONAL LAND
SURVEYOR OF:

JARED W. RIIPINEN, PLS,
LICENSE NO. 44643

RESPONDENT.

Nos. 2024-09-2412-00LSV
2024-04-0720-00LSV
2024-05-1121-00LSV
2023-04-0553-00LSV
2024-02-0420-00LSV

[PROPOSED] FINDINGS OF FACT,
CONCLUSIONS OF LAW, AND
DEFAULT ORDER

This matter has come before the Board of Registration for Professional Engineers and Land Surveyors (Board) upon the motion of DANITZA M. CASSELMAN, Assistant Attorney General, for entry of a default order. The entire record of this proceeding was presented to the Board for review. The Board having reviewed and considered the record and the Declaration of Jill Short, and being in all matters fully advised, makes the following:

I. FINDINGS OF FACT

1.1 Pursuant to Chapter 18.235 RCW Uniform Regulation of Business Professions, a Statement of Charges was issued by the Board alleging that Jared Riipinen, Respondent, violated provisions of RCW 58.09.030; RCW 58.09.040(1); RCW 58.09.060(1)(a),(b); RCW 18.43.105(5), (10); RCW 18.235.130(4); WAC 196-16-110; WAC 196-23-020(1); WAC 196-23-070(1)(d); WAC 196-27A-020(1)(a),(b),(d),(f)(i),(2)(a),(b),(d),(g); WAC 196-27A-030(5),(6); WAC 332-130-020(11); WAC 332-130-030(2),(3)(a),(4); and WAC 332-130-050(1)(a)(iii), (1)(B)(f)(iii),(iv),(v),(vi).

1.2 The Statement of Charges, Answer, and Notice of Legal Rights was mailed to Respondent on November 20, 2024.

[PROPOSED] FINDINGS OF FACT,
CONCLUSIONS OF LAW, AND DEFAULT
ORDER

1.3 The documents described in paragraph 1.2 notified Respondent of the right to request a hearing to contest the entry of a final order within twenty (20) days following service of the Statement of Charges, and that if the Respondent did not timely request a hearing or failed to attend or participate in a hearing or other stage of the proceeding the Respondent would be held in default.

1.4 The Respondent did not file an answer or request a hearing within twenty (20) days of service of the Statement of Charges and thereby loses his right to an adjudicative proceeding before the Board.

1.5 The Statement of Charges contained facts to support multiple charges of unprofessional conduct; improper supervision; failure to meet professional development hours requirements; improper use of seal/stamp; improper placement of signature on a document; failure to comply with provisions of the Survey Recording Act; failure to respond to client inquires in a manner expected from a prudent practitioner; failure to comply with Intelligent Interpretation standards on surveys; and other survey-related deficiencies and violations.

From the foregoing Findings of Fact, the Board makes the following:

II. CONCLUSIONS OF LAW

2.1 The Respondent was duly served with a copy of the Statement of Charges which contained a short and plain statement of the matters asserted. The Respondent was also duly served with a copy of the Answer and Notice of Legal Rights which notified Respondent of the right to request a hearing in accordance with RCW 34.05.413(3).

2.2 The Respondent is in default pursuant to RCW 34.05.440(1).

2.3 The Respondent's conduct described in Finding of Fact 1.4 constitutes violations of RCW 58.09.030; RCW 58.09.040(1); RCW 58.09.060(1)(a),(b); RCW 18.43.105(5), (10); RCW 18.235.130(4); WAC 196-16-110; WAC 196-23-020(1); WAC 196-23-070(1)(d); WAC

196-27A-020(1)(a),(b),(d),(f)(i),(2)(a),(b),(d),(g); WAC 196-27A-030(5),(6); WAC 332-130-020(11); WAC 332-130-030(2),(3)(a),(4); and WAC 332-130-050(1)(a)(iii), (1)(B)(f)(iii),(iv),(v),(vi). These violations constitute grounds for sanctions under RCW 18.235.110.

2.4 The failure of the Respondent to answer or request a hearing constitutes a default, resulting in the loss of the Respondent's right to a hearing. The Board is legally entitled to proceed to resolve this matter without further notice to, or hearing for the benefit of the Respondent, except that a copy of this order shall be served upon the Respondent pursuant to RCW 34.05.440.

Based on the foregoing Findings of Fact and Conclusions of Law, the Board enters the following:

III. DEFAULT ORDER

IT IS HEREBY ORDERED in accordance with RCW 18.235.050 that:

3.1 **Suspension.** Upon the effective date of this DEFAULT ORDER Respondent's license to practice is suspended for ten years.

3.1.1 During the ten-year suspension, Respondent will not own or operate a land surveying, engineering, or on-site septic system design business.

3.1.2 During the ten-year suspension, Respondent will not advertise or offer to provide land surveying services.

3.1.3 Following the ten-year suspension, should the Respondent desire to reinstate his license, he will reapply for reinstatement and take and pass the Law and Ethics Exam.

3.2 **Costs.** The Respondent shall be responsible for all costs, expenses, fees and/or tax consequences incurred by the Respondent in complying with this DEFAULT ORDER.

3.3 **Reconsideration.** Pursuant to RCW 34.05.470, you have ten (10) days from the mailing of this order to file a petition for reconsideration stating the specific grounds on which relief

is requested. No matter will be reconsidered unless it clearly appears from the petition for [PROPOSED] FINDINGS OF FACT,

reconsideration that (a) there is material clerical error in the Order or (b) there is specific material error of fact or law. A petition for reconsideration, together with any argument in support thereof, should be filed by mailing or delivering it directly to:

BRPELS
P.O. Box 9025
Olympia, WA 98507-9025

A copy of the reconsideration shall be sent to all other parties of record and their representatives. Filing means actual receipt of the document at the Director's office. RCW 34.05.010(6). A copy shall also be sent to:

Washington State Office of the Attorney General
P.O. Box 40110
Olympia, WA 98504-0110

A timely petition for reconsideration is deemed to be denied if, within twenty (20) days from the date the petition is filed, the agency does not (a) dispose of the petition, or (b) serve the parties with a written notice specifying the date by which it will act on the petition. An Order denying reconsideration is not subject to judicial review. RCW 34.05.470(5). The filing of a petition for reconsideration is not a prerequisite for filing a petition for judicial review.

3.4 **Stay of Effectiveness.** The filing of a petition for reconsideration does not stay the effectiveness of this Order. The Board will not consider a petition to stay the effectiveness of this Order. Any such request should be made in connection with a petition for judicial review under chapter 34.05 RCW.

3.5 **Judicial Review.** Proceedings for Judicial Review may be instituted by filing a petition in Superior Court according to the procedures specified in Chapter 34.05 RCW, Part V, Judicial Review and Civil Enforcement. The petition for judicial review of this Order shall be filed with the appropriate court and served on the Board, the Office of the Attorney General, and all parties

within thirty (30) days after service of the DEFAULT ORDER, as provided in RCW 34.05.542.

3.6 **Effective.** This DEFAULT ORDER takes effect immediately upon being signed by the Board pursuant to RCW 34.05.473.

3.7 **Service.** This DEFAULT ORDER was served on you the day it was deposited in the United States mail pursuant to RCW 34.05.010(19). The Board will mail a signed copy of this DEFAULT ORDER to Respondent.

Dated this 13th day of February 2025.

State of Washington Board of Registration for
Professional Engineers and Land Surveyors

Marjorie Lund, PE, SE, Board Chair
Presiding Officer

Presented by:

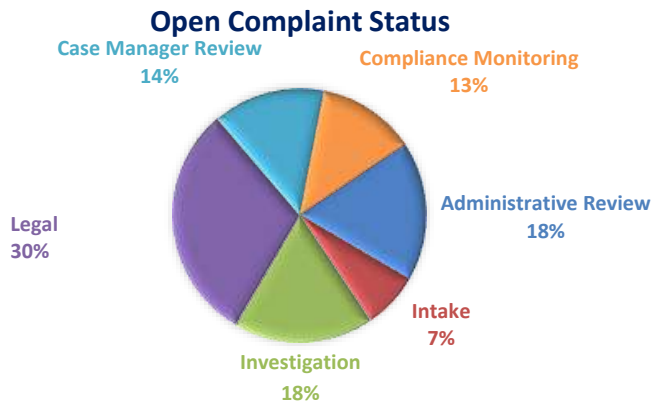


DANITZA CASSELMAN, WSBA #49826
Assistant Attorney General

Board of Registration for Professional Engineers Land Surveyors Disciplinary Report - February 2025

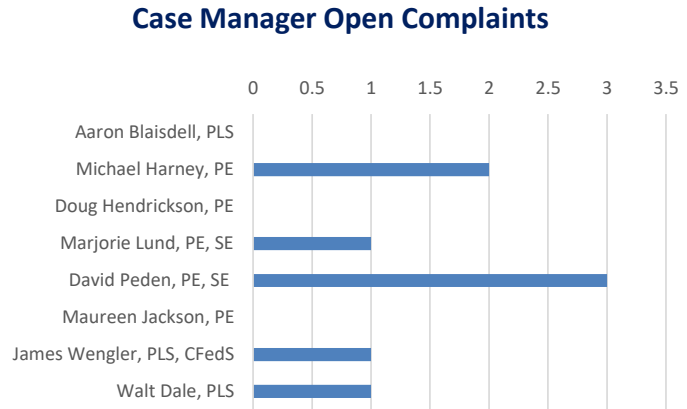
Open Case Status

Status	Program Type			Total
	Engineers	Land Surveyors	OSW	
Administrative Review	3	7	0	10
Intake	0	4	0	4
Investigation	4	6	0	10
Legal	2	15	0	17
Case Manager Review	4	2	2	8
Compliance Monitoring	3	4	0	7
Total	16	38	2	56



Case Manager Review

Case Manager	Program Type		Total
	Engineers	Land Surveyors	
Aaron Blaisdell, PLS	0	0	0
Michael Harney, PE	2	0	2
Doug Hendrickson, PE	0	0	0
Marjorie Lund, PE, SE	1	0	1
David Peden, PE, SE	3	0	3
Maureen Jackson, PE	0	0	0
James Wengler, PLS, CFedS	0	1	1
Walt Dale, PLS	0	1	1
Total	6	2	8



Administrative Review

Board Staff	Engineers	Land Surveyors	OSW	Total
Ken Fuller, PE	3	0	0	3
Kristina Horton, PLS	0	7	0	7
Total	3	7	0	10

Special Board Meeting

Tab 4

Committee Reports

- 4.1. Exam Qualifications Committee
- 4.2. Structural Committee
- 4.3. Survey Committee
- 4.4. Executive Committee
- 4.5. Practice Committee
- 4.6. NCEES Western Zone

BREAK APPROXIMATELY 12:00 PM – 12:30 PM

Special Board Meeting

Tab 5

New Business

- 5.1. Possible Changes to Work Experience Verification Forms (*EQC*)
- 5.2. RCW 18.43 Changes – Adding ‘Professional’ Before Engineer and Land Surveyor (*PC*)
- 5.3. Attestation Concerning Applicant Knowledge of Washington Building Codes and Standards (*EQC*)
- 5.4. CR103 and Concise Explanatory Statement for WAC 196-09-152 (New Section) (*EC*)
- 5.5. CR103 and Concise Explanatory Statement for WAC 196-26A & WAC 196-30 (language amendments only) (*EC*)
- 5.6. Accountability Audit Feedback

Special Board Meeting

Tab 6

Director's Report

- 6.1 Financial Report
- 6.2 Agency Operations
- 6.3 Other Items



STATE OF WASHINGTON
DEPARTMENT OF ENTERPRISE SERVICES

1500 Jefferson Street SE, Olympia, WA 98501

January 22, 2025

TO: Ken Fuller, Executive Director
Kristina Horton, Deputy Director
Mackenzie Wherrett, Executive Assistant
Board of Registration for Professional Engineers and Land Surveyors

FROM: Ian Shelley, Senior Financial Consultant – DES Small Agency Financial Services

SUBJECT: December 2024 FINANCIAL REPORT

December highlights

- \$169k revenues
- \$190k expenses
- Fund 024 balance: \$1.73 million – a decrease of \$22,000 from November.

Biennium to date highlights

- Revenues:
 - \$3.11 million from July 2023 to December 2024
- Expenses:
 - \$2.93 million in expense from July 2023 to Dec 2024. This is a \$567k underspend against allotments year to date. Underspend largely composed of:
 - Salaries/benefits: \$36k less than planned BTD
 - CA Dainis/Vorsite: \$27k less than planned BTD
 - EM Attorney General: \$62k less than planned BTD
 - ER Other contracts: \$127k less than planned BTD
 - EY Software: \$146k less than planned BTD
- Fund balance:
 - Current balance is \$1.73 million, an increase from BI25 beginning balance of \$1.54 million.

Projected BI25 end highlights

- Revenue projected to reach \$4.24 million by June 2025. BI23 ended at \$4.32 million.
- Expenses projected to reach \$4.14 million.
- Fund 024 balance projected at \$1.65 million. This is an increase from the BI25 starting balance of \$1.54 million.



STATE OF WASHINGTON
DEPARTMENT OF ENTERPRISE SERVICES

1500 Jefferson Street SE, Olympia, WA 98501

Changes from last month

- No major changes to projections.

Biennium 25-27 Considerations (July 2025 – June 2027)

Revenues

- With the renewal fee increase in place as of January 1, 2025, biennium 25-27 revenue estimates approximately \$4.53 million in revenue.

Expenses

- Former Governor Inslee's proposed budget for biennium 25-27 indicates potential expense increases of \$377k for general wage increase and central service cost increases. These changes would bring expenses from approximately \$4.15 million to approximately \$4.5 million.
- Projected expenses may change as new budget versions are developed by the legislature and Governor's office.

Through FM		18		Board of Registration for Professional Engineers and Land Surveyors										Projected		Projected	
Biennium 23-25														Projected		Projected	
Actual														Projected		Projected	
Expenses through FM18 Dec-2024														Projected		Projected	
Revenue Category	Revenue Allocations	Revenues through FM18 Dec-2024	FM 19 Jan-2025	FM 20 Feb-2025	FM 21 Mar-2025	FM 22 Apr-2025	FM 23 May-2025	FM 24 Jun-2025	Revenue Total	Variance	Revenue Total	Variance	Revenue Total	Variance	Revenue Total	Variance	
Total Revenue	4,300,800	3,115,814	188,317	188,317	188,317	188,317	188,317	188,317	4,245,717	(55,083)	4,245,717	(55,083)	4,245,717	(55,083)	4,245,717	(55,083)	
Expenses Category																	
Biennium 23-25 Actual																	
Expenses through FM18 Dec-2024																	
Salaries and Wages	1,745,616	1,277,403	81,369	88,016	88,298	88,298	88,298	88,298	1,799,980	(54,364)	1,799,980	(54,364)	1,799,980	(54,364)	1,799,980	(54,364)	
Employee Benefits	584,008	421,963	26,774	29,145	29,192	29,192	29,192	29,192	594,650	(10,642)	594,650	(10,642)	594,650	(10,642)	594,650	(10,642)	
Professional Service Contracts	72,000	26,678	1,482	1,482	1,482	1,482	1,482	1,482	35,570	36,430	35,570	36,430	35,570	36,430	35,570	36,430	
Goods and Other Services	2,092,776	1,108,848	104,112	75,038	74,571	78,793	71,571	69,904	1,582,838	509,938	1,582,838	509,938	1,582,838	509,938	1,582,838	509,938	
Travel	129,000	80,544	4,475	4,475	4,475	4,475	4,475	4,475	107,392	22,208	107,392	22,208	107,392	22,208	107,392	22,208	
Capital Outlays	60,000	8,273	460	460	460	460	460	460	11,030	48,970	11,030	48,970	11,030	48,970	11,030	48,970	
Grants, Benefits & Client Services	0	5,900	0	0	0	0	0	0	5,900	(5,900)	5,900	(5,900)	5,900	(5,900)	5,900	(5,900)	
Sum:	4,684,000	2,929,607	218,671	198,615	198,477	202,699	195,477	193,810	4,137,359	546,641	4,137,359	546,641	4,137,359	546,641	4,137,359	546,641	
Operating Transfers																	
Biennium 23-25 Actual																	
Operating Transfers through FM18 Dec-2024																	
Operating Transfers In	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Total Net Operating Transfers	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Fund Balance Projection																	
Biennium 23-25 Actual																	
Rev - Exp through FM18 Dec-2024																	
Net Income (Loss)	(883,200)	186,207	(30,354)	(10,298)	(10,160)	(14,382)	(7,160)	(5,493)	108,358	491,558	108,358	491,558	108,358	491,558	108,358	491,558	
BI 23-25 Beginning Balance	1,540,273	1,157,073	1,726,480	1,696,126	1,685,828	1,675,667	1,661,285	1,654,125	1,648,631	1,648,631	1,648,631	1,648,631	1,648,631	1,648,631	1,648,631	1,648,631	
Ending Fund Balance (projected)																	
Expenses Detail Category																	
Biennium 23-25 Actual																	
Expenses through FM18 Dec-2024																	
Salaries and Wages	1,745,616	1,277,403	81,369	88,016	88,298	88,298	88,298	88,298	1,799,980	(54,364)	1,799,980	(54,364)	1,799,980	(54,364)	1,799,980	(54,364)	
A Salaries and Wages	24,000	0	0	0	0	0	0	0	24,000	0	24,000	0	24,000	0	24,000	0	
AA State Classified	1,371,000	1,027,419	65,840	72,487	72,769	72,769	72,769	72,769	1,456,822	(85,823)	1,456,822	(85,823)	1,456,822	(85,823)	1,456,822	(85,823)	
AC State Exempt	288,000	196,000	10,833	10,833	10,833	10,833	10,833	10,833	260,998	27,003	260,998	27,003	260,998	27,003	260,998	27,003	
AE State Special	14,616	12,625	696	696	696	696	696	696	16,801	(2,185)	16,801	(2,185)	16,801	(2,185)	16,801	(2,185)	
AS Sick Leave Buy Out	12,000	0	2,000	2,000	2,000	2,000	2,000	2,000	12,000	0	12,000	0	12,000	0	12,000	0	
AT Terminal Leave	12,000	0	2,000	2,000	2,000	2,000	2,000	2,000	12,000	0	12,000	0	12,000	0	12,000	0	
AU Overtime and Call-Back	24,000	41,359	0	0	0	0	0	0	41,359	(17,359)	41,359	(17,359)	41,359	(17,359)	41,359	(17,359)	
Employee Benefits	584,008	421,963	26,774	29,145	29,192	29,192	29,192	29,192	594,650	(10,642)	594,650	(10,642)	594,650	(10,642)	594,650	(10,642)	
BA Old Age and Survivors Insurance	99,525	75,966	4,754	5,166	5,183	5,183	5,183	5,183	106,618	(7,093)	106,618	(7,093)	106,618	(7,093)	106,618	(7,093)	
BB Retirement and Pensions	165,070	117,974	7,278	7,903	7,929	7,929	7,929	7,929	164,871	389	164,871	389	164,871	389	164,871	389	
BC Medical Aid & Industrial Insurance	15,616	5,556	367	400	400	400	400	400	7,863	7,853	7,863	7,853	7,863	7,853	7,863	7,853	
BD Health, Life & Disability Insurance	280,320	201,340	13,101	14,292	14,292	14,292	14,292	14,292	285,901	(5,581)	285,901	(5,581)	285,901	(5,581)	285,901	(5,581)	
BH Hospital Insurance (Medicare)	23,277	17,766	1,112	1,208	1,212	1,212	1,212	1,212	24,934	(1,657)	24,934	(1,657)	24,934	(1,657)	24,934	(1,657)	
BK Paid Family and Medical Leave	0	0	162	176	176	176	176	176	1,168	(1,168)	1,168	(1,168)	1,168	(1,168)	1,168	(1,168)	
BV Shared Leave Provided Annual Leave	3,164	30	0	0	0	0	0	0	3,164	0	3,164	0	3,164	0	3,164	0	
BZ Other Employee Benefits	30	0	0	0	0	0	0	0	0	30	0	30	0	30	0	30	0
Professional Service Contracts	72,000	26,678	1,482	1,482	1,482	1,482	1,482	1,482	35,570	36,430	35,570	36,430	35,570	36,430	35,570	36,430	
CA Management and Organizational Services	72,000	26,678	1,482	1,482	1,482	1,482	1,482	1,482	35,570	36,430	35,570	36,430	35,570	36,430	35,570	36,430	
CZ Other Professional Services	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Goods and Other Services	2,092,776	1,108,848	104,112	75,038	74,571	78,793	71,571	69,904	1,582,838	509,938	1,582,838	509,938	1,582,838	509,938	1,582,838	509,938	
E Goods and Other Services	72,000	0	0	0	0	0	0	0	72,000	0	72,000	0	72,000	0	72,000	0	
EA Budgets and Materials	30,000	39,318	2,184	2,184	2,184	2,184	2,184	2,184	52,424	(22,424)	52,424	(22,424)	52,424	(22,424)	52,424	(22,424)	
EB Communications/Telecommunications	19,200	12,900	634	634	634	634	634	634	16,724	2,476	16,724	2,476	16,724	2,476	16,724	2,476	
EC Utilities	1,200	635	35	35	35	35	35	35	848	352	848	352	848	352	848	352	
ED Rentals and Leases - Land & Buildings	60,000	34,881	1,938	1,938	1,938	1,938	1,938	1,938	46,509	13,491	46,509	13,491	46,509	13,491	46,509	13,491	
EE Repairs, Alterations & Maintenance	24,000	(9)	1,000	1,000	1,000	1,000	1,000	1,000	6,000	18,000	6,000	18,000	6,000	18,000	6,000	18,000	
EF Printing and Reproduction	30,000	20,343	1,130	1,130	1,130	1,130	1,130	1,130	27,125	2,875	27,125	2,875	27,125	2,875	27,125	2,875	
EG Employee Prof Dev & Training	36,000	51,446	1,914	1,914	1,914	1,914	1,914	1,914	62,928	(26,928)	62,928	(26,928)	62,928	(26,928)	62,928	(26,928)	
EH Rental & Leases - Furn & Equipment	30,000	23,601	1,311	1,311	1,311	1,311	1,311	1,311	31,469	(1,469)	31,469	(1,469)	31,469	(1,469)	31,469	(1,469)	
EJ Subscriptions	2,400	1,316	0	0	0	0	0	0	1,316	1,084	1,316	1,084	1,316	1,084	1,316	1,084	
EK Facilities and Services	120,000	99,976	5,496	5,496	5,496	5,496	5,496	5,496	132,952	(12,952)	132,952	(12,952)	132,952	(12,952)	132,952	(12,952)	
EL Data Processing Services (Interagency)	390,000	204,978	10,879	6,998	6,998	10,879	6,998	6,998	254,728	135,272	254,728	135,272	254,728	135,272	254,728	135,272	
EM Attorney General Services	360,008	207,708	11,539	11,539	11,539	11,539	11,539	11,539	276,944	83,064	276,944	83,064	276,944	83,064	276,944	83,064	
EN Personnel Services	42,000	35,798	2,195	1,854	1,854	2,195	1,854	1,854	47,604	(5,606)	47,604	(5,606)	47,604	(5,606)	47,604	(5,606)	
EP Insurance	4,070	4,705	87	87	87	87	87	87	5,227	(1,157)	5,227	(1,157)	5,227	(1,157)	5,227	(1,157)	
ER Other Contractual Services	360,000	142,811	11,318	11,318	11,318	11,318	11,318	11,318	210,720	149,280	210,720	149,280	210,720	149,280	210,720	149,280	
ES Vehicle Maintenance & Operating Cost	28,000	1,857	103	103	103	103	103	103	2,475	(2,475)	2,475	(2,475)	2,475	(2,475)	2,475	(2,475)	
ET Audit Services	2,400	10,125	4,667	4,667	4,667	4,667	4,667	2,000	29,989	(1,999)	29,989	(1,999)	29,989	(1,999)	29,989	(1,999)	
EU Office of Equity	1,416	1,759	319	319	319	319	319	319	2,716	(1,216)	2,716	(1,216)	2,716	(1,216)	2,716	(1,216)	
EW Archives & Records Management Svcs	1,416	886	148	148	148	148	148	148	1,182	234	1,182	234	1,182	234	1,182	234	
EY Software Licenses and Maintenance	480,000	213,903	47,368	22,368	22,368	22,368	22,368	22,368	373,114	106,886	373,114	106,886	373,114	106,886	373,114	106,886	
EZ Other Goods and Services	2,482	(119)	(7)	(7)	(7)	(7)	(7)	(7)	(159)	2,641	(159)	2,641	(159)	2,641	(159)	2,641	
Travel	129,000	80,544	4,475	4,475	4,475	4,475	4,475	4,475	107,392	22,208	107,392	22,208	107,392	22,208	107,392	22,208	
GA In-State Subsidence & Lodging	48,000	47,781	2,655	2,655	2,655	2,655	2,655	2,655	63,708	(15,708)	63,708	(15,708)	63,708	(15,708)	63,708	(15,708)	
GB In-State Air Transportation	16,800	7,895	439	439	439	439	439	439	10,526	6,274	10,526	6,274	10,				

Bd of Reg-Prof Engineers/Land Surveyors Agency Summary BITD as of December 2024

Category	BI Allotment	BITD Allotment	HTD Expenditures	BITD Variance	BI Variance
Capital Outlays	60,000	45,000	5,273	36,727	51,727
Employee Benefits	584,008	435,854	421,963	13,891	162,045
Goods and Services	2,092,776	1,565,091	1,108,848	456,243	983,928
Grants, Benefits & Client Services	0	0	5,900	(5,900)	(5,900)
Professional Service Contracts	72,000	54,000	26,678	27,323	45,323
Salaries and Wages	1,745,616	1,299,962	1,277,403	22,559	468,213
Travel	129,600	87,200	80,544	16,656	49,056
Sum:	4,664,000	3,497,107	2,929,607	567,500	1,764,393

Category	FM Allotment	FM Expenditure	FM Variance	BITD Allotment	BITD Expenditures	BITD Variance
Salaries and Wages	73,609	82,396	(8,787)	1,299,962	1,277,403	22,559
A Salaries and Wages	1,000	0	1,000	18,000	0	18,000
AA State Classified	58,000	67,147	(9,147)	1,019,000	1,027,419	(8,419)
AC State Exempt	12,000	10,833	1,167	216,000	196,000	20,000
AE State Special	609	1,500	(891)	10,962	12,625	(1,663)
AS Sick Leave Buy-Out	500	0	500	9,000	0	9,000
AT Terminal Leave	500	0	500	9,000	0	9,000
AU Overtime and Call-Back	1,000	2,916	(1,916)	18,000	41,359	(23,359)
Employee Benefits	24,644	26,644	(2,000)	435,854	421,963	13,891
BA Old Age and Survivors Insurance	4,189	4,864	(675)	74,293	75,966	(1,673)
BB Retirement and Pensions	6,956	7,370	(414)	123,363	117,974	5,389
BC Medical Aid & Industrial Insurance	609	359	250	11,962	5,596	6,366
BD Health, Life & Disability Insurance	11,910	12,870	(960)	208,860	201,340	7,520
BH Hospital Insurance (Medicare)	980	1,138	(158)	17,376	17,766	(390)
BK Paid Family and Medical Leave	0	42	(42)	0	126	(126)
BV Shared Leave Provided Annual Leave	0	0	0	0	3,164	(3,164)
BZ Other Employee Benefits	0	2	(2)	0	30	(30)
Professional Service Contracts	3,000	2,219	781	54,000	26,678	27,323
CA Management and Organizational Services	3,000	2,219	781	54,000	26,678	27,323
CZ Other Professional Services	0	0	0	0	0	0
Goods and Services	92,613	76,005	16,608	1,565,091	1,108,848	456,243
E Goods and Other Services	3,000	0	3,000	54,000	0	54,000
EA Supplies and Materials	1,250	5,751	(4,501)	22,500	39,318	(16,818)
EB Communications/Telecommunications	800	629	171	14,400	12,920	1,480
EC Utilities	50	80	(30)	900	636	264
ED Rentals and Leases - Land & Buildings	2,500	1,938	562	45,000	34,881	10,119
EE Repairs, Alterations & Maintenance	1,000	0	1,000	18,000	(0)	18,000
EF Printing and Reproduction	1,250	1,513	(263)	22,500	20,343	2,157
EG Employee Prof Dev & Training	1,500	1,006	494	27,000	51,446	(24,446)
EH Rental & Leases - Furn & Equipment	1,250	88	1,162	22,500	23,601	(1,101)
EJ Subscriptions	100	659	(559)	1,800	1,316	484
EK Facilities and Services	5,000	5,129	(129)	90,000	99,976	(9,976)
EL Data Processing Services (Interagency)	18,167	7,599	10,568	281,002	204,978	76,024
EM Attorney General Services	15,084	16,486	(1,402)	269,508	207,708	61,800
EN Personnel Services	1,750	1,855	(105)	31,500	35,798	(4,298)
EP Insurance	85	87	(2)	3,560	4,705	(1,145)
ER Other Contractual Services	15,000	8,969	6,031	270,000	142,811	127,189
ES Vehicle Maintenance & Operating Cost	0	164	(164)	0	1,857	(1,857)
ET Audit Services	4,665	10,125	(5,460)	28,000	10,125	17,875
EU Office of Equity Services	0	0	0	0	1,759	(1,759)
EW Archives & Records Management Svcs	59	148	(89)	1,062	886	176
EY Software Licenses and Maintenance	20,000	13,780	6,220	360,000	213,003	146,997
EZ Other Goods and Services	103	0	103	1,859	(119)	1,978
Travel	5,400	3,557	1,843	97,200	80,544	16,656
GA In-State Subsistence & Lodging	2,000	1,262	738	36,000	47,781	(11,781)
GB In-State Air Transportation	700	969	(269)	12,600	7,885	4,705
GC Private Automobile Mileage	700	1,223	(523)	12,600	7,184	5,416
GD Other Travel Expenses	400	103	297	7,200	5,557	1,643
GF Out-of-State Subsistence & Lodging	600	0	600	10,800	5,008	5,792
GG Out-of-State Air Transportation	900	0	900	16,200	5,873	10,327
GN Motor Pool Services	100	0	100	1,800	1,246	554
Capital Outlays	2,500	0	2,500	45,000	8,273	36,727
JA Noncapitalized Assets	2,500	0	2,500	45,000	8,273	36,727
Grants, Benefits & Client Services	0	0	0	0	5,900	(5,900)
NZ Other Grants and Benefits	0	0	0	0	5,900	(5,900)
Total Dollars	201,766	190,821	10,945	3,497,107	2,929,607	567,500

Set aside for vaccine incentives
BTD underspend, December over (double fill).
Underspend

Dec overspend, BTD overspend, Dec OT over BTD average of \$2300/month.

Dec benefits slight overspend (double fill). Overall underspend to date.

Continued underspend in Dainis/Vorsite costs.

Significantly over initial spending plan. Tracking for approx \$52k spend, planned was \$30k.

Underspend will continue to grow by \$562/mo

Zero spend to date, should see expenses when space is modified.

Nov 2024 slightly high month (Open Gate consulting Exec Team building). March 2024 was high expense month, \$17,000 for 2 attendees - Leading Organizations Training. Overspend to date.

Slight overspend to date.

Trending overspend for the year, DES mailing costs have been higher than estimates, normal fluctuation overall.

Underspend likely to grow significantly for remainder of year.

Underspend to date.

Slight overspend - These central services coming in a bit higher than estimated.

Slight overspend - These central services coming in a bit higher than estimated.

Large underspend due to new DOL contract having lower costs than planned allotments.

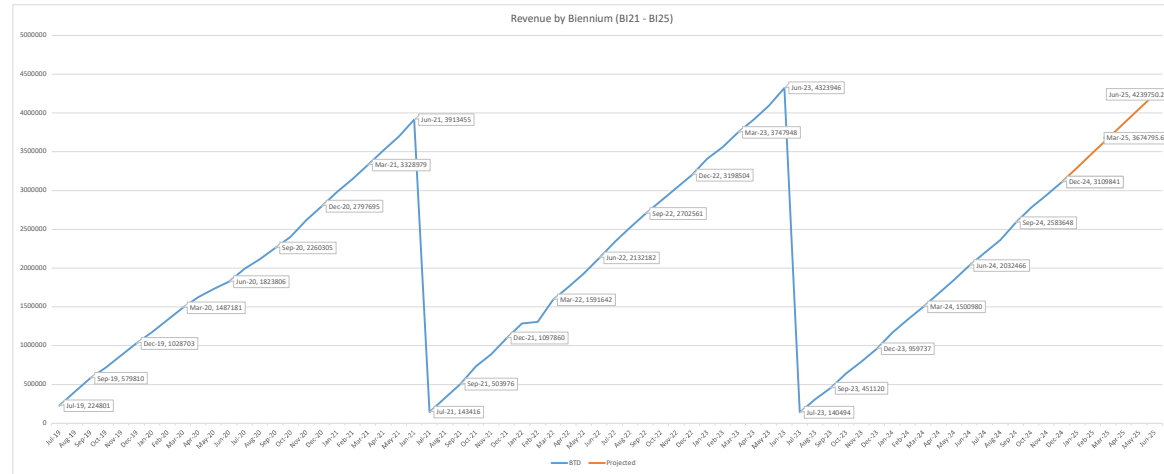
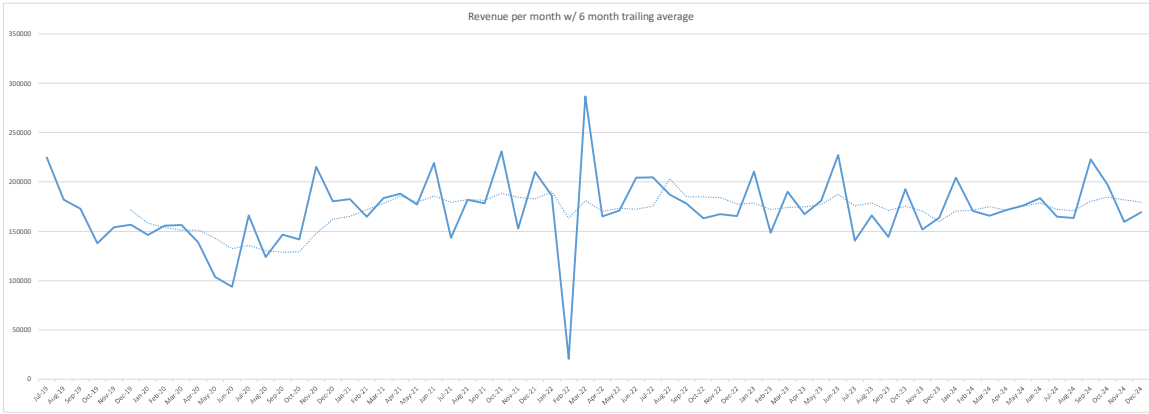
Showing underspend - audit ongoing.

Large underspend due to new DOL contract having lower costs than planned allotments.

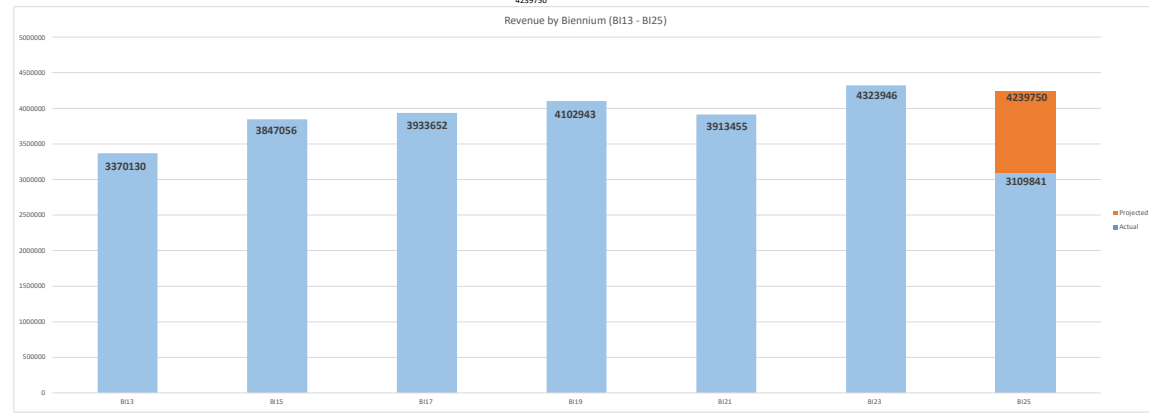
Overall travel has underspend against plan to date.

Oct and Nov 2024 high spend months for meals/lodging.

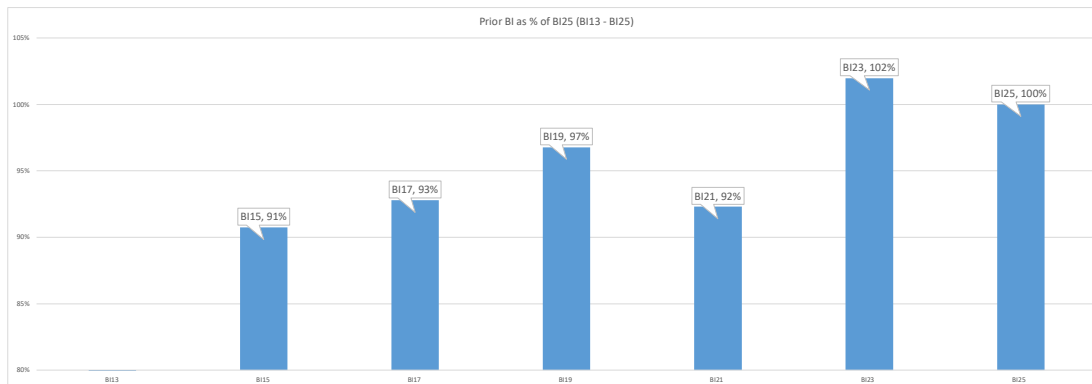
Month	Revenue	BD	Projected
Jul-19	224801	224801	
Aug-19	181945	408746	
Sep-19	173064	579810	
Oct-19	137914	717724	
Nov-19	154192	871916	
Dec-19	156787	1020703	
Jan-20	146245	1174948	
Feb-20	155919	1330867	
Mar-20	156314	1487181	
Apr-20	139053	1626234	
May-20	103872	1745106	
Jun-20	93700	1823806	
Jul-20	166052	1989858	
Aug-20	128698	2113756	
Sep-20	146549	2260205	
Oct-20	141702	2402007	
Nov-20	215335	2617342	
Dec-20	180353	2797695	
Jan-21	182856	2980551	
Feb-21	164834	3145385	
Mar-21	183594	3328079	
Apr-21	188160	3517139	
May-21	177026	3694165	
Jun-21	219290	3913455	
Jul-21	143416	413416	
Aug-21	181952	432368	
Sep-21	178608	503976	
Oct-21	230947	734923	
Nov-21	152743	887666	
Dec-21	210194	1097860	
Jan-22	188351	1266211	
Feb-22	207769	1304980	
Mar-22	286662	1591642	
Apr-22	165089	1756731	
May-22	171108	1927839	
Jun-22	204343	2132182	
Jul-22	204795	2336977	
Aug-22	187366	2524343	
Sep-22	178218	2702561	
Oct-22	163289	2865850	
Nov-22	167333	3033183	
Dec-22	165321	3198504	
Jan-23	210559	3409063	
Feb-23	145623	3557086	
Mar-23	190262	3747948	
Apr-23	167355	3915303	
May-23	181056	4096359	
Jun-23	227587	4323946	
Jul-23	140494	440494	
Aug-23	166284	306778	
Sep-23	144342	451120	
Oct-23	192815	643935	
Nov-23	154836	795771	
Dec-23	163966	959737	
Jan-24	204510	1164247	
Feb-24	170737	1334968	
Mar-24	165996	1502980	
Apr-24	171655	1672635	
May-24	176152	1848787	
Jun-24	183679	2024846	
Jul-24	164780	2192746	
Aug-24	163592	236838	
Sep-24	222810	2583648	
Oct-24	197375	2781023	
Nov-24	15574	2940597	
Dec-24	169244	3109841	
Jan-25	188318	3298159	
Feb-25	188318	3486477.4	
Mar-25	188318	3674795.6	
Apr-25	188318	3863113.8	
May-25	188318	4051432.1	
Jun-25	188318	4239750.3	



BI3	BI5	BI7	BI9	BI21	BI23	BI25
3370130	3847056	3933652	4102943	3913455	4323946	3109841
						1129909
						4239750



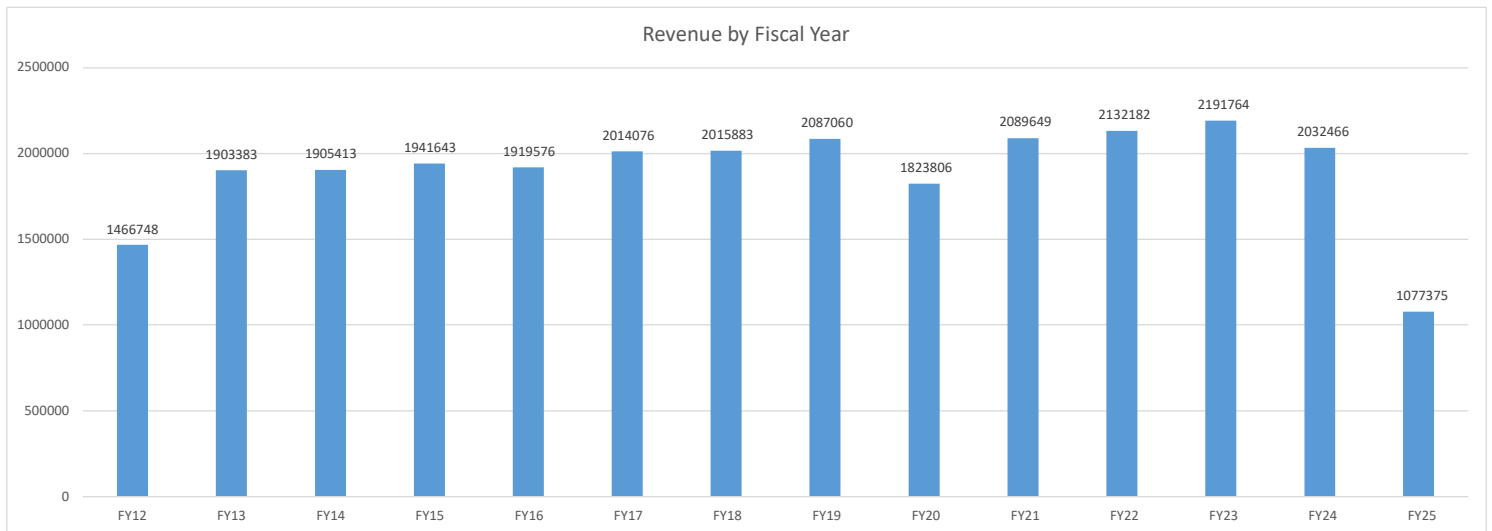
BI3	BI5	BI7	BI9	BI21	BI23	BI25
3370130	3847056	3933652	4102943	3913455	4323946	4239750
Prior BI as	79%	91%	93%	97%	92%	102%
						100%



Month	FY12	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25
July	127625	149849	174970	168693	171962	159508	156426	197617	224801	166052	143416	204795	140494	164780
August	169048	179531	174558	151473	161551	212394	186038	181405	181945	123898	181952	187366	166284	163592
September	109002	130767	139120	164368	152293	163894	150107	151334	173064	146549	178608	178218	144342	222810
October	104695	171814	159247	164489	157631	120367	172541	189679	137914	141702	230947	163289	192815	197375
November	107710	146687	128839	126697	114726	167788	135487	152934	154192	215335	152743	167333	151836	159574
December	119743	116347	136871	157214	126706	163042	126116	134830	156787	180353	210194	165321	163966	169244
January	145781	245427	216842	196922	206628	211291	252004	232422	146245	182856	186351	210559	204510	
February	127188	132423	141973	157397	169010	165078	154275	144586	155919	164834	20769	148623	170737	
March	118593	164355	166458	168154	175691	161888	176725	189657	156314	183594	286662	190262	165996	
April	101645	149660	158815	170928	175999	144450	160145	185859	139053	188160	165089	167355	171655	
May	120066	166911	149171	132190	169596	182627	185543	173108	103872	177026	171108	181056	176152	
June + adj	115652	149612	158550	183118	137783	161749	160476	153629	93700	219290	204343	227587	183679	
Total	1466748	1903383	1905413	1941643	1919576	2014076	2015883	2087060	1823806	2089649	2132182	2191764	2032466	1077375

% of FY revenue by month		
July	8.6%	8.6%
August	9.2%	8.5%
September	7.9%	7.6%
October	8.7%	7.8%
November	7.1%	8.0%
December	7.8%	7.5%
January	10.2%	10.5%
February	8.1%	7.5%
March	8.4%	8.7%
April	8.1%	8.2%
May	8.1%	8.3%
June + adj	7.9%	9.0%

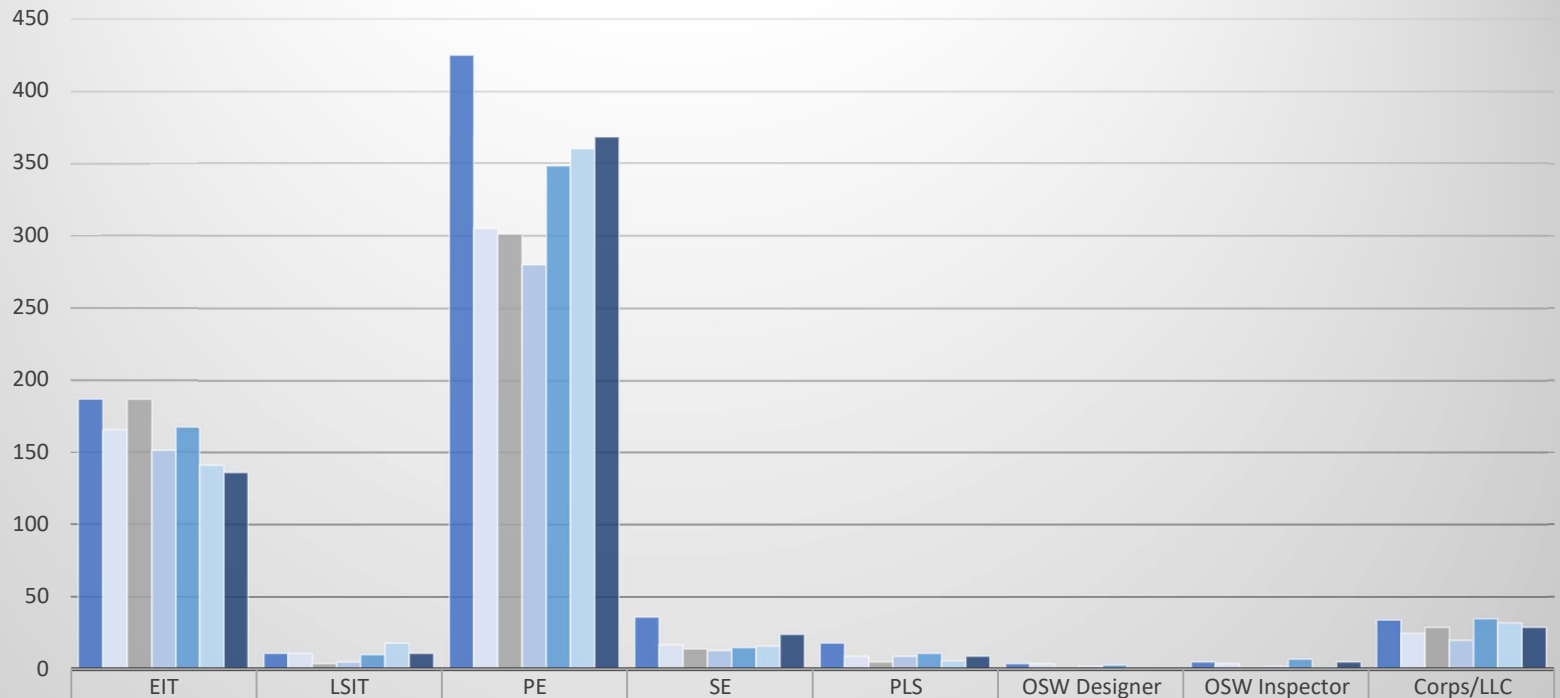
Month	FY12	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25
Year on year % change		29.8%	0.1%	1.9%	-1.1%	4.9%	0.1%	3.5%	-12.6%	14.6%	2.0%	2.8%	-7.3%	
Cohort % change			29.9%	2.0%	0.7%	3.7%	5.0%	3.6%	-9.5%	0.1%	16.9%	4.9%	-4.7%	





Licensing Program Report February 13, 2024

Applications Recieved

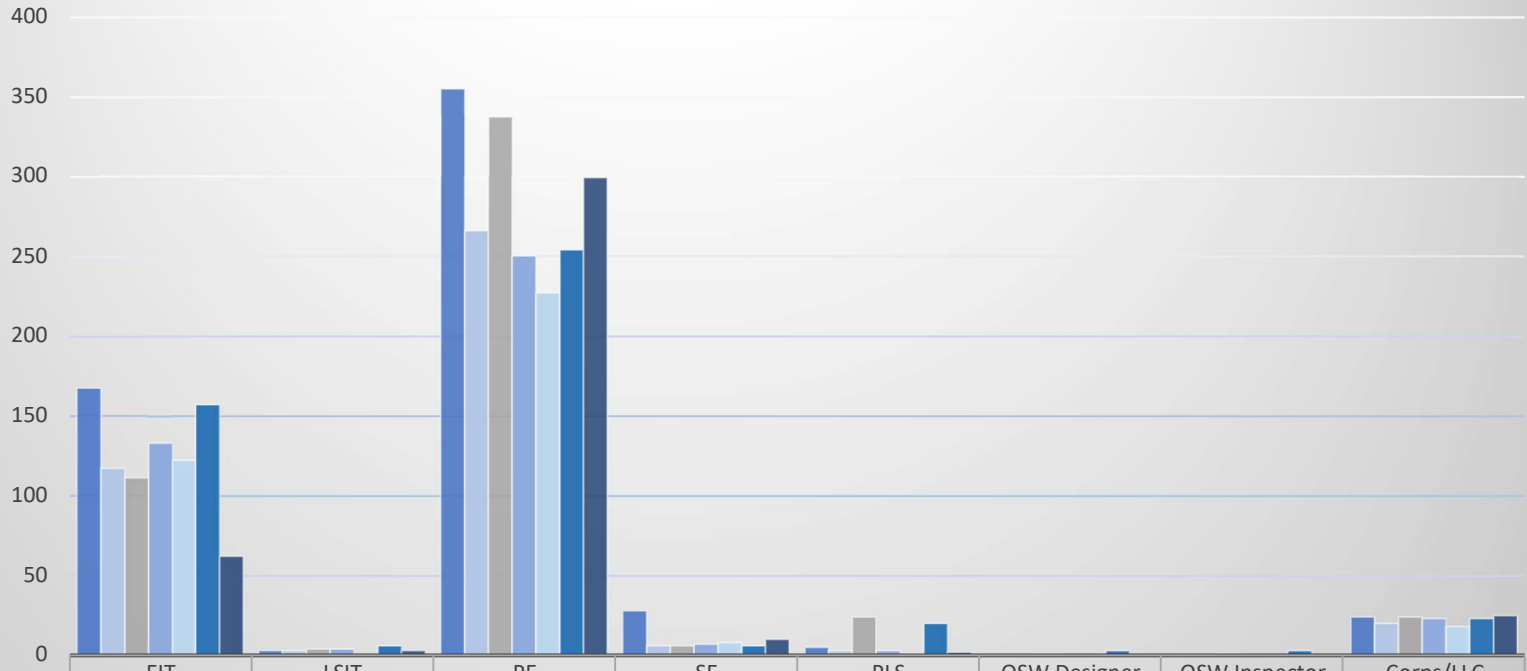


	EIT	LSIT	PE	SE	PLS	OSW Designer	OSW Inspector	Corps/LLC
■ 11/28/2023 - 2/14/24	187	11	425	36	18	4	5	34
■ 2/15/2024 - 4/8/2024	166	11	305	17	9	4	4	25
■ 4/9/2024 - 6/5/2024	187	4	301	14	5	0	1	29
■ 6/6/2024 - 7/30/2024	151	5	280	13	9	2	2	20
■ 7/31/2024 - 10/2/2024	167	10	348	15	11	3	7	35
■ 10/4/2024-12/3/2024	141	18	360	16	6	0	1	32
■ 12/4/2024 - 2/4/2025	136	11	368	24	9	0	5	29



Licensing Program Report February 13, 2024

Licenses Issued

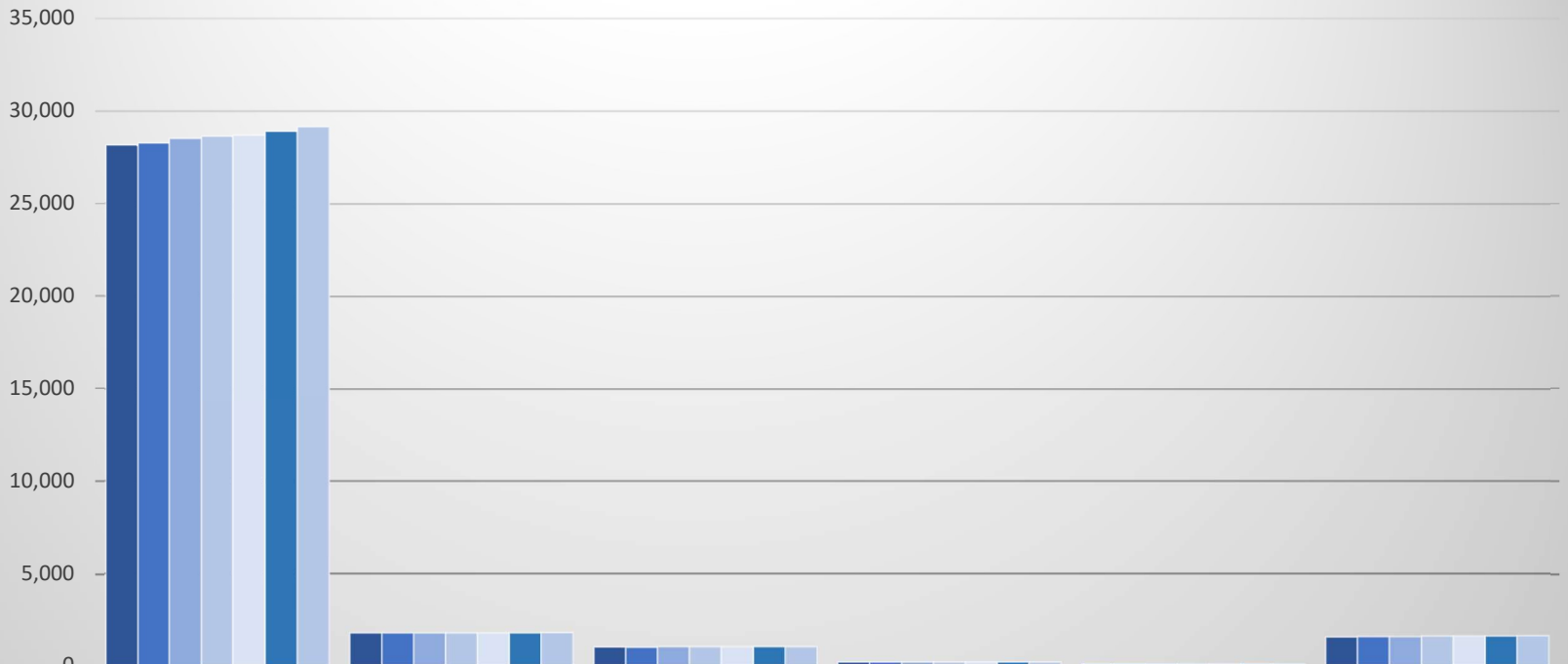


	EIT	LSIT	PE	SE	PLS	OSW Designer	OSW Inspector	Corps/LLC
11/28/2023 - 2/14/24	167	3	355	28	5	0	0	24
2/15/2024 - 4/8/2024	117	3	266	6	3	0	0	20
4/9/2024 - 6/5/2024	111	4	337	6	24	1	1	24
6/6/2024 - 7/30/2024	133	4	250	7	3	0	0	23
7/31/2024 - 10/3/2024	122	0	227	8	1	0	0	18
10/4/2024 - 12/3/2024	157	6	254	6	20	3	3	23
12/4/2024 - 2/4/2025	62	3	299	10	2	0	0	25



Licensing Program Report February 13, 2024

Active Licenses



	PE	SE	PLS	OSW Designer	OSW Inspector	Corps/LLC
11/28/2023 - 2/14/24	28,133	1792	1033	221	111	1571
2/15/2024 - 4/8/2024	28271	1788	1024	220	111	1586
4/9/2024 - 6/5/2024	28529	1788	1053	220	110	1584
6/6/2024 - 7/30/2024	28,641	1793	1057	221	108	1622
7/31/24 - 10/3/2024	28,702	1796	1,047	218	107	1617
10/4/2024-12/3/2024	28,912	1796	1,060	221	107	1,624
12/4/2024 - 2/4/2025	29,156	1,807	1,053	217	103	1,634

Special Board Meeting

Tab 7

Other Business

- 7.1 Additional Public Comment
- 7.2 Upcoming Outreach and Events
- 7.3 Board/Staff Affiliate Involvement
- 7.4 Action Items from this Meeting
- 7.5 Agenda Items for Next Meeting



2025 Upcoming Events Calendar

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JAN

23-25 WOSSA Septic Con - Tacoma
30 & 31 Home & Garden Show - Tacoma
accountability audit

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

FEB

1 & 2 Home & Garden Show - Tacoma
12 & 13 BRPELS Board Meeting - SeaTac
26 - 28 LSAW Conference - Tulalip
accountability audit end

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

MAR

21 PLS & On-Site State Exams
31 ASCE Chapter Meeting - Pullman

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

APR

16 & 17 BRPELS Board Meeting - Tri-Cities
23 & 24 APWA Spring Conference - Tacoma

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

MAY

15-19 NCEES Western Zone Mtg - NM

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

JUN

16 & 17 BRPELS Annual Board Mtg - SeaTac

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

JUL

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

AUG

6 & 7 BRPELS Board Meeting - Olympia
19-20 NCEES Annual Mtg - New Orleans, LA

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

SEP

19 State PLS & On-Site Exams

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

OCT

15 & 16 BRPELS Board Meeting - Pullman

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

NOV

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

DEC

10 & 11 BRPELS Board Meeting - Olympia

Board of Registration for Professional Engineers and Land Surveyors

Action Item List

Executive Committee (EC)

Date Assigned	Action Item	Assigned To	Status
06/21/23	Staff to work on a license review/report out document regarding all three of the professions the Board regulates and provide it to the Board at a future meeting.	Board Staff	Will provide when complete

Exam Qualifications Committee (EQC)

Date Assigned	Action Item	Assigned To	Status
12/11/24	Await the SE Committee's recommendation on including a statement in the application, renewal process, or new exam questions within the law review, ensuring each applicant affirms knowledge of the Washington Building Codes	Committee	In Progress
12/12/24	Move forward with necessary changes to RCW and WAC to decouple experience from examination for PE, PLS, and SE exams.	Committee	In Progress

Practice Committee (PC)

Date Assigned	Action Item	Assigned To	Status
-	-	-	-

Survey Committee (SC)

Date Assigned	Action Item	Assigned To	Status
12/11/24	PDH Audits: provide to committee members the process (steps) of the PDH audits	Mr. Garcia & Ms. Short	In Progress
12/11/24	PDH Audits: look at WAC 196-16-110 for application of the law (threshold)	Ms. Lagerberg	In Progress
12/11/24	PDH Audit Carryover: Review the laws and rules and provide clarity of such to the committee at the next meeting	Ms. Lagerberg	In Progress
12/11/24	Look into what it would take (staff effort, cost) to notify on pass/fail of state exam via letter (by mail) and email.	Ms. Cramer & Ms. Horton	Pending

On-Site Committee

Date Assigned	Action Item	Assigned To	Status
-	-	-	-

Structural Committee (SEC)

Date Assigned	Action Item	Assigned To	Status
-	-	-	-

Board Staff

Date Assigned	Action Item	Assigned To	Status
-	-	-	-

AGO

Date Assigned	Action Item	Assigned To	Status
-	-	-	-

Communication Task Force (CTF)

Date Assigned	Action Item	Assigned To	Status
12/11/24	Digital signatures issue and checklist for public officials <ul style="list-style-type: none"> • Sample provided at 12/11/24 PC meeting (Jill) • PC determined outreach is needed for both items and sent to CTF • Marjorie Lund and Matt Rasmussen volunteered to help with a checklist for public officials 	Committee	Pending

Special Board Meeting

Tab 8

Adjourn Meeting