

NEW SECTION

WAC 196-09-152 Records index. (1) **Purpose.** This rule implements RCW 42.56.070 (5) and (6) and 34.05.220 (2) and (3).

(2) The board has implemented an indexing system for the identification and location of the following records:

(a) All records issued before July 1, 1990, for which the board has maintained an index which include final orders and board orders, indexed by type of order, date issued, profession, case number, and respondent name;

(b) Final orders entered after June 30, 1990, that are issued in adjudicative proceedings as defined in RCW 34.05.010(1) indexed by type of order, date issued, profession, case number, topic, and respondent name;

(c) Policy statements as defined in RCW 34.05.010(15), interpretive statements as defined in RCW 34.05.010(8), and declaratory orders that were entered after June 30, 1990, and indexed by title, topic, and dates issued;

(d) Minutes of board meetings shall be indexed chronologically.

(3) Indexes are available online at brpels.wa.gov and are available for public inspection and copying weekdays, excluding legal holidays or other days the agency is closed, between 8:30 a.m. and 4:30 p.m. at the board's office, 605 11th Ave SE, Suite 201, Olympia, Washington.

(4) The indexes are updated quarterly. In addition to the indexing system, the board also maintains and continually updates its website at brpels.wa.gov, which includes board laws and rules; board forms; board meeting agendas and materials; and other agency documents.