



Structural Committee Meeting Report

April 11, 2025 | 11:00 a.m.

Teams Meeting (virtual) & Location (in-person)

Virtually via MS Teams & In-person: 7122 W. Okanogan Place, Building E, Room 303
Commissioners' Hearing Room, 3rd floor
Kennewick, WA, 99336

Committee: Dave Peden, PE, SE Committee Chair
Marjorie Lund, PE, SE
Chun Lau, PE, SE

Support staff: Kristina Horton, PLS, Deputy Director
Vonna Cramer, Licensing Lead
Shanan Gillespie, Regulatory Manager
Bryce Dickison, Administrative Assistant
Elizabeth Lagerberg, Advising AAG

Discussion topics

- **Draft Attestation**

The committee discussed the usage and language of an attestation to be used on forms. There was no action on this item from the committee. The topic will be discussed further at the April Special Board Meeting.

- **SE Application Updates**

The committee is continuing to review edits to the Structural Engineering Registration and Experience and Verification forms.

- General language cleanup to forms.
- Update language on the registration and experience verification forms stating a minimum of two different verifiers are required

- **Exam Pass Rates**

The committee reviewed the total number of SE applications received between January 1, 2025 – March 31, 2025.

- SE applications **received** since 1/1/2025 - 14 Comity, 2 Initial, 9 Exam
- SE applications **licensed** since 1/1/2025 - 13 Comity, 1 Initial, 1 Exam

Action Items

- Add a link on the SE registration form to the BRPELS FAQ page for questions about NCEES exams.
- Decide on language for the Experience Record Summary on the SE Registration Application.