



Exam Qualifications Committee Meeting

April 16, 2025 | 3:00 p.m.

Virtually via Microsoft Teams & in person:

7122 W. Okanogan Place,
Building E, Room 303
Commissioners' Hearing Room, 3rd floor
Kennewick, WA, 99336

Committee: Mike Harney, PE, Chair
Maureen Jackson, PE
Matt Rasmussen, PE, PLS

Support staff: Ken Fuller, PE, Director
Kristina Horton, PLS, Deputy Director
Mackenzie Wherrett, Executive Assistant
Bryce Dickison, Administrative Assistant
Shanan Gillespie, Regulatory Program Manager
Jill Short, Investigations and Compliance Manager
Randy Garcia, Investigations and Compliance Manager
Vonna Cramer, Licensing Lead
Kevin Ballard, Internal Control Manager
Greg Schieferstein, Communications Manager
Nghiem Pham, Licensing Specialist

Guests: Levi Johnson
Michael Troutman

Discussion topics

- Application Review
Ms. Cramer detailed the current applications for review by the board.
 - ENG2402736 – More information and clarification are needed.
 - ENG2403088 – Approved
 - ENG2403088 – Requesting the applicant to submit additional information
 - ENG2403114 – Applicant needs to gain more experience under a licensed PE.
 - ENG2500353 – Ask applicant for an evaluation from NCEES
 - Foreign Degree Evaluation – Ask applicant for an evaluation from NCEES

Action Item: Ms. Cramer will reach out to applicants to request more information and NCEES evaluations from these applicants to move their applications forward.

- PLS and On-Site Exam cut scores
Ms. Horton presented the cut score for the new PLS exam and Mr. Fuller presented the On-Site cut score, both exams administered in March 2025.

PLS – cut score 28/40
36 examinees
28 passing
Pass rate: 78%

OS - cut score 81/99 - one incorrect question removed. 21
examinees
12 passing
Pass rate: 57%

- Draft Attestation
The attestation will be discussed at the April Board Meeting.
- Decoupling Progress – RCW 18.43 rewrite
Ms. Lagerberg explained the changes to RCW 18.43 that support decoupling.

Ms. Jackson inquired if the board can better define what an EIT is and the process of receiving an EIT certificate.

Ms. Jackson mentioned that an applicant does not need to receive an EIT certificate before they apply and receive a Professional Engineer license.

Action Item: The Structural Committee will review new section 1(d).

Action Item: EQC will have the language ready by the June Board Meeting.

Action Item: Schedule an EQC meeting on May 23rd at 10:30 am to go over further changes to RCW 18.43

- Possible changes to the Work Experience Verification forms.
Mr. Cramer detailed the changes to the form. Additional updates are needed before the form is ready.