



# Special Board Meeting

## April 17, 2025

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Meeting number: 2556 677 8218

# **Special Board Meeting**

## **Tab 1**

### **Call to Order**

1.1. Roll Call

1.2. Order of Agenda



## Special Board Meeting Agenda

**DATE & TIME:** April 17, 2025 8:30 am

**LOCATION:** 7122 W. Okanogan Place, [WebEx Link](#)  
Building E, Room 303 and Or  
Commissioners' Hearing Room, 3rd floor  
Kennewick, WA, 99336 **Tap to join from a mobile device**  
[+1-650-479-3208,,25566778218#37732897#](#)  
US Toll

**ATTENTION:** All meetings are open to the public except when business calls for Executive Session. During the Executive Session all guests will be excused. Start times are subject to change by the Board or Committee Chair.

### OPEN SESSION

#### 1. Call to Order

- 1.1. Roll Call
- 1.2. Order of Agenda

**EXECUTIVE SESSION:** The chair will announce the purpose and estimated duration for Executive Session. No formal actions will be taken during the Executive Session. Once Executive Session concludes, the Board will take a break to announce and invite visitors to the Open Session.

### OPEN SESSION RECONVENES: Approximately 9:30 am

#### 2. Call to Order Continued

- 2.1. Approval of February 13, 2025 Meeting Minutes
- 2.2. Public Comment Opportunity

#### 3. Disciplinary Action

- 3.1. Case Deliberation
- 3.2. Disciplinary Report

#### 4. Committee Reports

- 4.1. Exam Qualifications Committee
- 4.2. Executive Committee
- 4.3. Practice Committee
- 4.4. Structural Committee
- 4.5. Survey Committee

**5. New Business**

- 5.1. NCEES
  - 5.1.1. Western Zone Update
  - 5.1.2. Western Zone Motions & Voting Instructions
  - 5.1.3. 2025 Annual Meeting Funded Delegate Selection
- 5.2. PLS & On-Site State Exam Cutscores (*EQC*)
- 5.3. Possible Changes to Work Experience Verification Forms (*EQC*)
- 5.4. Draft Attestations (*SE/EQC*)
- 5.5. Approval of CR101 for WAC 196-25 (*PC*)

**6. Director's Report**

- 6.1. Financial Report
- 6.2. Agency Operations
- 6.3. Other Items

**7. Other Business**

- 7.1. Additional Public Comment
- 7.2. Upcoming Outreach and Events
- 7.3. Board/Staff Affiliate Involvement
- 7.4. Action Items from This Meeting
- 7.5. Agenda Items for Next Meeting

**8. Adjourn Meeting**

**Open session reconvenes at approximately 9:30 am**

## **Special Board Meeting**

### **Tab 2**

## **Call to Order Continued**

- 2.1. Approval of February 13, 2025 Meeting Minutes
- 2.2. Public Comment Opportunity



STATE OF WASHINGTON  
**BOARD OF REGISTRATION FOR  
PROFESSIONAL ENGINEERS  
AND LAND SURVEYORS**  
P.O. Box 9025, Olympia, WA 98507-9025  
360.664.1575  
brpels.wa.gov

## SPECIAL BOARD MEETING MINUTES

**DATE:** February 13, 2025  
**TIME:** 8:00 a.m.  
**LOCATION:** Radisson Hotel  
Orcas Room  
18118 International Blvd  
Seattle, WA 98188

### **ATTENDANCE:**

#### **Board Members**

Marjorie Lund, PE, SE, Chair (via Webex)  
Doug Hendrickson, PE, Vice Chair  
Mike Harney, PE  
Maureen Jackson, PE  
Matt Rasmussen, PE, PLS (via WebEx)

#### **Guest(s)**

Danitza Casselman, Prosecuting AAG  
(via WebEx)

#### **Staff Members**

Ken Fuller, PE, Director  
Kristina Horton, PLS, Deputy Director  
Mackenzie Wherrett, Executive Assistant  
Greg Schieferstein, Communication Manager (via WebEx)  
Kevin Ballard, Internal Control Manager (via WebEx)  
Shanan Gillespie, Regulatory Program (via WebEx)  
Vonna Cramer, Licensing Lead (via WebEx)  
Jill Short, Investigations & Compliance (via WebEx)  
Randy Garcia, Investigations & Compliance (via WebEx)  
Bryce Dickison, Administrative Assistant (via WebEx)  
Elizabeth Lagerberg, Advising AAG (via WebEx)  
Ian Shelley, DES, Sr Financial Advisor (via WebEx)

### **1. Call to Order at 8:00 am**

#### **1.1. Roll Call**

Mr. Hendrickson took roll call.

#### **1.1.1. Introduction of new staff member.**

Mr. Ballard introduced himself as the Internal Control Manager and summarized his background with the US Army and Lean Management. He is excited to join the team and get started.

#### **1.2. Order of Agenda**

A motion was made by Ms. Jackson, and seconded by Mr. Harney, to accept the agenda as written. Motion approved.

### **Executive Session**

Mr. Hendrickson announced that the board would go into closed session to consult with the board attorney, to review the performance of the Director, discuss matters related to enforcement, and cases in current litigation. It was estimated the Executive Session would last from 8:05 a.m. until 9:45 a.m.

**Open Session Reconvened – 9:45 a.m.**

## **2. Call to Order Continued**

### **2.1. Approval of December 12, 2024 Meeting Minutes**

A motion was made by Ms. Jackson, seconded by Mr. Harney, to accept the December 12, 2024, Meeting Minutes as written. Motion carried.

### **2.2. Public Comment Opportunity**

No public comment

## **3. Disciplinary Action**

### **3.1. Case Deliberation**

2024-10-0585-00OSW

Ms. Short read the case manager's report to recommend the case be closed with no further action. A motion was made by Ms. Lund and seconded by Mr. Rasmussen, to accept the Case Manager's recommendation for closure. Motion approved.

2024-10-2789-00OSW

Ms. Short read the case manager's report to recommend the case be closed with no further action. A motion was made by Ms. Jackson and seconded by Mr. Harney, to accept the Case Manager's recommendation for closure. Motion approved.

2024-10-3001-00ENG

Ms. Lund recommended the case be closed with no further action. A motion was made by Ms. Jackson and seconded by Mr. Rasmussen, to accept the Case Manager's recommendation for closure. Motion approved. Ms. Lund abstained.

### **3.2. Consideration of Board Order No. 2024-09-2412-00LSV, et al.**

Ms. Casselman provided a summary of the Default Order against Jared W. Riipinen, PLS. A motion was made by Mr. Rasmussen, seconded by Ms. Jackson, to accept the Default Order. Motion approved.

The terms of the Default Order include:

- The Respondent's license to practice is suspended for 10 years.
- During the 10-year suspension, the Respondent will not own or operate a land surveying, engineering, or on-site septic system design business, or advertise and offer to provide land surveying services.
- Following the 10-year suspension, should the Respondent desire to reinstate his license, he must reapply for reinstatement and take and pass the Law and Ethics Exam.

### **3.3. Disciplinary Report**

Ms. Short provided a summary of the Disciplinary Report included in the [board packet](#).

#### 4. Committee Reports

##### 4.1. Exam Qualifications Committee (EQC)

The board received the committee's reports.

- [1/29/2025 EQC Report](#) delivered by Ms. Jackson
- [2/12/2025 EQC Report](#) delivered by Mr. Harney

##### 4.2. Structural Committee (SE)

The board received the committee's report as delivered by Ms. Lund.

- [1/27/2025 SE Report](#)

##### 4.3. Survey Committee (SC)

The board received the committee's report as delivered by Mr. Hendrickson.

- [2/12/2025 SC Report](#)

##### 4.4. Executive Committee (EQC)

The board received the committee's report as delivered by Mr. Hendrickson.

- [2/12/2025 EC Report](#)

##### 4.5. Practice Committee (PC)

The board received the committee's report as delivered by Mr. Hendrickson.

- [2/12/2025 PC Report](#)

##### 4.6. NCEES Western Zone (NCEES WZ)

There were no updates regarding the NCEES Western Zone. Ms. Horton added that the NCEES Western Zone Quarter 1 Virtual Discussion is on February 20, 2025, at 3:00PM.

#### 5. New Business

##### 5.1. Possible changes to Work Experience Verification Forms (from EQC)

Mr. Harney presented updates to the Work Experience Verification forms. Ms. Lund asked staff to look at all the verification forms for uniformity.

Discussion: Ms. Lund was concerned that changing only the PE Experience and Verification form may create discrepancies or confusion with the experience forms for PLS and On-Site. Mr. Harney explained that the committee determined more work was needed and the forms will be ready for board approval at the April Special Board Meeting.

##### 5.2. RCW 18.43 changes – adding 'Professional' before engineer and land surveyor (from PC)

No action at this time.

##### 5.3. Attestation concerning applicant knowledge of Washington Building Codes and Standards (from SE)

No action at this time.

Discussion: The topic will be ready for action at the April Special Board Meeting.



5.4. CR103 and Concise Explanatory Statement for WAC 196-09-152 (New Section)  
(from EC)

A motion was made by Mr. Harney, seconded by Ms. Lund, to approve the CR103 and Concise Explanatory Statement and move forward with filing CR103. Motion approved.

Discussion: Ms. Gillespie covered the comments from the CR102 and updates to WAC 196-09-152 as a result of the comments.

5.5. CR103 and Concise Explanatory Statement for WAC 196-26A & WAC 196-30 (language amendments only) (from EC)

A motion was made by Ms. Jackson, seconded by Mr. Rasmussen to approve the CR103 and Concise Explanatory Statement and move forward with filing CR103. Motion approved.

5.6. Accountability Audit Feedback

Ms. Wherrett updated the board about the status of the audit. There were no findings by the audit team. The Management Letter from the audit team gave suggestions on how the agency can improve processes and functions.

**6. Director's Report**

6.1. Financial Report

Mr. Shelley detailed the agency Financial Report. The report was presented to the Executive Committee and in the [board packet](#). Mr. Shelley was available for questions.

6.2. Agency Operations

Ms. Horton presented the licensing program report, updated the board about the office lease, and changes to staff facilitation of committee meetings. Ms. Horton informed the board about Mr. Ballard's projects and assignments.

6.3. Other Items

Mr. Fuller explained [Governor Ferguson's Executive Order](#) regarding licensing and government efficiency. Mr. Fuller and Mr. Ballard will work on the report.

**7. Other Business**

7.1. Additional Public Comment

No comments provided

7.2. Upcoming Outreach and Events

Mr. Schieferstein informed the Board of the following outreach events:

- February 26-27, 2025: LSAW Conference in Tulalip, WA
- March 31, 2025: ASCE Chapter Meeting in Pullman, WA
- April 23-24, 2025: APWA Spring Conference in Tacoma, WA
- May 24, 2025: Spring Journal
- October 15, 2025: WSU Meet and Greet

7.3. Board/Staff Affiliate Involvement

Ms. Lund attended the NCEES Examinations for Professional Engineers (EPE) committee and discussed data reports from all the exam committees. There was concern and discussion about the future of the nuclear exam due to low attendance. Mr. Hendrickson attended the NCEES Examination Policy and Procedures committee where they recommended suspension of the NCEES nuclear PE exam to the NCEES Board.

7.4. Action Items from This Meeting

- Ms. Lund to electronically sign the board order, strike proposed, and send to Ms. Wherrett as Board Clerk
- Board staff to look at all Work Experience and Verification forms for consistency, then will bring back to EQC
- Ms. Gillespie to file the CR103 and Concise Explanatory Statement for 196-09-152.
- Ms. Gillespie to file the CR103 and Concise Explanatory Statement for amendments to WAC 196-26A and repeal of WAC 196-30.

7.5. Agenda Items for Next Meeting

- Attestation concerning applicant knowledge of Washington Building Codes and Standards *(from SE)*
- Possible changes to Work Experience Verification Forms *(from EQC)*

Discussion:

Ms. Lund asked for clear direction from the board regarding decoupling. It was confirmed that in October 2024 the board approved advancement of decoupling and in December, EQC received board direction to proceed with necessary language changes in RCW and WAC to decouple exams for PE, PLS, and SE.

**8. Adjourn Meeting**

A motion was made by Ms. Jackson, and seconded by Mr. Harney, to adjourn the meeting at 1:17 p.m. Motion approved. Meeting adjourned.

**Next Meeting:** April 17, 2025 – Special Board Meeting – Benton County Assessor's Office – Tri-Cities, WA & WebEx

Respectfully submitted,

Ken Fuller, PE, Director

# **Special Board Meeting**

## **Tab 3**

### **Disciplinary Action**

- 3.1. Case Deliberation
- 3.2. Disciplinary Report

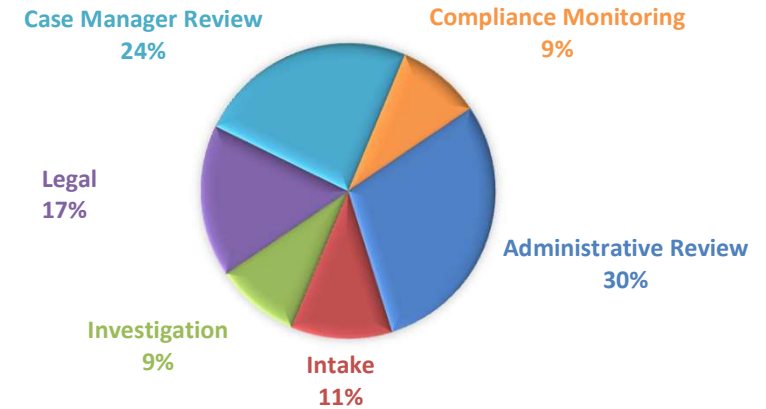
## Board of Registration for Professional Engineers Land Surveyors

### Disciplinary Report - April 2025

#### Open Case Status

Status	Program Type			Total
	Engineers	Land Surveyors	OSW	
Administrative Review	3	13	0	16
Intake	1	5	0	6
Investigation	3	1	1	5
Legal	2	7	0	9
Case Manager Review	7	6	0	13
Compliance Monitoring	3	2	0	5
<b>Total</b>	<b>19</b>	<b>34</b>	<b>1</b>	<b>54</b>

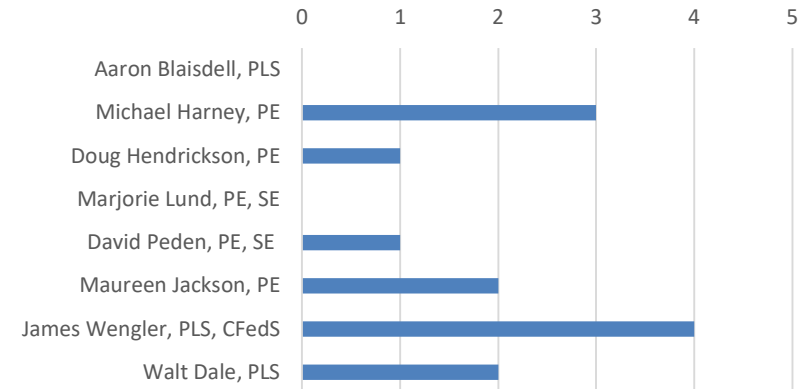
#### Open Complaint Status



#### Case Manager Review

Case Manager	Program Type		Total
	Engineers	Land Surveyors	
Aaron Blaisdell, PLS	0	0	0
Michael Harney, PE	3	0	3
Doug Hendrickson, PE	1	0	1
Marjorie Lund, PE, SE	0	0	0
David Peden, PE, SE	1	0	1
Maureen Jackson, PE	2	0	2
James Wengler, PLS, CFedS	0	4	4
Walt Dale, PLS	0	2	2
<b>Total</b>	<b>7</b>	<b>6</b>	<b>13</b>

#### Case Manager Open Complaints



#### Administrative Review

Board Staff	Engineers	Land Surveyors	OSW	Total
Ken Fuller, PE	2	0	0	2
Kristina Horton, PLS	1	13	0	14
<b>Total</b>	<b>3</b>	<b>13</b>	<b>0</b>	<b>16</b>

# **Special Board Meeting**

## **Tab 4**

### **Committee Reports**

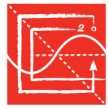
- 4.1. Exam Qualifications Committee
- 4.2. Executive Committee
- 4.3. Practice Committee
- 4.4. Structural Committee
- 4.5. Survey Committee

# Special Board Meeting

## Tab 5

### New Business

- 5.1. NCEES
  - 5.1.1. Western Zone Update
  - 5.1.2. Western Zone Motions & Voting Instructions
  - 5.1.3. 2025 Annual Meeting Funded Delegate Selection
- 5.2. PLS & On-Site State Exam Cutscores (*EQC*)
- 5.3. Possible Changes to Work Experience Verification Forms (*EQC*)
- 5.4. Draft Attestations (*SE/EQC*)
- 5.5. Approval of CR101 for WAC 196-25 (*PC*)


**NCEES**
*advancing licensure for  
engineers and surveyors*

200 Verdae Boulevard Greenville, SC 29607 T: 800-250-3196 F: 864-654-6033 [NCEES.ORG](https://www.ncees.org)

## 2025 NCEES Annual Meeting—Summary for funded annual meeting delegates

<b>Meeting dates and location</b>	<p>August 19–22, 2025</p> <p>Sheraton New Orleans Hotel</p> <p>500 Canal Street</p> <p>New Orleans, LA 70130</p>
<b>Meeting summary</b>	<p>NCEES member boards meet as a group annually to conduct Council business. The agenda includes</p> <ul style="list-style-type: none"> <li>▪ Business sessions to vote on issues such as motions presented by NCEES committees and task forces and the elections of a new president-elect</li> <li>▪ A plenary session to prepare delegates for the business sessions</li> <li>▪ Workshops for professional engineers and surveyors, member board administrators, and law enforcement staff</li> <li>▪ Forums to discuss professional issues for engineers, surveyors, member board administrators, and law enforcement staff</li> <li>▪ A First-Time Attendee Breakfast to help the newest member board members and staff learn about NCEES and how to navigate the annual meeting</li> </ul>
<b>Schedule overview</b>	<p>The first business session begins at 9:00 a.m. on Wednesday, August 20 and concludes by 4:00 p.m. on Thursday, August 21. Funded attendees must attend all business sessions.</p> <p>Plan to arrive on Monday, August 18. The business sessions are preceded by morning workshops and an afternoon plenary session on Tuesday and the First-Time Attendee Breakfast on Wednesday morning. Professional forums and zone meetings are also held on Wednesday. An optional Law Enforcement Workshop is offered on Friday.</p> <p>A draft meeting agenda follows this summary. A full schedule of events will be posted at <a href="https://www.ncees.org/annual_meeting">ncees.org/annual_meeting</a> when registration opens in May.</p>
<b>Attendance requirements</b>	<p>Funded attendees must attend all business sessions on Wednesday and Thursday. Funded first-time attendees must also attend the First-Time Attendee Breakfast on Wednesday morning. Delegates may attend the optional Law Enforcement Workshop on Friday at no additional cost. See below for more information about additional funding for those who choose to attend.</p>
<b>Funding summary</b>	<p>NCEES will provide the following funding, as applicable, for the member board administrator, qualified first-time attendees, and three eligible funded delegates from each board: complimentary annual meeting delegate registration, lodging expenses for up to four nights (August 18–21), and travel costs, per the travel policy. NCEES will also pay a one-time stipend to cover incidental expenses accordingly:</p> <ul style="list-style-type: none"> <li>▪ \$195 plus the approved mileage calculation for those approved to drive</li> <li>▪ \$465 for those who fly</li> </ul> <p>No expense reports are necessary to receive this stipend. The check will be made payable to the individual (unless specified during registration) and will be received at the meeting. This is intended to cover expenses such as parking at your home airport, ground transportation, baggage fees, dinner on Wednesday night, breakfast on Friday morning, and incidental hotel charges, such as tips.</p> <p>NCEES will fund a fifth night (August 22) for those who stay and attend the Law Enforcement Workshop on Friday. Participants will also receive an additional stipend of \$50 to cover additional incidental expenses, such as dinner on Friday night.</p> <p>The same funding is also provided to current committee chairs, zone officers, and past presidents of NCEES.</p>

<b>Registration</b>	<p>The delegate registration fee of \$450 will be waived for funded individuals.</p> <p>Included meals are Tuesday's welcome event; Wednesday's breakfast and lunch; and Thursday's breakfast, lunch, and dinner. The Law Enforcement Workshop on Friday also includes breakfast and lunch for participants.</p>
<b>Hotel room block rate</b>	<p>\$169/night for standard rooms, single or double occupancy</p> <p>The rate does not include taxes (currently 16.75 percent) and fees (currently \$3 per night).</p> <p>NCEES will make the hotel reservations for all funded attendees based on information provided during registration and be direct-billed for room and taxes for up to four nights (August 18–21). NCEES will fund a fifth night (August 22) for those who stay and attend the full Law Enforcement Workshop on Friday.</p>
<b>Travel</b>	<p><b>Fly:</b> NCEES will fund round-trip economy-class airfare to New Orleans. Delegates must follow instructions that will be provided in the meeting invitation. NCEES will be direct-billed for the cost of the airfare, per the travel policy.</p> <p>A list of suggested ground transportation options will be available online at <a href="https://nces.org/annual_meeting">nces.org/annual_meeting</a> when registration opens.</p> <p><b>Drive:</b> Travelers who drive to the meeting will be reimbursed for mileage up to 1,000 miles at the IRS-recommended rate. The starting address will be provided during registration. The calculated amount will be added to the stipend check explained above.</p> <p><b>Parking:</b> The cost of parking for funded nights will be covered by NCEES for funded attendees who are approved to drive to the meeting. More information about this funding will be provided in the invitation.</p>



## 2025 NCEES Annual Meeting Preliminary Schedule of Events

### Tuesday, August 19

8:00–11:30 a.m.	Workshops and professional development opportunities
11:45 a.m.–1:30 p.m.	MBA Professional Development (with lunch)
2:00–5:00 p.m.	Plenary session
6:30–9:30 p.m.	Kickoff event

### Wednesday, August 20

7:00–8:30 a.m.	Breakfast buffet
7:30–8:30 a.m.	Committee Chair Breakfast (by invitation)
7:30–8:45 a.m.	First-Time Attendee Breakfast
9:00–10:30 a.m.	Business session 1
10:45–11:45 a.m.	Zone meetings
Noon–1:30 p.m.	Lunch
2:00–5:00 p.m.	Professional forums

### Thursday, August 21

7:00–8:30 a.m.	Breakfast buffet
7:30–8:15 a.m.	Past President Breakfast (by invitation)
9:00–10:00 a.m.	Business session 2
10:15–11:15 a.m.	Zone meetings
11:30 a.m.–12:15 p.m.	Business session 3
12:30–1:45 p.m.	Lunch
2:00–4:00 p.m.	Business session 4
2:00–4:30 p.m.	Law Enforcement Forum
6:30–7:00 p.m.	Awards and Installation Reception
7:00 p.m.–Until	Awards and Installation Dinner and Dessert Reception

### Friday, August 22

9:00–11:00 a.m.	2025–26 board of directors informational meeting
9:00 a.m.–4:00 p.m.	Law Enforcement Workshop (breakfast and lunch provided for program participants)

# **Special Board Meeting**

## **Tab 6**

### **Director's Report**

- 6.1 Financial Report
- 6.2 Agency Operations
- 6.3 Other Items



STATE OF WASHINGTON  
DEPARTMENT OF ENTERPRISE SERVICES

1500 Jefferson Street SE, Olympia, WA 98501

March 20, 2025

**TO:** Ken Fuller, Executive Director  
Kristina Horton, Deputy Director  
Mackenzie Wherrett, Executive Assistant  
Kevin Ballard, Internal Control Manager  
Board of Registration for Professional Engineers and Land Surveyors

**FROM:** Ian Shelley, Senior Financial Consultant – DES Small Agency Financial Services

**SUBJECT:** February 2025 FINANCIAL REPORT

February highlights

- \$189k revenues
- \$191k expenses
- Fund 024 balance: \$1.747 million – a decrease of \$2,000 from January.

Biennium to date highlights

- Revenues:
  - \$3.514 million from July 2023 to February 2025
- Expenses:
  - \$3.313 million in expense from July 2023 to Feb 2025. This is a \$578k underspend against allotments year to date. Underspend largely composed of:
    - Salaries/benefits: \$5k less than planned BTD
    - CA Dainis/Vorsite: \$31k less than planned BTD
    - EM Attorney General: \$63k less than planned BTD
    - ER Other contracts: \$143k less than planned BTD
    - EY Software: \$163k less than planned BTD
    - Travel: \$18k less than planned BTD
- Fund balance:
  - Current balance is \$1.747 million, an increase from BI25 beginning balance of \$1.540 million.

Projected BI25 end highlights

- Revenue projected to reach \$4.278 million by June 2025. BI23 ended at \$4.32 million.
- Expenses projected to reach \$4.157 million.



STATE OF WASHINGTON  
DEPARTMENT OF ENTERPRISE SERVICES

1500 Jefferson Street SE, Olympia, WA 98501

- Fund 024 balance projected at \$1.661 million. This is an increase from the BI25 starting balance of \$1.540 million.

Changes from last month

- Slight reduction in contracts "CA – Management and Organizational Services" expense projection due to completion of Dainis contract.

Biennium 25-27 Considerations (July 2025 – June 2027)

*Revenues*

- Biennium 25-27 revenues are estimated to reach approx. \$4.5 to \$4.7 million (vs. current biennium estimated \$4.278 million).

*Expenses*

- Biennium 25-27 expenses are estimated to reach approx. \$4.5 million (vs. current biennium estimated \$4.15 million).
- Former Governor Inslee's proposed budget for biennium 25-27 indicates potential expense increases related to general wage increase and central service cost increases.
- Projected expenses may change as new budget versions are developed by the legislature and Governor's office.

Board of Registration for Professional Engineers and Land Surveyors Biennium 23-25									
Projection									
Revenue Category		Biennium 23-25	Actual	Projected				Projected	Projected
		Revenue Allotments	Revenues through FM20 Feb-2025	FM 21 Mar-2025	FM 22 Apr-2025	FM 23 May-2025	FM 24 Jun-2025	Revenue Total	Variance
Licenses and Fees		4,300,800	3,508,469	189,495	189,495	189,495	189,495	4,266,451	(34,349)
Fines, Forfeits and Seizures			9,821					9,821	9,821
Recov of Prior Expend Authority Expendit			968					968	968
Cash Over and Short			807					807	807
Total Revenue		4,300,800	3,520,065	189,495	189,495	189,495	189,495	4,278,047	(22,753)
Expenses Category		Biennium 23-25	Actual	Projected				Projected	Projected
		Expense Allotments	Expenses through FM20 Feb-2025	FM 21 Mar-2025	FM 22 Apr-2025	FM 23 May-2025	FM 24 Jun-2025	Expenditure Total	Variance
Salaries and Wages		1,745,616	1,448,941	93,948	93,948	93,948	93,948	1,824,734	(79,118)
Employee Benefits		584,008	478,294	29,192	29,192	29,192	29,192	595,062	(11,054)
Professional Service Contracts		72,000	28,844	750	750	750	750	31,844	40,156
Goods and Other Services		2,092,776	1,252,298	82,063	82,867	79,112	78,645	1,574,986	517,790
Travel		129,600	89,570	6,391	4,478	4,478	4,478	109,396	20,204
Capital Outlays		60,000	9,074	4,400	454	454	454	14,835	45,165
Grants, Benefits & Client Services		0	5,900	0	0	0	0	5,900	(5,900)
Sum:		4,684,000	3,312,921	216,744	211,690	207,935	207,468	4,156,757	527,243
Operating Transfers		Biennium 23-25	Actual	Projected				Projected	Projected
		Operating Transfers	Operating transfers through FM20 Feb-2025	FM 21 Mar-2025	FM 22 Apr-2025	FM 23 May-2025	FM 24 Jun-2025	Op. Trans. Total	Variance
Operating Transfer In								0	0
Total Net Operating Transfers		0	0	0	0	0	0	0	0
Fund Balance Projection		Biennium 23-25	Actual	Projected				Projected	Projected
		Rev Allotments - Exp Allotments	Rev - Exp through FM20 Feb-2025	FM 21 Mar-2025	FM 22 Apr-2025	FM 23 May-2025	FM 24 Jun-2025	end of BI 23-25	Variance
Net Income (Loss)	BI 23-25 Beginning Balance	(383,200)	207,144	(27,249)	(22,194)	(18,439)	(17,972)	121,290	504,490
	\$ 1,540,273	1,157,073	1,747,417	1,720,169	1,697,975	1,679,536	1,661,563	1,661,563 <	Ending Fund Balance (projected)

Expenses Detail Category		Biennium 23-25	Actual	Projected				Projected	Projected
		Expense Allotments	Expenses through FM20 Feb-2025	FM 21 Mar-2025	FM 22 Apr-2025	FM 23 May-2025	FM 24 Jun-2025	Expenditure Total	Variance
Salaries and Wages		1,745,616	1,448,941	93,948	93,948	93,948	93,948	1,824,734	(79,118)
	A Salaries and Wages	24,000	0					0	24,000
	AA State Classified	1,371,000	1,168,902	74,000	74,000	74,000	74,000	1,464,902	(93,902)
	AC State Exempt	288,000	217,667	10,833	10,833	10,833	10,833	260,999	27,001
	AE State Special	14,616	13,988	696	696	696	696	16,772	(2,156)
	AS Sick Leave Buy-Out	12,000	0	3,000	3,000	3,000	3,000	12,000	0
	AT Terminal Leave	12,000	0	3,000	3,000	3,000	3,000	12,000	0
	AU Overtime and Call-Back	24,000	48,385	2,419	2,419	2,419	2,419	58,062	(34,062)
Employee Benefits		584,008	478,294	29,192	29,192	29,192	29,192	595,062	(11,054)
	BA Old Age and Survivors Insurance	99,525	86,143	5,183	5,183	5,183	5,183	106,875	(7,350)
	BB Retirement and Pensions	165,270	133,477	7,929	7,929	7,929	7,929	165,193	77
	BC Medical Aid & Industrial Insurance	15,616	6,285	400	400	400	400	7,885	7,731
	BD Health, Life & Disability Insurance	280,320	228,835	14,292	14,292	14,292	14,292	286,003	(5,683)
	BH Hospital Insurance (Medicare)	23,277	20,146	1,212	1,212	1,212	1,212	24,994	(1,717)
	BK Paid Family and Medical Leave		210	176	176	176	176	914	(914)
	BV Shared Leave Provided Annual Leave		3,164						
	BZ Other Employee Benefits		34						
Professional Service Contracts		72,000	28,844	750	750	750	750	31,844	40,156
	CA Management and Organizational Services	72,000	28,844	750	750	750	750	31,844	40,156
	CZ Other Professional Services		0					0	0
Goods and Other Services		2,092,776	1,252,298	82,063	82,867	79,112	78,645	1,574,986	517,790
	E Goods and Other Services	72,000	0					0	72,000
	EA Supplies and Materials	30,000	44,479	2,224	2,224	2,224	2,224	53,375	(23,375)
	EB Communications/Telecommunications	19,200	13,723	634	634	634	634	16,259	2,941
	EC Utilities	1,200	636	32	32	32	32	763	437
	ED Rentals and Leases - Land & Buildings	60,000	38,757	1,938	1,938	1,938	1,938	46,509	13,491
	EE Repairs, Alterations & Maintenance	24,000	(0)	1,500	1,500	1,500	1,500	6,000	18,000
	EF Printing and Reproduction	30,000	22,669	1,133	1,133	1,133	1,133	27,202	2,798
	EG Employee Prof Dev & Training	36,000	64,832	4,000	2,392	2,392	2,392	76,007	(40,007)
	EH Rental & Leases - Furn & Equipment	30,000	23,777	1,800	1,189	1,189	1,189	29,144	856
	EJ Subscriptions	2,400	1,316					1,316	1,084
	EK Facilities and Services	120,000	111,644	5,496	5,496	5,496	5,496	133,628	(13,628)
	EL Data Processing Services (Interagency)	390,000	222,988	6,998	10,879	6,998	6,998	254,861	135,139
	EM Attorney General Services	360,008	236,427	11,821	11,821	11,821	11,821	283,713	76,295
	EN Personnel Services	42,000	39,859	1,854	2,195	1,854	1,854	47,616	(5,616)
	EP Insurance	4,070	4,880	87	87	87	87	5,228	(1,158)
	ER Other Contractual Services	360,000	156,973	13,437	13,437	13,437	13,437	210,720	149,280
	ES Vehicle Maintenance & Operating Cst		2,030	1,300	101	101	101	3,634	(3,634)
	ET Audit Services	28,000	28,000					28,000	0
	EU Office of Equity		2,078			319		2,397	(2,397)
	EW Archives & Records Management Svcs	1,416	886			148		1,034	382
	EY Software Licenses and Maintenance	480,000	236,790	27,831	27,831	27,831	27,831	348,114	131,886
	EZ Other Goods and Services	2,482	(445)	(22)	(22)	(22)	(22)	(534)	3,016
Travel		129,600	89,570	6,391	4,478	4,478	4,478	109,396	20,204
	GA In-State Subsistence & Lodging	48,000	53,757	4,600	2,688	2,688	2,688	66,421	(18,421)
	GB In-State Air Transportation	16,800	8,246	412	412	412	412	9,895	6,905
	GC Private Automobile Mileage	16,800	9,055	453	453	453	453	10,867	5,933
	GD Other Travel Expenses	9,600	5,817	291	291	291	291	6,981	2,619
	GF Out-Of-State Subsistence & Lodging	14,400	5,008	250	250	250	250	6,009	8,391
	GG Out-Of-State Air Transportation	21,600	6,440	322	322	322	322	7,728	13,872
	GN Motor Pool Services	2,400	1,246	62	62	62	62	1,495	905
Capital Outlays		60,000	9,074	4,400	454	454	454	14,835	45,165
	JA Noncapitalized Assets	60,000	9,074	4,400	454	454	454	14,835	45,165
Grants, Benefits & Client Services		0	5,900	0	0	0	0	5,900	(5,900)
	NZ Other Grants and Benefits	0	5,900					5,900	(5,900)
Total Dollars		4,684,000	3,312,921	216,744	211,690	207,935	207,468	4,156,757	527,243

Bd of Reg-Prof Engineers/Land Surveyors Agency Summary BITD as of February 2025

Category	BI Allotment	BITD Allotment	BITD Expenditures	BITD Variance	BI Variance
Capital Outlays	60,000	50,000	9,074	40,926	50,926
Employee Benefits	584,008	485,160	478,294	6,866	105,714
Goods and Services	2,092,776	1,740,987	1,252,298	488,689	840,478
Grants, Benefits & Client Services	0	0	5,900	(5,900)	(5,900)
Professional Service Contracts	72,000	60,000	28,844	31,156	43,156
Salaries and Wages	1,745,616	1,447,180	1,448,941	(1,761)	296,675
Travel	129,600	108,000	89,570	18,430	40,030
Sum:	4,684,000	3,891,327	3,312,921	578,406	1,371,079

Category	FM Allotment	FM Expenditure	FM Variance	BITD Allotment	BITD Expenditures	BITD Variance
Salaries and Wages	73,609	88,864	(15,255)	1,447,180	1,448,941	(1,761)
A Salaries and Wages	1,000	0	1,000	20,000	0	20,000
AA State Classified	58,000	74,417	(16,417)	1,135,000	1,168,902	(33,902)
AC State Exempt	12,000	10,833	1,167	240,000	217,667	22,333
AE State Special	609	550	59	12,180	13,988	(1,808)
AS Sick Leave Buy-Out	500	0	500	10,000	0	10,000
AT Terminal Leave	500	0	500	10,000	0	10,000
AU Overtime and Call-Back	1,000	3,063	(2,063)	20,000	48,385	(28,385)
Employee Benefits	24,662	28,992	(4,330)	485,160	478,294	6,866
BA Old Age and Survivors Insurance	4,195	5,273	(1,078)	82,677	86,143	(3,466)
BB Retirement and Pensions	6,967	8,045	(1,078)	137,286	133,477	3,809
BC Medical Aid & Industrial Insurance	609	357	252	13,180	6,285	6,895
BD Health, Life & Disability Insurance	11,910	14,040	(2,130)	232,680	228,835	3,845
BH Hospital Insurance (Medicare)	981	1,233	(252)	19,337	20,146	(809)
BK Paid Family and Medical Leave	0	42	(42)	0	210	(210)
BV Shared Leave Provided Annual Leave	0	0	0	0	3,164	(3,164)
BZ Other Employee Benefits	0	2	(2)	0	34	(34)
Professional Service Contracts	3,000	961	2,039	60,000	28,844	31,156
CA Management and Organizational Services	3,000	961	2,039	60,000	28,844	31,156
CZ Other Professional Services	0	0	0	0	0	0
Goods and Services	87,948	64,916	23,032	1,740,987	1,252,298	488,689
E Goods and Other Services	3,000	0	3,000	60,000	0	60,000
EA Supplies and Materials	1,250	1,849	(599)	25,000	44,479	(19,479)
EB Communications/Telecommunications	800	456	344	16,000	13,723	2,277
EC Utilities	50	0	50	1,000	636	364
ED Rentals and Leases - Land & Buildings	2,500	1,938	562	50,000	38,757	11,243
EE Repairs, Alterations & Maintenance	1,000	0	1,000	20,000	(0)	20,000
EF Printing and Reproduction	1,250	279	971	25,000	22,669	2,331
EG Employee Prof Dev & Training	1,500	3,174	(1,674)	30,000	64,832	(34,832)
EH Rental & Leases - Furn & Equipment	1,250	88	1,162	25,000	23,777	1,223
EJ Subscriptions	100	0	100	2,000	1,316	684
EK Facilities and Services	5,000	6,656	(1,656)	100,000	111,644	(11,644)
EL Data Processing Services (Interagency)	18,167	7,080	11,087	317,336	222,988	94,348
EM Attorney General Services	15,084	12,183	2,901	299,676	236,427	63,249
EN Personnel Services	1,750	1,855	(105)	35,000	39,859	(4,859)
EP Insurance	85	87	(2)	3,730	4,880	(1,150)
ER Other Contractual Services	15,000	8,852	6,148	300,000	156,973	143,027
ES Vehicle Maintenance & Operating Cst	0	59	(59)	0	2,030	(2,030)
ET Audit Services	0	3,791	(3,791)	28,000	28,000	0
EU Office of Equity Services	0	0	0	0	2,078	(2,078)
EW Archives & Records Management Svcs	59	0	59	1,180	886	294
EY Software Licenses and Maintenance	20,000	16,895	3,105	400,000	236,790	163,210
EZ Other Goods and Services	103	(326)	429	2,065	(445)	2,510
Travel	5,400	6,162	(762)	108,000	89,570	18,430
GA In-State Subsistence & Lodging	2,000	3,505	(1,505)	40,000	53,757	(13,757)
GB In-State Air Transportation	700	352	348	14,000	8,246	5,754
GC Private Automobile Mileage	700	1,716	(1,016)	14,000	9,055	4,945
GD Other Travel Expenses	400	42	358	8,000	5,817	2,183
GF Out-of-State Subsistence & Lodging	600	0	600	12,000	5,008	6,992
GG Out-of-State Air Transportation	900	567	333	18,000	6,440	11,560
GN Motor Pool Services	100	0	100	2,000	1,246	754
Capital Outlays	2,500	802	1,698	50,000	9,074	40,926
JA Noncapitalized Assets	2,500	802	1,698	50,000	9,074	40,926
Grants, Benefits & Client Services	0	0	0	0	5,900	(5,900)
NZ Other Grants and Benefits	0	0	0	0	5,900	(5,900)
Total Dollars	197,119	190,716	6,403	3,891,327	3,312,921	578,406

Overspend (new position, double fill, reallocations)

Underspend

Feb overspend, BTD overspend. Feb OT over BTD average of \$2400/month.

Feb overspend (new position, double fill). BTD underspend.

Underspend. Dainis contract complete. Minimal remaining expense for Vorsite expected.

Significantly over initial spending plan. Projecting \$54k spend, planned \$30k spend.

Underspend will continue to grow by \$562/mo

Zero spend to date, should see expenses when space is modified.

Overspend to date.

Slight overspend to date. Projecting \$75k spend, planned \$36k spend.

Trending overspend for the year, DES mailing costs have been higher than estimates, normal flucuation overall.

Underspend will grow significantly for remainder of year.

Underspend to date.

Slight overspend - These central services coming in a bit higher than estimated.

Slight overspend - These central services coming in a bit higher than estimated.

Large underspend due to new DOL contract having lower costs than planned allotments.

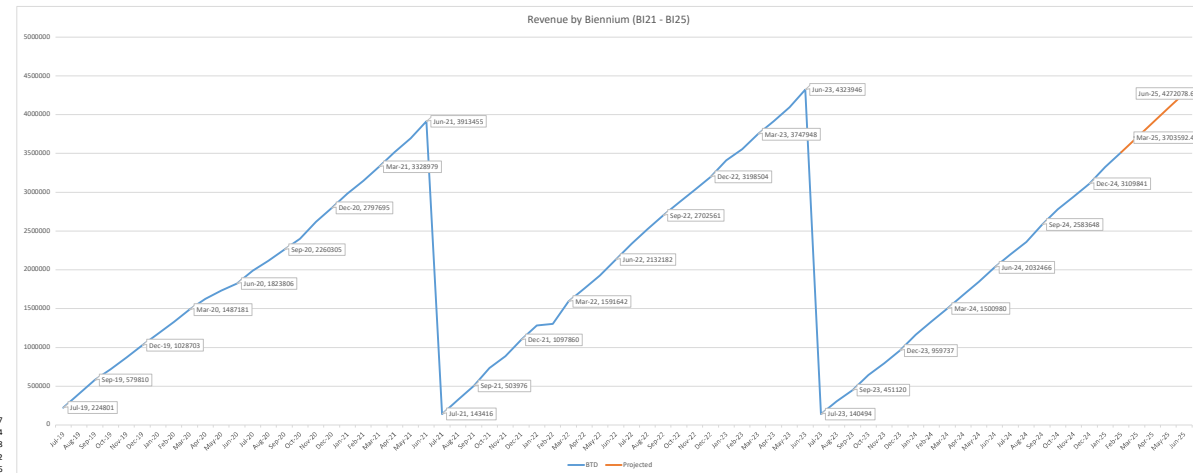
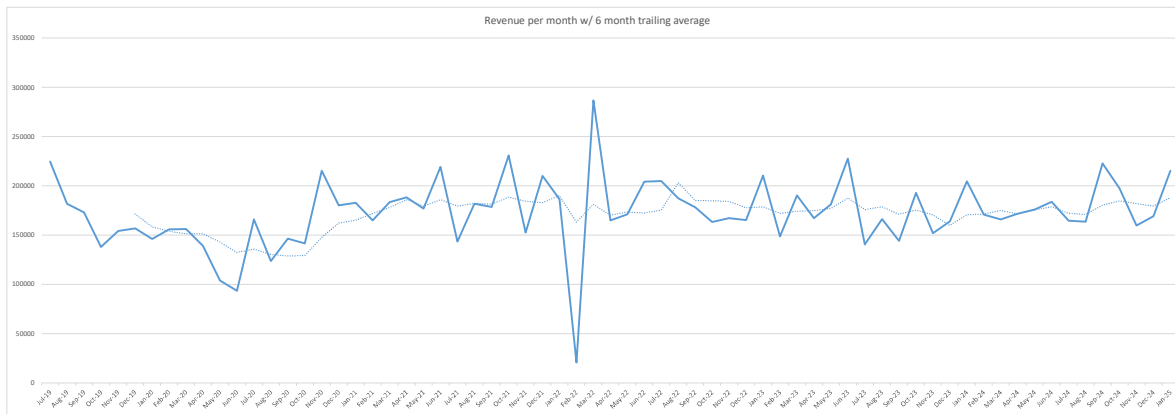
Showing underspend - final audit bill likely outstanding.

Large underspend due to new DOL contract having lower costs than planned allotments.

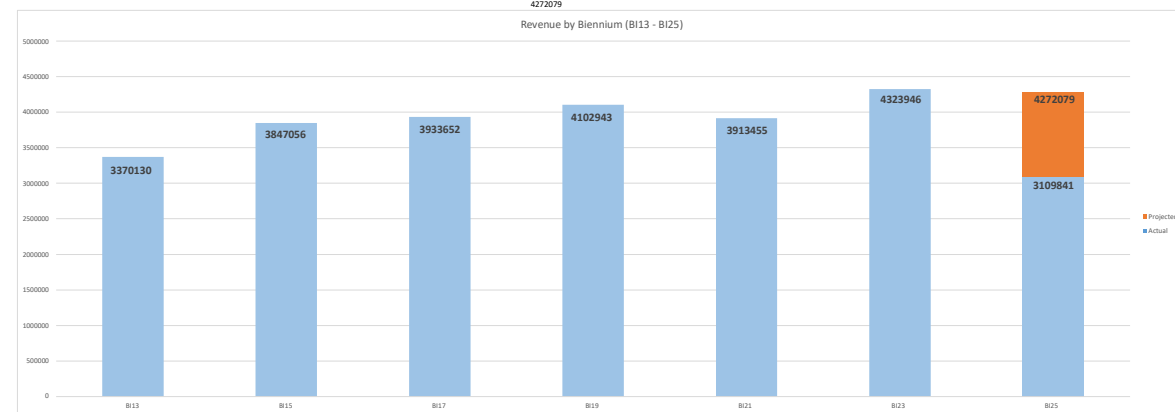
Overall travel has underspend against plan to date.

Oct and Nov 2024, Feb 2025 high spend months for meals/lodging.

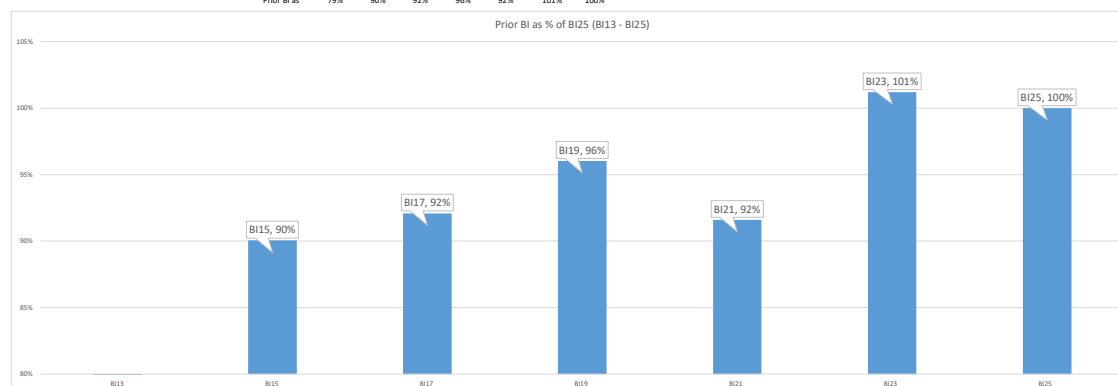
Month	Revenue	BTD	Projected
Jul-19	224801	224801	
Aug-19	181945	406746	
Sep-19	173064	579810	
Oct-19	137914	717724	
Nov-19	154192	871916	
Dec-19	156787	1028703	
Jan-20	146245	1174948	
Feb-20	155919	1330867	
Mar-20	156314	1487181	
Apr-20	139053	1626214	
May-20	103872	1730106	
Jun-20	93700	1823806	
Jul-20	166052	1989858	
Aug-20	123898	2113756	
Sep-20	146549	2260205	
Oct-20	141702	2400207	
Nov-20	215335	2617342	
Dec-20	180353	2797695	
Jan-21	182856	2980551	
Feb-21	164834	3145385	
Mar-21	183594	3328979	
Apr-21	188160	3517139	
May-21	177026	3694165	
Jun-21	219290	3913455	
Jul-21	143416	4056871	
Aug-21	181952	4238823	
Sep-21	178608	4417431	
Oct-21	230947	4648378	
Nov-21	152743	4801121	
Dec-21	210194	4981315	
Jan-22	188351	5169666	
Feb-22	20769	5377365	
Mar-22	286662	5664027	
Apr-22	165089	5829116	
May-22	171108	5990224	
Jun-22	204343	6194567	
Jul-22	204795	6399362	
Aug-22	187366	6586728	
Sep-22	178218	6764946	
Oct-22	165289	6930235	
Nov-22	167333	7097568	
Dec-22	165321	7262889	
Jan-23	210559	7473448	
Feb-23	146623	7619071	
Mar-23	190062	7809133	
Apr-23	167355	7976488	
May-23	181056	8157544	
Jun-23	227587	8385131	
Jul-23	140494	8525625	
Aug-23	166284	8691909	
Sep-23	144342	8836251	
Oct-23	192815	8999066	
Nov-23	151836	9150902	
Dec-23	163966	9314868	
Jan-24	204510	9519378	
Feb-24	170737	9680115	
Mar-24	165996	9846111	
Apr-24	171655	10017766	
May-24	176152	10194918	
Jun-24	183679	10378597	
Jul-24	164780	10549377	
Aug-24	163592	10716969	
Sep-24	222810	10889779	
Oct-24	197375	11067154	
Nov-24	159574	11246728	
Dec-24	169244	11418472	
Jan-25	215231	11593703	
Feb-25	189025	11762728	
Mar-25	189495	11932223	
Apr-25	189495	12102718	
May-25	189495	12273213	
Jun-25	189495	12443708	



BI13	BI15	BI17	BI19	BI21	BI23	BI25
3370130	3847056	3933652	4102943	3913455	4323946	3109841
						1622238
						4272079



BI13	BI15	BI17	BI19	BI21	BI23	BI25
3370130	3847056	3933652	4102943	3913455	4323946	4272079



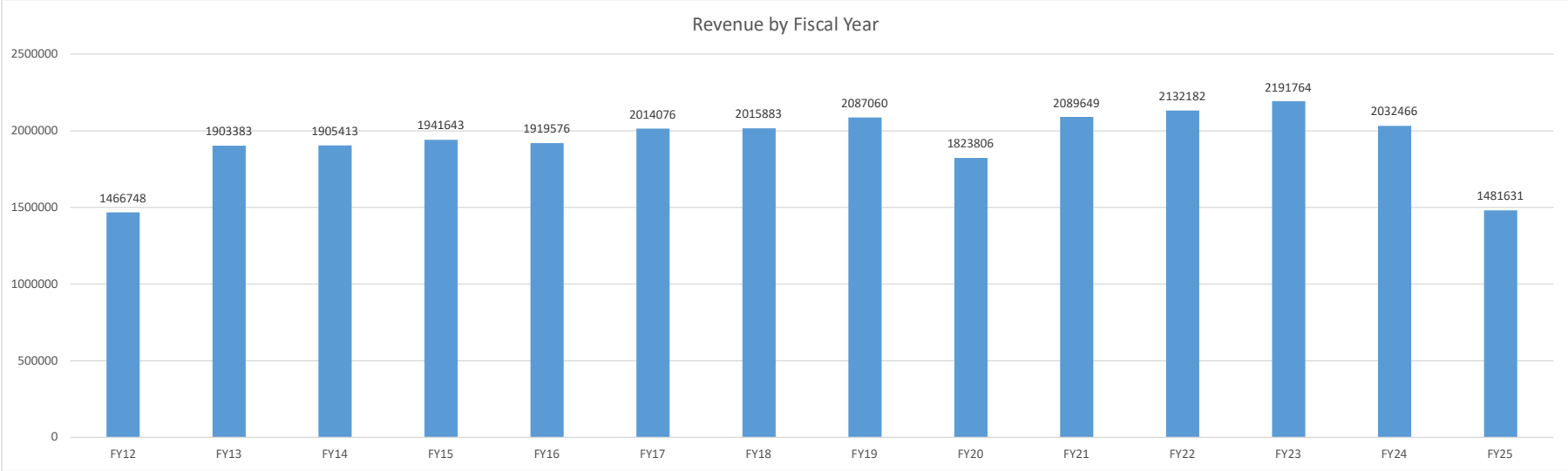
Month	FY12	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25
July	127625	149849	174970	168693	171962	159508	156426	197617	224801	166052	143416	204795	140494	164780
August	169048	179531	174558	151473	161551	212394	186038	181405	181945	123898	181952	187366	166284	163592
September	109002	130767	139120	164368	152293	163894	150107	151334	173064	146549	178608	178218	144342	222810
October	104695	171814	159247	164489	157631	120367	172541	189679	137914	141702	230947	163289	192815	197375
November	107710	146687	128839	126697	114726	167788	135487	152934	154192	215335	152743	167333	151836	159574
December	119743	116347	136871	157214	126706	163042	126116	134830	156787	180353	210194	165321	163966	169244
January	145781	245427	216842	196922	206628	211291	252004	232422	146245	182856	186351	210559	204510	215231
February	127188	132423	141973	157397	169010	165078	154275	144586	155919	164834	20769	148623	170737	189025
March	118593	164355	166458	168154	175691	161888	176725	189657	156314	183594	286662	190262	165996	
April	101645	149660	158815	170928	175999	144450	160145	185859	139053	188160	165089	167355	171655	
May	120066	166911	149171	132190	169596	182627	185543	173108	103872	177026	171108	181056	176152	
June + adj	115652	149612	158550	183118	137783	161749	160476	153629	93700	219290	204343	227587	183679	
Total	1466748	1903383	1905413	1941643	1919576	2014076	2015883	2087060	1823806	2089649	2132182	2191764	2032466	1481631

Conversion to pre fee increase

195469
171669

% of FY revenue by month		
July	8.6%	8.6%
August	9.2%	8.5%
September	7.9%	7.6%
October	8.7%	7.8%
November	7.1%	8.0%
December	7.8%	7.5%
January	10.2%	10.5%
February	8.1%	7.5%
March	8.4%	8.7%
April	8.1%	8.2%
May	8.1%	8.3%
June + adj	7.9%	9.0%

Month	FY12	FY13	FY14	FY15	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25
Year on year % change		29.8%	0.1%	1.9%	-1.1%	4.9%	0.1%	3.5%	-12.6%	14.6%	2.0%	2.8%	-7.3%	
Cohort % change			29.9%	2.0%	0.7%	3.7%	5.0%	3.6%	-9.5%	0.1%	16.9%	4.9%	-4.7%	





Bd of Reg-Prof Engineers/Land Surveyors Agency Summary BITD as of February 2025

Program Index 00010 Administration

Category	BI Allotment	BITD Allotment	BITD Expenditures	BITD Variance	BI Variance
Capital Outlays	60,000	50,000	9,074	40,926	50,926
Employee Benefits	584,008	485,160	478,294	6,866	105,714
Goods and Services	2,082,776	1,740,987	1,240,647	500,340	852,129
Grants, Benefits & Client Services	0	0	5,900	(5,900)	(5,900)
Professional Service Contracts	72,000	60,000	28,844	31,156	43,156
Salaries and Wages	1,745,616	1,447,180	1,448,941	(1,761)	296,675
Travel	129,600	108,000	89,570	18,430	40,030
<b>Sum:</b>	<b>4,684,000</b>	<b>3,891,327</b>	<b>3,301,270</b>	<b>590,057</b>	<b>1,382,730</b>

Category		FM Allotment	FM Expenditure	FM Variance	BITD Allotment	BITD Expenditures	BITD Variance
<b>Salaries and Wages</b>		<b>73,609</b>	<b>88,864</b>	<b>(15,255)</b>	<b>1,447,180</b>	<b>1,448,941</b>	<b>(1,761)</b>
	A	1,000	0	1,000	20,000	0	20,000
	AA	58,000	74,417	(16,417)	1,135,000	1,168,902	(33,902)
	AC	12,000	10,833	1,167	240,000	217,667	22,333
	AE	609	550	59	12,180	13,988	(1,808)
	AS	500	0	500	10,000	0	10,000
	AT	500	0	500	10,000	0	10,000
	AU	1,000	3,063	(2,063)	20,000	48,385	(28,385)
<b>Employee Benefits</b>		<b>24,662</b>	<b>28,992</b>	<b>(4,330)</b>	<b>485,160</b>	<b>478,294</b>	<b>6,866</b>
	BA	4,195	5,273	(1,078)	82,677	86,143	(3,466)
	BB	6,967	8,045	(1,078)	137,286	133,477	3,809
	BC	609	357	252	13,180	6,285	6,895
	BD	11,910	14,040	(2,130)	232,680	228,835	3,845
	BH	981	1,233	(252)	19,337	20,146	(809)
	BK	0	42	(42)	0	210	(210)
	BV	0	0	0	0	3,164	(3,164)
	BZ	0	2	(2)	0	34	(34)
<b>Professional Service Contracts</b>		<b>3,000</b>	<b>961</b>	<b>2,039</b>	<b>60,000</b>	<b>28,844</b>	<b>31,156</b>
	CA	3,000	961	2,039	60,000	28,844	31,156
	CZ	0	0	0	0	0	0
<b>Goods and Services</b>		<b>87,948</b>	<b>63,920</b>	<b>24,028</b>	<b>1,740,987</b>	<b>1,240,647</b>	<b>500,340</b>
	E	3,000	0	3,000	60,000	0	60,000
	EA	1,250	853	397	25,000	33,393	(8,393)
	EB	800	456	344	16,000	13,723	2,277
	EC	50	0	50	1,000	636	364
	ED	2,500	1,938	562	50,000	38,757	11,243
	EE	1,000	0	1,000	20,000	(0)	20,000
	EF	1,250	279	971	25,000	22,104	2,896
	EG	1,500	3,174	(1,674)	30,000	64,832	(34,832)
	EH	1,250	88	1,162	25,000	23,777	1,223
	EJ	100	0	100	2,000	1,316	684
	EK	5,000	6,656	(1,656)	100,000	111,644	(11,644)
	EL	18,167	7,080	11,087	317,336	222,988	94,348
	EM	15,084	12,183	2,901	299,676	236,427	63,249
	EN	1,750	1,855	(105)	35,000	39,859	(4,859)
	EP	85	87	(2)	3,730	4,880	(1,150)
	ER	15,000	8,852	6,148	300,000	156,973	143,027
	ES	0	59	(59)	0	2,030	(2,030)
	ET	0	3,791	(3,791)	28,000	28,000	0
	EU	0	0	0	0	2,078	(2,078)
	EW	59	0	59	1,180	886	294
	EY	20,000	16,895	3,105	400,000	236,790	163,210
	EZ	103	(326)	429	2,085	(445)	2,510
<b>Travel</b>		<b>5,400</b>	<b>6,182</b>	<b>(782)</b>	<b>108,000</b>	<b>89,570</b>	<b>18,430</b>
	GA	2,000	3,505	(1,505)	40,000	53,757	(13,757)
	GB	700	352	348	14,000	8,246	5,754
	GC	700	1,716	(1,016)	14,000	9,055	4,945
	GD	400	42	358	8,000	5,817	2,183
	GF	600	0	600	12,000	5,008	6,992
	GG	900	567	333	18,000	6,440	11,560
	GN	100	0	100	2,000	1,246	754
<b>Capital Outlays</b>		<b>2,500</b>	<b>802</b>	<b>1,698</b>	<b>50,000</b>	<b>9,074</b>	<b>40,926</b>
	JA	2,500	802	1,698	50,000	9,074	40,926
<b>Grants, Benefits &amp; Client Services</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,900</b>	<b>(5,900)</b>
	NZ	0	0	0	0	5,900	(5,900)
<b>Total Dollars</b>		<b>197,119</b>	<b>189,720</b>	<b>7,399</b>	<b>3,891,327</b>	<b>3,301,270</b>	<b>590,057</b>

Program Index 00020 Outreach

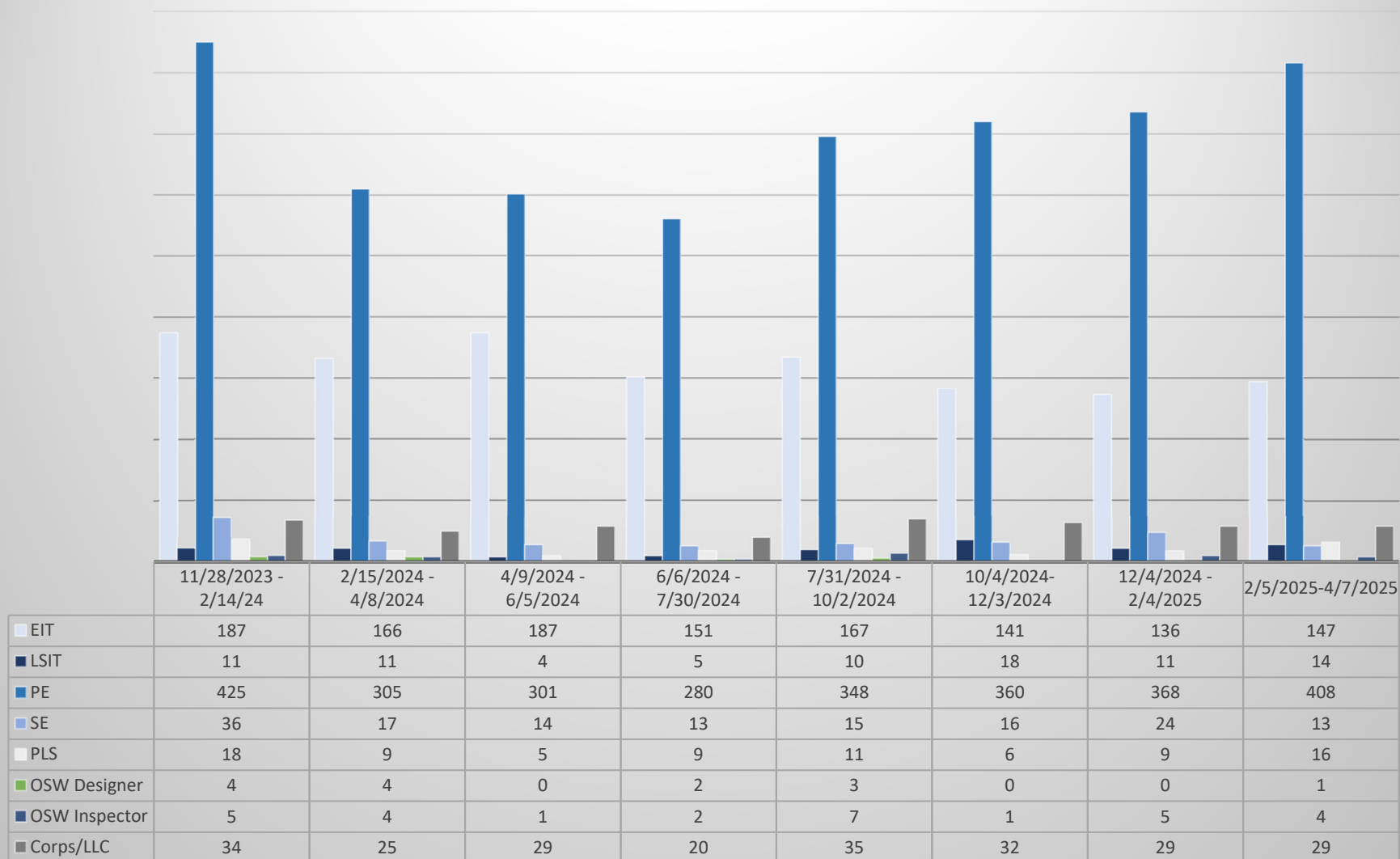
Category	BI Allotment	BITD Allotment	BITD Expenditures	BITD Variance	BI Variance
Goods and Services	0	0	11,651	(11,651)	(11,651)
<b>Sum:</b>	<b>0</b>	<b>0</b>	<b>11,651</b>	<b>(11,651)</b>	<b>(11,651)</b>

Category		FM Allotment	FM Expenditure	FM Variance	BITD Allotment	BITD Expenditures	BITD Variance
<b>Goods and Services</b>		<b>0</b>	<b>996</b>	<b>(996)</b>	<b>0</b>	<b>11,651</b>	<b>(11,651)</b>
	EA	0	996	(996)	0	11,086	(11,086)
	EF	0	0	0	0	565	(565)
<b>Total Dollars</b>		<b>0</b>	<b>996</b>	<b>(996)</b>	<b>0</b>	<b>11,651</b>	<b>(11,651)</b>



## Licensing Program Report April 17, 2025

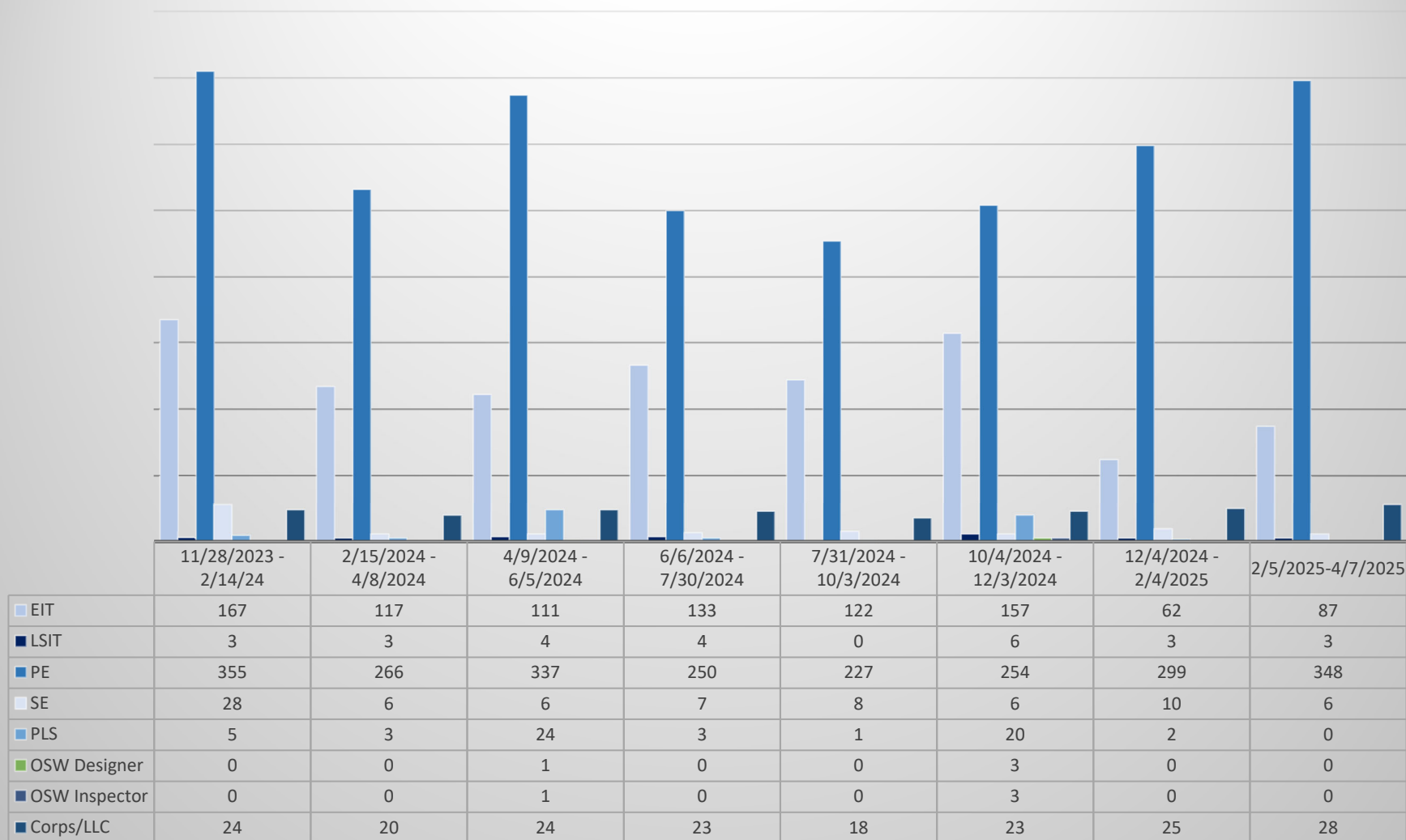
### Applications Recieved





## Licensing Program Report April 17, 2025

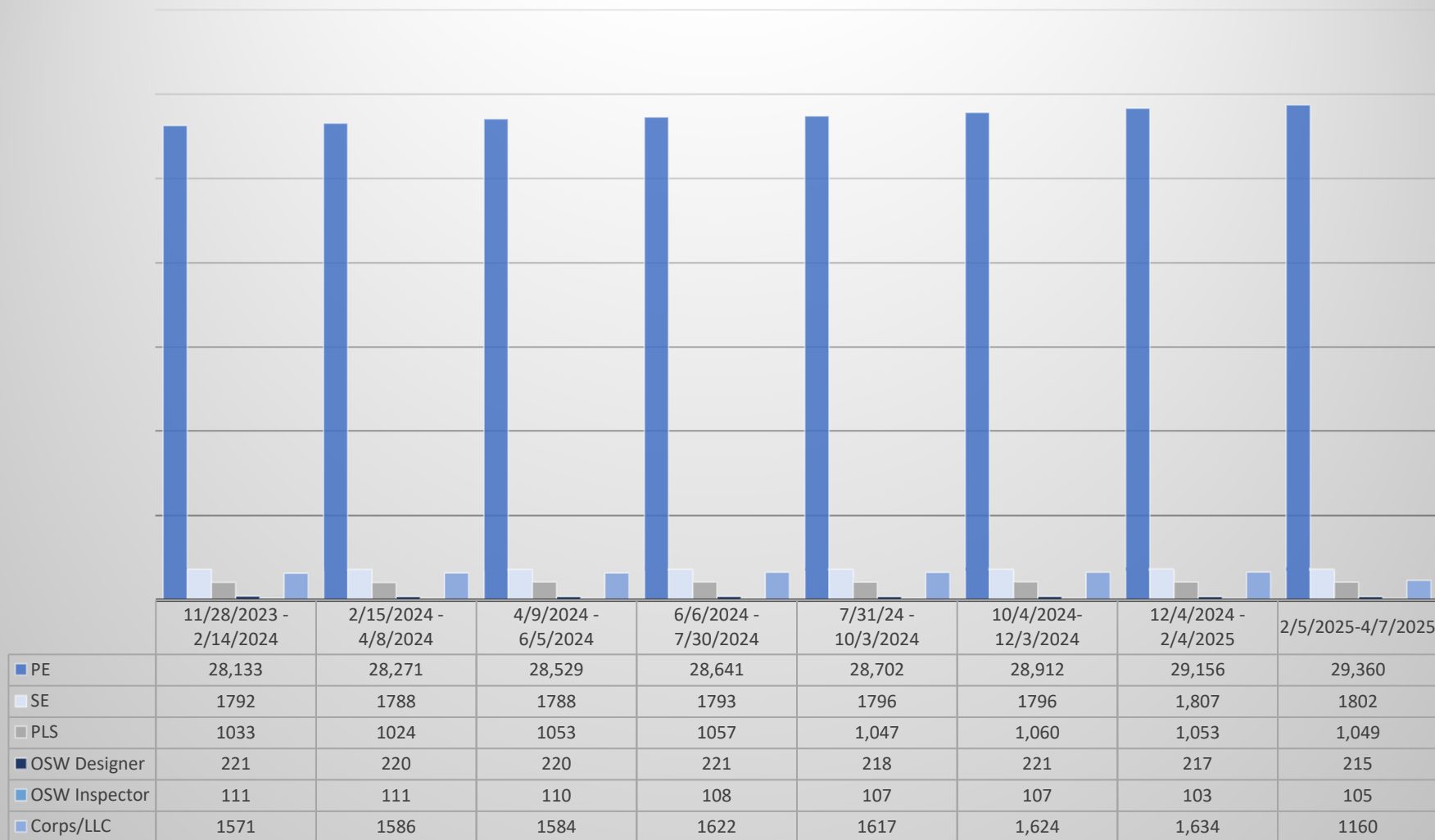
### Applications Issued





## Licensing Program Report April 17, 2025

### Active Licenses



# **Special Board Meeting**

## **Tab 7**

### **Other Business**

- 7.1 Additional Public Comment
- 7.2 Upcoming Outreach and Events
- 7.3 Board/Staff Affiliate Involvement
- 7.4 Action Items from this Meeting
- 7.5 Agenda Items for Next Meeting



# 2025 Upcoming Events Calendar

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## JAN

23-25 WOSSA Septic Con - Tacoma  
30 & 31 Home & Garden Show - Tacoma  
accountability audit

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

## MAR

21 PLS & On-Site State Exams  
31 ASCE Chapter Meeting - Pullman

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

## MAY

15-19 NCEES Western Zone Mtg - NM

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

## JUL

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

## SEP

19 State PLS & On-Site Exams

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

## NOV

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

## FEB

1 & 2 Home & Garden Show - Tacoma  
12 & 13 BRPELS Board Meeting - SeaTac  
26 - 28 LSAW Conference - Tulalip  
accountability audit end

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

## APR

16 & 17 BRPELS Board Meeting - Tri-Cities  
23 & 24 APWA Spring Conference - Tacoma

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

## JUN

11 & 12 WSACE Annual Conference  
16 & 17 BRPELS Annual Board Mtg - SeaTac

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## AUG

6 & 7 BRPELS Board Meeting - Olympia  
19-20 NCEES Annual Mtg - New Orleans, LA

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## OCT

15 & 16 BRPELS Board Meeting - Pullman

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

## DEC

10 & 11 BRPELS Board Meeting - Olympia

## Board of Registration for Professional Engineers and Land Surveyors

### Action Item List

#### Executive Committee (EC)

Date Assigned	Action Item	Assigned To	Status
6/21/23	Staff to work on a license review/report out document regarding all three of the professions the Board regulates and provide it to the Board at a future meeting.	Board Staff	Will provide when complete
2/12/25	Provide a strategic review of events that happened over the past year, including cost projections, target audiences, what went well, and what could we do better. Due by April committee meeting.	Mr. Schieferstein	On agenda

#### Exam Qualifications Committee (EQC)

Date Assigned	Action Item	Assigned To	Status
12/11/24	Await the SE Committee's recommendation on including a statement in the application, renewal process, or new exam questions within the law review, ensuring each applicant affirms knowledge of the Washington Building Codes	Committee	On Agenda
1/19/25	Draft updated language for decoupling. 18.43.040 and 18.43.060 are to be rewritten for a full clean up if needed. To be reviewed at June BM.	Ms. Lagerberg & Ms. Gillespie	In Progress
2/13/25	Possible changes to Work Experience Verification Forms <ul style="list-style-type: none"> <li>Look at all Work Experience and Verification forms for consistency, then bring back to EQC</li> </ul>	Board Staff	On Agenda

#### Practice Committee (PC)

Date Assigned	Action Item	Assigned To	Status
-	-	-	-

#### Survey Committee (SC)

Date Assigned	Action Item	Assigned To	Status
2/12/25	Prepare a preliminary plan for moving to Computer Based Testing (CBT) and have a report ready for the April committee meeting.	Ms. Horton & Mr. Ballard	On Agenda
2/12/25	Send a copy of WAC 196-29-110 an invitation to the board survey members, including Pro-Tems, and the LSAW Liaison (Tony Chenier) to attend/be a part of a committee to determine if changes to the WAC should be proposed, and if so, then what changes? Meeting for March so progress can be reported at the April committee meeting.	Ms. Horton	On Agenda

#### On-Site Committee

Date Assigned	Action Item	Assigned To	Status
-	-	-	-

#### Structural Committee (SEC)

Date Assigned	Action Item	Assigned To	Status
1/27/25	SE Application Review (in progress)	Committee	On Agenda

1/27/25	Analyze pass rates and identify the number of comity applications vs. exam applications received	Ms. Lund & Ms. Cramer	On Agenda
2/13/25	Provide attestation examples at the April Special Board Meeting	Committee	On Agenda

#### Board Staff

Date Assigned	Action Item	Assigned To	Status
2/13/25	-	-	-

#### AGO

Date Assigned	Action Item	Assigned To	Status
-	-	-	-

#### Communication Task Force (CTF)

Date Assigned	Action Item	Assigned To	Status
1/16/25	Journal article about digital signatures (short) for the Spring Journal	Mr. Rasmussen	In Progress
1/16/25	Checklist for public officials	Ms. Lund & Mr. Rasmussen	Pending



**Special Board Meeting**

**Tab 8**

**Adjourn Meeting**