

# Exam Qualifications Committee August 6, 2025 | 9:15 a.m.

#### Virtually via Microsoft Teams:

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<u>+1 564-999-2000,,499971991#</u> US, Olympia Phone Conference ID: 499 971 991# In person: BRPELS Office 601 11<sup>th</sup> Ave SE Suite 201 Olympia, WA 98501

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#### **Discussion topics**

- Applications by Comity NCEES Record Only (KF/VC)
- Work Experience Best Practices (KF/KB)
- FE Waiver Analysis for Military, Government, and Industry (KF/KB)
- Updates to PE Application forms (VC)
- RCW 18.43 Updates Stakeholder Review (SG)
- WAC 196-16 PLS Licensing Requirements (SG)
- NCEES Attestation Language
- Approval of file CR101 for WAC 196-12 (SG)

#### Strategic Planning Items

- Review Comity regulations for each profession and how they relate to other states
- Investigate decoupling all exams

## **Best Practices for Documenting Engineering Experience for Applicants**

This document serves as a comprehensive guide from the State of Washington Board of Registration for nProfessional Engineers & Land Surveyors (BRPELS), detailing best practices for documenting professional engineering experience essential for licensure. It explains the importance of how to clearly present engineering experience, showcasing technical depth and progression, under the supervision of a licensed Professional Engineer (PE).

- Describe Tasks with Technical Depth: Focus on tasks that required engineering judgment and use specific terminology to demonstrate technical rigor, avoiding vague phrases.
- 2. **Progressive Responsibility**: Experience should be broken down by year or role to demonstrate growth in responsibilities over time.
- 3. **Connect Tasks to Engineering Principles**: Applicants must explain how their tasks applied engineering theory and include examples of problem-solving.
- 4. **Include Project Context**: Name your project and its scope, along with describing your role and impact on the outcome.
- 5. **Use Action-Oriented Language**: Strong verbs should start bullet points to convey active involvement in tasks.
- Quantify When Possible: Including metrics adds credibility, such as the number of residents served or percentage reductions in energy consumption.
- 7. **Organize by Discipline or Project**: Grouping tasks under relevant headings helps reviewers better understand your experience.
- 8. **Include Supporting Documents**: Reference any technical reports or specifications contributed to, and include links or attachments when submitting electronically.
- 9. **Get Supervisor Verification**: Be sure to have the supervising PE review and sign off on the experience summary.

#### **Washington State Requirements**

According to Washington Administrative Code (WAC) 196-12-010, you must have eight years of broad-based, progressive engineering experience under the direct supervision of a licensed PE. A bachelor's degree from an ABET-accredited program may count for up to four years of experience. A master's degree from an ABET-accredited program may count for one year of additional experience.

#### **Qualifying Experience Criteria**

The best practices for detailing your qualifying experience, includes details such as:

• **Supervised Work**: Must be under the direct supervision of a licensed professional engineer. \*Exceptions apply for military and federal government employees.

- **Technical Depth**: Involves applying engineering principles and exercising sound judgment.
- **Progressive Complexity**: Experience should evolve from simpler tasks to more complex responsibilities.
- Breadth of Exposure: Experience should cover multiple facets of engineering.

#### **Examples of Professional-Level Tasks**

Professional-level tasks may include designing systems, performing reliability analyses, and writing technical reports.

#### **Tasks Typically Not Considered Professional Experience**

Routine tasks such as drafting, data recording and maintenance work are often classified as subprofessional unless paired with higher-level responsibilities.

#### **Documentation Tips**

You're encouraged to clearly describe your roles, highlight progression over time and include verification from supervising licensed engineers.

#### **Common Mistakes**

Avoid vague language, like failing to include supervision details or not quantifying results.

# FE Waiver Analysis

# Military – Government – Industry

# **MBA** forum generated 18 responses:

- 14 offer a "pathway"
  - Initial: 10 20 years of progressive experience
     or -
  - Comity: 5 20 years licensure in another jurisdiction
     or -
  - PhD with teaching experience
- 4 offer do not (OH, AL, CT, Guam)



# FE Waiver Analysis

# Recommendation

- 10 years of experience with an approved undergraduate engineering degree.
- 9 years of experience with an approved postgraduate engineering degree.
- PhD from a institution with an approved undergraduate engineering degree, or serving in a tenure-track faculty position.
- Comity- 10 years of licensed practice in a Board approved jurisdiction.
- Initial- 15 years of work experience satisfactory to the Board.





# Professional Engineering Experience and Verification

BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS & LAND SURVEYORS

This is a required supporting document for a professional engineering license application.

Applicant: complete sections 1 and 2

Verifier: complete section 3

For questions email engineers@brpels.wa.gov or call: (360) 664-1575

# 23201-Supporting

#### **Applicant instructions**

- Complete sections 1 and 2
- Send a copy of this form (with section 1 and 2 completed) to each of your verifiers. Your verifiers must complete section 3 and send it back to you in a sealed envelope (don't open). Or they can email it to: <a href="mailto:engineers@brpels.wa.gov">engineers@brpels.wa.gov</a>
- When you have all your forms back from your verifiers, mail the sealed envelopes to: Board of Registration for Professional Engineers and Land Surveyors PO Box 9025 Olympia WA 98507-9025

**Work experience** must be gained under the direct supervision of a professional engineer (PE), except for federal government or manufacturing employees.

- Federal government employees: You are not required to gain experience under a PE. Your direct supervisor must verify your experience.
- Manufacturing employees: You are not required to gain experience under a PE, but a PE must be employed by the firm. Your direct supervisor must verify your experience.

Name and license number of PE at time of your employment \_

1 Work experience in	nformation—appli	cant complete this section	
Applicant name			
Former name (If applicable)			Branch applying for
Address, City, State, ZIP code			
Employed by			
Dates of employment (From, To)	Average hours per week	Supervisor name	

#### **2 Work experience details**—applicant complete this section

Give details about the work you did for each section. One sentence descriptions are not acceptable. The work should:

- · be progressive in difficulty and magnitude
- · show sufficient breadth and scope
- reflect your ability to design and apply engineering principles where your judgments and decisions are trusted and relied upon

Describe your experience

A. Formulating conclusions and recommendations.

## Chapter 18.43 Proposed Legislative Amendments – 2026 Stakeholder comments & meeting attendance

#### Comment:

I have been registered as a Professional Civil Engineer in Washington since 1988. I am simply replying to your team's proposed updates because I wanted to give you and your team positive feedback for the work you do. Hopefully you get a lot of feedback, but just in case you don't, I wanted to state that I agree with each of the proposed amendments and I appreciate the work you do.

#### Comment:

My comment on the RCW change is essentially just typos. I appreciate the transition from "his or her" to "their", and there are 3 more instances that don't seem to have been changed yet. There's one each on pages 3, 9 and 10.

#### Comment:

I am writing to say that I support the following amendment:

Amending RCW 18.43.040 to allow the Board to decouple the experience requirement for licensure from the requirements for taking the principles & practices (PE or PLS) examinations. Experience requirements would still have to be met before applicants could apply for a license.

I hope you will consider coupling the SE as well in the future.

#### Comment:

After reading the proposed rule changes, it is very disappointing that the requirements are being diluted in terms of education and experience. There are way to many changes to quote here, but it is sad and will eventually harm to the Canons engineers are required to uphold.

This legislation appears to be more for inclusiveness rather than responsibility to the profession. This should be reviewed again and modified and consultation with ASPE and other state boards should be done before moving forward.

#### Comment:

Thanks for the proposed updates. The all look reasonable to me.

#### Comment:

After a guick review of the changes, I have only one comment.

Board Members must be Citizens of the U.S. I can't imagine why this amendment is being proposed!

#### Comment:

I hesitated sending these, however, now consider it necessary.

- 1. Board Members must be Citizens of the U.S.!
- 2. I noted that, in several places, "His / Her" has been replaced with "Their". This is grammatically incorrect and is contextually absurd! "His / Her" are singular, possessive pronouns, "they" is plural. This also applies to the "themselves" and "they are" replacements.
- 3. I do not agree with the reduction of education requirements for engineers. As a matter of fact I would modify the original requirement of "approved engineering curriculum" to include ABET accreditation; i.e., "ABET accredited engineering curriculum". It might also be appropriate to require literacy in English! I have been an Engineer for 58 years, now retired, and it has been an increasingly difficult to find qualified engineers who are capable of literate communication, written or verbal!

Do not allow the ethics and standards of our Profession to be subverted by the Politics of the National Socialists (aka Democrats)!

#### Comment:

I have read through the proposed language changes and agree with everything except for (2) issues.

- The citizenship clause that was removed and which allows non-citizens to be on members of the board of engineers. I believe strongly that board members shall be a citizen of the United States and have been a resident of the state for at least five years.
- 2. While this is not a part of the proposed amendments I think it is important to mention. In my opinion, the experience requirement for structural engineering licensure is too short. I believe that requirement should be increased to (4) years.

#### **Comment:**

RCW 18.43.020 Definitions

- (3) To Remain "As Is". No modification required.
- (6) to Remain "As Is". No modification required.

RCW 18.43.030

Strongly "Disagree". U.S. Citizenship shall be required for all Members of the Board.

RCW 18.43.060 Examinations

A Candidate Failing an Exam may apply for reexamination at the next scheduled examination date.

#### **Comment:**

The board member requirement to be a US citizen or a lawful permanent resident should remain in place. A professional engineer is a skilled profession that serves and protects the safety and welfare of its community and country.

#### Comment:

I have reviewed the amendments and am hereby requesting that the Board reconsider the proposed language in RCW 18.43.030 as follows:

**All** Washington State **Board members** that govern us United States citizens within the State of Washington **shall be citizens** of the United States.

It is by no means appropriate for a citizen of <u>another country</u> to govern the professional practices of us <u>citizens here in the United States of America!</u>

Let me know if you have any questions.

#### **Stakeholder meetings**

#### July 22, 2025 WSPE Stakeholder meeting

#### Attendance:

Board members & staff:PublicDoug Henderickson, PEBill DunbarKen Fuller, PEKen McGowanKris Horton, PLSJeff DagleShanan GillespieBarbara PhilippGreg SchiefersteinTed Taylor

#### July 23, 2025 Stakeholder meeting

#### Attendance:

Board members & staff: Public

Doug Henderickson, PE Vickie Kobayashi
Ken Fuller, PE Dwight Gray
Kris Horton, PLS Jeremy Metzler
Shanan Gillespie Anonymous

Bryce Dickison Bill (no last name)

Greg Schieferstein Erica Fot

Jill Short Benjamin Anstey

Randy Garcia Kevin Ballard

# July 24, 2025 Stakeholder meeting

## Attendance:

Board members & staff
Doug Henderickson, PE
Marjorie Lund, PE, SE
Ken Fuller, PE
Kris Horton, PLS
Shanan Gillespie
Bryce Dickison
Greg Schieferstein

Public None

#### RCW 18.43.020 Definitions.

The definitions in this section apply throughout this chapter unless the context clearly requires otherwise.

- (1) "Board" means the state board of registration for professional engineers and land surveyors, provided for by this chapter.
- (2) "Director" means the(executive)) director of the Washington state board of registration for professional engineers and land surveyors.
  - (3) "Engineer" means a professional engineer as defined in this section. RESERVED
- (4) "Engineer-in-training" means a candidate who: (a) Has satisfied the experience requirements in RCW 18.43.040 for registration; (b) has successfully passed the examination in the fundamental engineering subjects; and (c) is enrolled by the board as an engineer-in-training.
  - (5) "Engineering" means the "practice of engineering" as defined in this section.
  - (6) "Land surveyor" means a professional land surveyor. RESERVED
- (7) "Land-surveyor-in-training" means a candidate who: (a) Has satisfied the experience requirements in RCW 18.43.040 for registration; (b) successfully passes the examination in the fundamental land surveying subjects; and (c) is enrolled by the board as a land-surveyor-in-training.
- (8)(a) "Practice of engineering" means any professional service or creative work requiring engineering education, training, and experience and the application of special knowledge of the mathematical, physical, and engineering sciences to such professional services or creative work as consultation, investigation, evaluation, planning, design, and supervision of construction for the purpose of assuring compliance with specifications and design, in connection with any public or private utilities, structures, buildings, machines, equipment, processes, works, or projects.
- (b) A person shall be construed to practice or offer to practice engineering, within the meaning and intent of this chapter, who practices any branch of the profession of engineering; or who, by verbal claim, sign, advertisement, letterhead, card, or in any other way represents himself or herselfthemselves to be a professional engineer, or through the use of some other title implies that he or she isthey are a professional engineer; or who holds himself or herself themselves out as able to perform, or who does perform, any engineering service or work or any other professional service designated by the practitioner or recognized by educational authorities as engineering.
- (c) The practice of engineering does not include the work ordinarily performed by persons who operate or maintain machinery or equipment.

- (9) "Practice of land surveying" means assuming responsible charge of the surveying of land for the establishment of corners, lines, boundaries, and monuments, the laying out and subdivision of land, the defining and locating of corners, lines, boundaries, and monuments of land after they have been established, the survey of land areas for the purpose of determining the topography thereof, the making of topographical delineations and the preparing of maps and accurate records thereof, when the proper performance of such services requires technical knowledge and skill.
- (10) "Professional engineer" means a person who, by reason of his or hertheir special knowledge of the mathematical and physical sciences and the principles and methods of engineering analysis and design, acquired by professional education and practical experience, is qualified to practice engineering as defined in this section, as attested by his or hertheir legal registration as a professional engineer.
- (11) "Professional land surveyor" means a person who, by reason of his or hertheir special knowledge of the mathematical and physical sciences and principles and practices of land surveying, which is acquired by professional education and practical experience, is qualified to practice land surveying and as attested to by his or hertheir legal registration as a professional land surveyor.
  - (12) "Significant structures" include:
- (a) Hazardous facilities, defined as: Structures housing, supporting, or containing sufficient quantities of explosive substances to be of danger to the safety of the public if released;
- (b) Essential facilities that have a ground area of more than five thousand square feet and are more than twenty feet in mean roof height above average ground level. Essential facilities are defined as:
  - (i) Hospitals and other medical facilities having surgery and emergency treatment areas;
  - (ii) Fire and police stations;
- (iii) Tanks or other structures containing, housing, or supporting water or fire suppression material or equipment required for the protection of essential or hazardous facilities or special occupancy structures;
  - (iv) Emergency vehicle shelters and garages;
  - (v) Structures and equipment in emergency preparedness centers;
  - (vi) Standby power-generating equipment for essential facilities;
- (vii) Structures and equipment in government communication centers and other facilities requiring emergency response;
  - (viii) Aviation control towers, air traffic control centers, and emergency aircraft hangars; and
  - (ix) Buildings and other structures having critical national defense functions;

- (c) Structures exceeding one hundred feet in height above average ground level;
- (d) Buildings that are customarily occupied by human beings and are five stories or more above average ground level;
- (e) Bridges having a total span of more than two hundred feet and piers having a surface area greater than ten thousand square feet; and
- (f) Buildings and other structures where more than three hundred people congregate in one area.

# RCW 18.43.030 Board of registration-Members-Terms-Qualifications-Compensation and travel expenses.

A state board of registration for professional engineers and land surveyors is hereby created which shall exercise all of the powers and perform all of the duties conferred upon it by this chapter. ((After July 9, 1986, the)) The board shall consist of seven members, who shall be appointed by the governor and shall have the qualifications as hereinafter required. ((The terms of board members in office on June 11, 1986, shall not be affected. The first additional member shall be appointed for a four-year term and the second additional member shall be appointed for a three-year term.)) On the expiration of the term of any member, the governor shall appoint a successor for a term of five years to take the place of the member whose term on said board is about to expire. However, no member shall serve more than two consecutive terms on the board. Each member shall hold office until the expiration of the term for which such member is appointed or until a successor qualified as described in this chapter shall have been duly appointed ((and shall have qualified)).

Five members of the board shall be registered professional engineers licensed under the provisions of this chapter. Two members shall be registered professional land surveyors licensed under this chapter. Each of the members of the board shall have been actively engaged in the practice of engineering or land surveying for at least ((ten)) 10 years subsequent to registration, five of which shall have been immediately prior to their appointment to the board.

Each member of the board shall be a citizen of the United States and shall have been a resident of this state for at least five years immediately preceding his or her appointment.

Each member of the board shall be compensated in accordance with RCW 43.03.240 and, in addition thereto, shall be reimbursed for travel expenses incurred in carrying out the provisions of this chapter in accordance with RCW 43.03.050 and 43.03.060.

The governor may remove any member of the board for misconduct, incompetency, or neglect of duty. Vacancies in the membership of the board shall be filled for the unexpired term by appointment by the governor as hereinabove provided.

#### RCW 18.43.033 Pro tem board members-Limits-Duties.

Upon request of the board, ((and with approval of the director, the board chair shall appoint up to two individuals to serve as pro tem members of the board. The appointments are limited, as defined by the board chair, for the purpose of participating as a temporary member of the board on any combination of one or more committees or formal disciplinary hearing panels. An appointed individual must meet the same qualifications as a regular member of the board)) the director shall select a candidate for a pro tem board member position and upon approval of the board, the board chair shall make the appointment. Up to three individuals may serve as pro tem board members. A pro tem board member will be participating as a temporary member of the board and perform services as needed and determined by the director, including ensuring sufficient case reviewers, forming a quorum at a board meeting, serving on any combination of one or more committees, or participating as needed at formal disciplinary hearings. An appointed individual must be registered under this chapter or licensed under chapter 18.210 RCW for a minimum of five years immediately prior to the appointment. While serving as a board member pro tem, an appointed person has all the powers, duties, and immunities of a regular member of the board and is entitled to the same compensation, including travel expenses, in accordance with RCW 18.43.030. A pro tem appointment may not last for more than ((one hundred eighty)) 180 days unless approved by the director.

#### RCW 18.43.035 Bylaws-Employees-Rules-Periodic reports and roster.

- (1) The board may adopt and amend bylaws establishing its organization and method of operation, including but not limited to meetings, maintenance of books and records, publication of reports, code of ethics, and rosters, and adoption and use of a seal.
- (2) Four members of the board shall constitute a quorum for the conduct of any business of the board.
- (3) The board shall appoint its director, who must hold a valid Washington license as a professional engineer or professional land surveyor.
- (4) The board may employ such persons as are necessary to carry out its duties under this chapter.
- (5) It may adopt rules reasonably necessary to administer the provisions of this chapter. The board shall submit to the governor periodic reports as may be required. A roster, showing the names  $Code\ Rev/CC:jlb$ 4  $Z-0108.2/25\ 2nd\ draft$

and ((places of business)) mailing addresses of all registered professional engineers and professional land surveyors may be published for distribution, upon request, to professional engineers and professional land surveyors registered under this chapter and to the public.

## RCW 18.43.040 Registration requirements.

- (1) The following will be considered as minimum evidence satisfactory to the board that the applicant is qualified for registration as a professional engineer, engineer-in-trainingstructural engineer, professional land surveyor, engineer-in-training, or land-surveyor-in-training, respectively:
- (a)(i) As a(1) professional Professional engineer: To be licensed as a professional engineer, an applicant must meet the following requirements:
- (a) Examination requirements: An applicant must have received passing scores on examinations required by the board which include:
- (i) A board approved examination on the fundamentals of engineering which tests the applicant's knowledge of appropriate fundamentals of engineering subjects, including mathematics and the basic sciences.
- (ii) A board approved examination on the principles and practice of engineering which tests the applicant's ability to apply knowledge and experience in the engineering field.
  - (iii) Other examinations as determined by the board.
- (b) Experience requirements: A specific record of eight years or more of experience in engineering work of a character satisfactory to the board and indicating showing that the applicant is competent to practice engineering; and successfully passing a written or oral examination, or both, in engineering as prescribed by the board.
- (i) The experience must be broad based and progressive to include gaining knowledge and comprehension of engineering subjects and applying engineering principles.
- (ii) Education and/or teaching at a college or university may constitute a portion of the required experience as follows:
- (iiA) An undergraduate degree, or its equivalent, Graduation in an approved engineering curriculum program of four years or more from a school or college approved by the board ((as of satisfactory standing)) shall will be considered the equivalent to of four years of such required experience.
- (B) The satisfactory Satisfactory completion of each year of such an approved engineering course program without graduation shallmay be considered as the equivalent to a of one year of such required experience at the discretion of the board.

- (C) An undergraduate degree in a non-engineering program may Graduation in a curriculum other than engineering from a school or college approved by the board shall be considered as ((equivalent))the equivalent of up to two years of such required engineering experience at the discretion of the board.
- (D) No However, no applicant shall receive credit for more than four years of experience because of undergraduate educational qualifications will be granted for undergraduate education.
- (E) Experience The board may be granted for teaching and, at its discretion, give credit as experience not in excess of one year, for satisfactory postgraduate study in engineering education as further defined by, and at the discretion of, the board.
- (iii) The mere execution, as a contractor, of work designed by a professional engineer, or the supervision of the construction of such work as a foreman or superintendent shall not be deemed to be practice of engineering.
- (2) Structural engineer. Structural engineering is recognized as a specialized branch of professional engineering. A professional engineer must be registered as a structural engineer to provide structural engineering services for significant structures. To become licensed as a structural engineer, To receive a certificate of registration in structural engineering, an applicant must meet the following requirements:
  - (a) hold Hold a current registration as a professional engineer in this state.
- (b) Have in engineering and have at least two years of structural engineering experience, of a character satisfactory to the board, in addition to the eight years' experience required for registration as a professional engineer.
- (c) An applicant for registration as a structural engineer must also pass an additional examinations as prescribed by the board.
- (iv) An engineer must be registered as a structural engineer in order to provide structural engineering services for significant structures. ((The board may waive the requirements of this subsection (1)(a)(iv) until December 31, 2010, if:
  - (A) On January 1, 2007, the engineer is registered with the board as a professional engineer; and
- (B) Within two years of January 1, 2007, the engineer demonstrates to the satisfaction of the board that the engineer has sufficient experience in the duties typically provided by a professional structural engineer regarding significant structures.))
- (b)(i) As an engineer-in-training: An applicant for registration as a professional engineer shall take the prescribed examination in two stages. The first stage of the examination may be taken upon submission of his or her application for registration as an engineer-in-training and payment of the

application fee prescribed in RCW 18.43.050 at any time after the applicant has completed four years of the required engineering experience, as defined in this section, or has achieved senior standing in a school or college approved by the board. The first stage of the examination shall test the applicant's knowledge of appropriate fundamentals of engineering subjects, including mathematics and the basic sciences.

- (ii) At any time after the completion of the required eight years of engineering experience, as defined in this section, the applicant may take the second stage of the examination upon submission of an application for registration and payment of the application fee prescribed in RCW 18.43.050. This stage of the examination shall test the applicant's ability, upon the basis of his or her greater experience, to apply his or her knowledge and experience in the field of his or her specific training and qualifications.
- (c)(i)(3) Professional land surveyor. To be licensed as a professional land surveyor, an applicant must meet the following requirements:
- (a) Examination requirements: An applicant must have received passing scores on examinations required by the board which include:
- (i) A board approved examination on the fundamentals of surveying which tests the applicant's knowledge of appropriate fundamentals of land surveying subjects, including mathematics and the basic sciences.
- (ii) A board approved examination on the principles and practice of surveying which tests the applicant's ability to apply knowledge and experience in the land surveying field.
  - (iii) Other examinations as determined by the board.
- (b) Experience requirements. As a professional land surveyor: A specific record of eight years or more of experience in land surveying work of a character satisfactory to the board and indicating showing that the applicant is competent to practice land surveying, and successfully passing a written or oral examination, or both, in surveying as prescribed by the board.
- (i) The experience must be broad based and progressive to include gaining knowledge and comprehension of land surveying subjects and applying land surveying principles.
- (ii) Education or teaching at a college or university may constitute a portion of the required experience as follows:
- (A) An undergraduate degree, or its equivalent, in a land surveying program Graduation from a school or college approved by the board as of satisfactory standing, including the completion of an approved course in surveying, shall will be considered the equivalent to of four years of the required experience.

- (B) Satisfactory completion of each year of a land surveying program may be considered the equivalent of one year of experience at the discretion of the board.
- (C) An undergraduate degree in a non-land surveying program may be considered the equivalent of land surveying experience at the discretion of the board.
  - (D) No more than four years of experience will be granted for undergraduate education.
- (E) Experience may also be granted for teaching and post-graduate education as further defined by, and at the discretion of, the board.

Postgraduate college courses approved by the board shall be considered for up to one additional year of the required experience.

- (d)(i) As a land-surveyor-in-training: An applicant for registration as a professional land surveyor shall take the prescribed examination in two stages. The first stage of the examination may be taken upon submission of his or her application for registration as a land-surveyor-in-training and payment of the application fee prescribed in RCW 18.43.050 at any time after the applicant has completed four years of the required land surveying experience, as defined in this section, or has achieved senior standing in a school or college approved by the board. The first stage of the examination shall test the applicant's knowledge of appropriate fundamentals of land surveying subjects, including mathematics and the basic sciences.
- (ii) At any time after the completion of the required eight years of land surveying experience, as defined in this section, the applicant may take the second stage of the examination upon submission of an application for registration and payment of the application fee prescribed in RCW 18.43.050. This stage of the examination shall test the applicant's ability, upon the basis of greater experience, to apply knowledge and experience in the field of land surveying.
- (iii) The first stage shall be successfully completed before the second stage may be attempted. ((Applicants who have been approved by the board to take the examination based on the requirement for six years of experience under this section before July 1, 1996, are eligible to sit for the examination.))
- (2) No person shall be eligible for registration as a professional engineer, engineer-in-training, professional land surveyor, or land-surveyor-in-training, who is not of good character and reputation.
- (3) Teaching, of a character satisfactory to the board shall be considered as experience not in excess of two years for the appropriate profession.
- (4) Engineer-in-training: An applicant who has completed four years of experience of the type outlined in (1)(b) of this section and has received a passing score on a board approved examination on the fundamentals of engineering may apply for an engineer-in-training certificate from the board.

(5) Land surveyor-in-training: An applicant who has completed four years of experience of the type outlined in (3)(b) of this section and has received a passing score on a board approved examination on the fundamentals of land surveying may apply for a land surveyor-in-training certificate from the board. The mere execution, as a contractor, of work designed by a professional engineer, or the supervision of the construction of such work as a foreman or superintendent shall not be deemed to be practice of engineering.

(6) Any person having the necessary qualifications prescribed in this chapter to entitle him or her to registration shall be eligible for such registration although the person may not be practicing his or her profession at the time of making his or her application.

#### RCW 18.43.050 Application-Registration fees.

Application for registration shall be on forms prescribed by the board and furnished by the director, shall contain statements made under oath, showing the applicant's education and detail summary of his or her technical work, and shall contain verification of the technical work from professional engineers and/or professional land surveyors as applicable, that supervised the applicant's technical work and have personal knowledge of the applicant's engineering and/or land surveying experience.

The registration fee for professional engineers shall be determined by the board, which shall accompany the application and shall include the cost of ((examination)) application processing and issuance of certificate. The fee for engineer-in-training shall be determined by the board, which shall accompany the application and shall include the cost of ((examination)) application processing and issuance of certificate.

The registration fee for professional land surveyors shall be determined by the board, which shall accompany the application and shall include the cost of ((examination)) application processing and issuance of certificate. The fee for land-surveyor-in-training shall be determined by the board, which shall accompany the application and shall include the cost of ((examination)) application processing and issuance of certificate.

All registration fees are nonrefundable. Should the board find an applicant ineligible for registration, the registration fee shall be retained as an application fee.

#### RCW 18.43.060 Examinations.

When oral or written examinations are required, they shall be held at such time and place as the board shall determine. If examinations are required on fundamental engineering subjects (such as ordinarily given in college curricula) the applicant shall be permitted to take this part of the Code Rev/CC: jlb 9 z-0108.2/25 2nd draft

professional examination prior to his or her completion of the requisite years of experience in engineering work. The board shall issue to each applicant upon successfully passing the examination in fundamental engineering <u>or land surveying</u> subjects a certificate stating that the applicant has passed the examination in fundamental ((engineering))subjects and that((his or her)) the applicant's name has been recorded as an engineer-in-training <u>or land surveyor-in-training</u>.

The scope of the examination and the methods of procedure shall be prescribed by the board with special reference to the applicant's ability to design and supervise engineering works ((so as to insure))to ensure the safety of life, health, and property. Examinations shall be given for the purpose of determining the qualifications of applicants for registration separately in engineering and in land surveying. A candidate failing an examination may apply for reexamination. Subsequent examinations will be granted upon payment of a fee to be determined by the board.

#### RCW 18.43.070 Certificates and seals.

The board shall issue a certificate of registration upon payment of a registration fee as provided for in this chapter, to any applicant who, in the opinion of the board, has satisfactorily met all the requirements of this chapter. In case of a registered <u>professional</u> engineer, the certificate shall authorize the practice of "professional engineering" and specify the branch or branches in which specialized, and in case of a registered <u>professional</u> land surveyor, the certificate shall authorize the practice of "land surveying."

In case of engineer-in-training, the certificate shall state that the applicant has successfully passed the examination in fundamental engineering subjects required by the board and has been enrolled as an "engineer-in-training." In case of land-surveyor-in-training, the certificate shall state that the applicant has successfully passed the examination in fundamental surveying subjects required by the board and has been enrolled as a "land-surveyor-in-training." All certificates of registration shall show the full name of the registrant, shall have a serial number, and shall be signed by the chair and the ((secretary of the board and by the)) director.

The issuance of a certificate of registration by the board shall be prima facie evidence that the person named therein is entitled to all the rights and privileges of a registered professional engineer or a registered <u>professional</u> land surveyor, while the said certificate remains unrevoked and unexpired.

Each registrant hereunder shall upon registration obtain a seal of the design authorized by the board, bearing the registrant's name and the legend "registered professional engineer" or "registered professional land surveyor." Plans, specifications, plats, and reports prepared by the registrant shall be signed, dated, and stamped with said seal or facsimile thereof. Such signature and stamping shall

constitute a certification by the registrant that the same was prepared by or under his or hertheir direct supervision and that to his or hertheir knowledge and belief the same was prepared in accordance with the requirements of the statute. It shall be unlawful for anyone to stamp or seal any document with said seal or facsimile thereof after the certificate of registrant named thereon has expired or been revoked, unless said certificate shall have been renewed or reissued.

#### RCW 18.43.080 Expiration and renewals of certificates-Fees-Continuing professional development.

- (1) Certificates of registration((;)) and certificates of authorization ((and renewals thereof, shall expire on the last day of the month of December following their issuance or renewal and shall become invalid on that date unless renewed)) issued under this chapter are valid for a period of time as determined by the board. It shall be the duty of the board to notify every person, firm, or corporation registered under this chapter of the date of the expiration of ((his or her)) the certificate and the amount of the renewal fee ((that shall be required for its renewal for one year. Such notice shall be mailed at least thirty days before the end of December of each year. Renewal may be effected during the month of December by the payment of a fee determined by the board)). If a completed application for renewal has not been received by the board by the date of expiration (postmarked before the date of expiration if mailed or transacted online before the date of expiration), the license is invalid. In case any professional engineer ((and/))or land surveyor registered under this chapter ((shall)) fails to pay the renewal fee ((hereinabove provided for, within ninety days from the date when the same shall become due, the renewal fee shall be the current)) within 90 days following the expiration date, the professional engineer or land surveyor must pay the current renewal fee plus an amount equal to one year's fee.
- (2) ((Beginning July 1, 2007, the)) The board may not renew a certificate of registration for a professional land surveyor unless the registrant verifies to the board that he or she hasthey have completed at least ((fifteen)) 15the required hours of continuing professional development per year of the registration period. ((By July 1, 2006, the board shall adopt rules governing continuing professional development for land surveyors that are generally patterned after the model rules of the national council of examiners for engineering and surveying.))

#### RCW 18.43.100 Registration of out-of-state applicants-Waiver.

(1) The board may, upon application and the payment of a fee determined by the board, issue a certificate as a professional engineer or <u>professional</u> land surveyor to any person who holds a certificate of qualification of registration issued to the applicant following examination by proper

authority, of any state or territory or possession of the United States, the District of Columbia, or of any foreign country, if: (a) The applicant meets all requirements of this chapter and the rules established by the board, to qualify for such waiver, and (b) the applicant is in good standing with the licensing agency in said state, territory, possession, district, or foreign country.

(2) The board shall waive the fundamentals examination for applicants who <u>meet the</u> requirements as defined by the board in rule. have passed the national council for examiners for engineering and surveying principles and practice examination, have met the experience and education requirements established by the board, and are in good standing with the licensing agency in a state, territory, possession, district, or foreign country.

#### RCW 18.43.130 Excepted services-Fees.

This chapter shall not be construed to prevent or affect:

- (1) The practice of any other legally recognized profession or trade; ((or))
- (2) The practice of a person not a resident and having no established place of business in this state, practicing or offering to practice herein the profession of engineering or land surveying, when such practice does not exceed in the aggregate more than ((thirty)) 30 days in any calendar year: PROVIDED, Such person has been determined by the board to be legally qualified by registration to practice the said profession in his or her own state or country in which the requirements and qualifications for obtaining a certificate of registration are not lower than those specified in this chapter. The person shall request such a determination by completing an application prescribed by the board and accompanied by a fee determined by the board. Upon approval of the application, the board shall issue a permit authorizing temporary practice; ((or))
- (3) The practice of a person not a resident and having no established place of business in this state, or who has recently become a resident thereof, practicing or offering to practice herein for more than ((thirty)) 30 days in any calendar year the profession of engineering or land surveying, if he or she shall have filed with the board an application for a certificate of registration and shall have paid the fee required by this chapter: PROVIDED, That such person is legally qualified by registration to practice engineering or land surveying in his or her own state or country in which the requirements and qualifications of obtaining a certificate of registration are not lower than those specified in this chapter. Such practice shall continue only for such time as the board requires for the consideration of the application for registration; ((or))
- (42) The work of an employee or a subordinate of a person holding a certificate of registration under this chapter, or an employee of a person practicing lawfully under provisions of this section: PROVIDED, That such work does not include final design or decisions and is done under the direct

responsibility, checking, and supervision of a person holding a certificate of registration under this chapter or a person practicing lawfully under the provisions of this section; ((ex))

- (53) The work of a person rendering engineering or land surveying services to a corporation, as an employee of such corporation, when such services are rendered in carrying on the general business of the corporation and such general business does not consist, either wholly or in part, of the rendering of engineering services to the general public: PROVIDED, That such corporation employs at least one person holding a certificate of registration under this chapter or practicing lawfully under the provisions of this chapter; ((er))
- (64) The practice of officers or employees of the government of the United States while engaged within the state in the practice of the profession of engineering or land surveying for the government of the United States; ((er))
- (75) Nonresident engineers employed for the purpose of making engineering examinations; ((67))
- (86)(a) The practice of engineering or land surveying, or both, in this state by a corporation ((er joint stock association)): PROVIDED, That
- (((a))) (i) The corporation has filed with the board an application for certificate of authorization upon a form to be prescribed by the board and containing information required to enable the board to determine whether such corporation is qualified in accordance with this chapter to practice engineering or land surveying, or both, in this state;
- (((b))) (ii) For engineering, the corporation has filed with the board a certified copy of a resolution of the board of directors of the corporation that shall designate a person holding a certificate of registration under this chapter as responsible for the practice of engineering by the corporation in this state and shall provide that full authority to make all final engineering decisions on behalf of the corporation with respect to work performed by the corporation in this state shall be granted and delegated by the board of directors to the person so designated in the resolution. For land surveying, the corporation has filed with the board a certified copy of a resolution of the board of directors of the corporation which shall designate a person holding a certificate of registration under this chapter as responsible for the practice of land surveying by the corporation in this state and shall provide full authority to make all final land surveying decisions on behalf of the corporation with respect to work performed by the corporation in this state be granted and delegated by the board of directors to the person so designated in the resolution. If a corporation offers both engineering and land surveying services, the board of directors shall designate both a licensed professional engineer and a licensed professional land surveyor. If a person is licensed in both engineering and land

surveying, the person may be designated for both professions. The resolution shall further state that the bylaws of the corporation shall be amended to include the following provision: "The designated professional engineer or professional land surveyor, respectively, named in the resolution as being in responsible charge, or an a professional engineer or professional land surveyor under the designated professional engineer or professional land surveyor's direct supervision, shall make all engineering or land surveying decisions pertaining to engineering or land surveying activities in the state of Washington." However, the filing of the resolution shall not relieve the corporation of any responsibility or liability imposed upon it by law or by contract;

- (((c))) (iii) If there is a change in the designated professional engineer or designated professional land surveyor, the corporation shall notify the board in writing within ((thirty)) 30 days after the effective date of the change. If the corporation changes its name, the corporation shall submit a copy of its amended certificate of authority or amended certificate of incorporation as filed with the secretary of state within ((thirty)) 30 days of the filing;
- (((<del>d)</del>)) (<u>iv</u>) Upon the filing with the board the application for certificate for authorization, certified copy of resolution and an affidavit, and the designation of a designated <u>professional</u> engineer or designated <u>professional</u> land surveyor, or both, specified in ((<del>b)</del>)) (<u>a)(ii)</u> of this subsection, the board shall issue to the corporation a certificate of authorization to practice engineering or land surveying, or both, in this state upon a determination by the board that:
- ((<del>(i)</del>)) (A) The designated <u>professional</u> engineer or designated <u>professional</u> land surveyor, or both, hold a certificate of registration in this state in accordance with this chapter and the certificate is in force;
- ((((ii))) (B) The designated <u>professional</u> engineer or designated <u>professional</u> land surveyor, or both, are not designated in responsible charge for another corporation or a limited liability company;
- ((((iii))) (C) The corporation is licensed with the secretary of state and holds a current unified business identification number and the board determines, based on evaluating the findings and information in this section, that the applicant corporation possesses the ability and competence to furnish engineering or land surveying services, or both, in the public interest; and
- (((iv))) (D) The corporation is registered with the department of revenue pursuant to RCW 82.32.030.
- (b) The board may exercise its discretion to take any of the actions under RCW 18.235.110 or this chapter with respect to a certificate of authorization issued to a corporation if the board finds that any of the officers, directors, incorporators, or the stockholders holding a majority of stock of such corporation has engaged in unprofessional conduct as defined in RCW 18.43.105 or 18.235.130 or

has been found personally responsible for unprofessional conduct under (((f) and (g))) (d) and (e) of this subsection.

- (((e) Engineers or)) (c) Professional engineers or professional land surveyors organized as a professional service corporation under chapter 18.100 RCW are exempt from applying for a certificate of authorization under this chapter.
- ((<del>(f)</del>)) (<u>d)</u> Any corporation authorized to practice engineering <u>or land surveying</u> under this chapter, together with its directors and officers for their own individual acts, are responsible to the same degree as an individual registered <u>professional</u> engineer <u>or individual registered professional</u> <u>land surveyor</u>, and must conduct its business without unprofessional conduct in the practice of engineering <u>or the practice of land surveying</u> as defined in this chapter and RCW 18.235.130.
- ((<del>(g)</del>)) <u>(e)</u> Any corporation that is certified under this chapter is subject to the authority of the board as provided in RCW 18.43.035, 18.43.105, 18.43.110, 18.43.120, and chapter 18.235 RCW.
- (((h))) (f) All plans, specifications, designs, and reports when issued in connection with work performed by a corporation under its certificate of authorization shall be prepared by or under the direct supervision of and shall be signed by and shall be stamped with the official seal of a person holding a certificate of registration under this chapter.
- $((\frac{1}{2}))$  (g) For each certificate of authorization issued under this subsection (86) there shall be paid an initial fee determined by the board and an annual renewal fee determined by the board  $(\frac{1}{2})$ ;
- (97) The practice of engineering and/or land surveying in this state by a partnership if the partnership employs at least one person holding a valid certificate of registration under this chapter to practice engineering or land surveying, or both((. The board shall not issue certificates of authorization to partnerships after July 1, 1998. Partnerships currently registered with the board are not required to pay an annual renewal fee after July 1, 1998.)); or
- (108)(a) The practice of engineering or land surveying, or both, in this state by limited liability companies: Provided, That
- (((a))) (i) The limited liability company has filed with the board an application for certificate of authorization upon a form to be prescribed by the board and containing information required to enable the board to determine whether the limited liability company is qualified under this chapter to practice either or both engineering or land surveying in this state.
- (((b))) (ii) The limited liability company has filed with the board a certified copy of a resolution by the company manager or managers that shall designate a person holding a certificate of registration under this chapter as being responsible for the practice of engineering or land surveying, or both, by the limited liability company in this state and that the designated person has full authority to make all

final engineering or land surveying decisions on behalf of the limited liability company with respect to work performed by the limited liability company in this state. The resolution shall further state that the limited liability company agreement shall be amended to include the following provision: "The designated professional engineer or professional land surveyor, respectively, named in the resolution as being in responsible charge, or an professional engineer or professional land surveyor under the designated professional engineer or professional land surveyor's direct supervision, shall make all engineering or land surveying decisions pertaining to engineering or land surveying activities in the state of Washington." However, the filing of the resolution shall not relieve the limited liability company of responsibility or liability imposed upon it by law or by contract.

- ((<del>(c)</del>)) (<u>iii)(A)</u> The designated <u>professional</u> engineer for the limited liability company must hold a current professional engineer license issued by this state.
- (B) The designated <u>professional</u> land surveyor for the limited liability company must hold a current professional land surveyor license issued by this state.
- (C) If a person is licensed as both a professional engineer and as a professional land surveyor in this state, then the limited liability company may designate the person as being in responsible charge for both professions.
- (D) If there is a change in the designated <u>professional</u> engineer or designated <u>professional</u> land surveyor, the limited liability company shall notify the board in writing within ((thirty)) 30 days after the effective date of the change. If the limited liability company changes its name, the company shall submit to the board a copy of the certificate of amendment filed with the secretary of state's office.
- (((d))) (iv) Upon the filing with the board the application for certificate of authorization, a certified copy of the resolution, and an affidavit from the designated <u>professional</u> engineer or the designated <u>professional</u> land surveyor, or both, specified in (((b) and (c))) (a)(ii) and (iii)(A) of this subsection, the board shall issue to the limited liability company a certificate of authorization to practice engineering or land surveying, or both, in this state upon determination by the board that:
- (((i))) (A) The designated <u>professional</u> engineer or designated <u>professional</u> land surveyor, or both, hold a certificate of registration in this state under this chapter and the certificate is in force;
- (((ii))) (B) The designated <u>professional</u> engineer or designated <u>professional</u> land surveyor, or both, are not designated in responsible charge for another limited liability company or a corporation;
- (((iii))) (C) The limited liability company is licensed with the secretary of state and has a current unified business identification number and that the board determines, based on evaluating the findings and information under this subsection, that the applicant limited liability company possesses

the ability and competence to furnish either or both engineering or land surveying services in the public interest; and

- (((iv))) (D) The limited liability company is registered with the department of revenue pursuant to RCW 82.32.030.
- (b) The board may exercise its discretion to take any of the actions under RCW 18.235.110 and 18.43.105 with respect to a certificate of authorization issued to a limited liability company if the board finds that any of the managers or members holding a majority interest in the limited liability company has engaged in unprofessional conduct as defined in RCW 18.43.105 or 18.235.130 or has been found personally responsible for unprofessional conduct under the provisions of (((f) and (g))) (d) and (e) of this subsection.
- (((e) Engineers or)) (c) Professional engineers or professional land surveyors organized as a professional limited liability company are exempt from applying for a certificate of authorization under this chapter.
- ((<del>(f)</del>)) (d) Any limited liability company authorized to practice engineering or land surveying, or both, under this chapter, together with its manager or managers and members for their own individual acts, are responsible to the same degree as an individual registered <u>professional</u> engineer or registered <u>professional</u> land surveyor, and must conduct their business without unprofessional conduct in the practice of engineering or land surveying, or both.
- (((g))) (e) A limited liability company that is certified under this chapter is subject to the authority of the board as provided in RCW 18.43.035, 18.43.105, 18.43.110, 18.43.120, and chapter 18.235 RCW.
- (((h))) (f) All plans, specifications, designs, and reports when issued in connection with work performed by a limited liability company under its certificate of authorization shall be prepared by or under the direct supervision of and shall be signed by and shall be stamped with the official seal of a person holding a certificate of registration under this chapter.
- $((\frac{10}{10}))$  (g) For each certificate of authorization issued under this subsection ( $\frac{108}{100}$ ) there shall be paid an initial fee determined by the board and an annual renewal fee determined by the board.

### RCW 18.43.150 Fees-Duty of board to set-Disposition.

The board shall set fees at a level adequate to pay the costs of administering this chapter. All fees collected under the provisions of RCW 18.43.050, 18.43.060, 18.43.080, 18.43.100, and 18.43.130 and fines collected under RCW 18.43.110 shall be paid into the ((professional engineers')) board's account, which account is hereby established in the state treasury to be used to carry out the

purposes and provisions of RCW 18.43.050, 18.43.060, 18.43.080, 18.43.100, 18.43.110, 18.43.120, 18.43.130, and all other duties required for operation and enforcement of this chapter. ((During the 2013-2015 and 2015-2017 fiscal biennia, the legislature may transfer moneys from the professional engineers' account to the state general fund such amounts as reflect the excess fund balance of the fund.))

#### RCW 18.43.170 Registration suspension-Noncompliance with support order-Reissuance.

The board shall immediately suspend the registration of a person who has been certified pursuant to RCW 74.20A.320 by the department of social and health services as a person who is not in compliance with a support order ((or a residential or visitation order)). If the person has continued to meet all other requirements for ((membership)) registration during the suspension, reissuance of the certificate of registration shall be automatic upon the board's receipt of a release issued by the department of social and health services stating that the person is in compliance with the order.

#### RCW 18.43.200 Agreement with department of licensing.

The department of licensing, through an interagency agreement with the board, ((must)) shall provide specified technical services to the board((. The initial interagency agreement must be for a term of three years and may be renewed by mutual agreement between the department of licensing and the board)) as mutually agreed upon by both parties.

--- END ---

#### 196-16-006

#### Declaration and purpose.

This chapter contains rules and procedures for applications, eligibility and examinations to be<u>come</u> licensed as <u>a professional land surveyor<del>s</del> under chapter</u> 18.43 RCW.

[Statutory Authority: Chapters 18.43 and 18.235 RCW. WSR 04-04-001, § 196-16-006, filed 1/21/04, effective 2/21/04.1



#### PDF 196-16-007

#### Eligibility and applications for all applicants.

The law requires eight years of experience in land surveying work of a character satisfactory to the board and passing those examinations determined by the board to evaluate the knowledge, experience and skill of a land surveyor to practice in the this state-e fundamentals-of-land surveying examination to be eligible for thelicensure as a professional land surveyor examination. The eight years of experience must be completed sixty days prior to the date of the examination.

All applications must be completed on forms provided by the board and filed with the executive director at the board's address. The deadline for properly completed applications accompanied by the appropriate fee as listed in WAC 196-26A-025 is four months prior to the date of the examination. Late applications will be considered for a later examination. Supporting documents such as college transcripts and experience verification forms must be received by the board three months prior to the date of the examination in order for the board to determine eligibility prior to examination deadlines. Failure to have the supporting documents sent to the board by the defined deadline will result in the applicant being delayed until a later examination. The board has a single application form that must be used by all applicants seeking PLS licensure in the state of Washington. Applications must be received at the board's address with the applicable fee by the date posted on the board's website.

(1) All applicants must provide information on the application form that demonstrates they meet all requirements for licensure. This includes work experience requirements, and examination requirements as detailed in WAC 196-16-XX, WAC 196-16-XX and RCW 18.43.040.

Commented [BM1]: need to move towards removing names of exams from WACs and RCWs. In 2027, the board could potentially have 5 separate exams as a requirement

Commented [GS2R1]: I think that we should name the FS examination. It's not changing. They don't have to be listed here, but I think they should be listed under the "Examinations" section. My reasons for this is that there is a FE/FS waiver section in RCW 18.43.100. And I thought the Board decided they'd consider a FS waiver if the requirements were met (which would be new language)

(2) All applicants must provide documentation to verify work experience, education and examination requirements, by submitting supporting documentation, such as transcripts and work verification forms or transmitting a completed NCEES record to the Washington board.

Once an application has been approved, no further application is required. An applicant who has taken an examination and failed or who qualified for an examination but did not take it shall request to take or retake the examination at least three months prior to the examination date. A written request accompanied by the applicable fee as listed in WAC 196-26A-025 is required to reschedule for an examination.

[Statutory Authority: Chapters **18.43** and **18.235** RCW. WSR 04-04-001, § 196-16-007, filed 1/21/04, effective 2/21/04. Statutory Authority: RCW **18.43.035**. WSR 96-11-086, § 196-16-007, filed 5/14/96, effective 7/1/96; WSR 89-05-021 (Order PM 820), § 196-16-007, filed 2/10/89; WSR 88-12-044 (Order PM 738), § 196-16-007, filed 5/27/88; WSR 87-13-005 (Order PM 606), § 196-16-007, filed 6/4/87; WSR 84-04-027 (Order PL 454), § 196-16-007, filed 1/25/84; WSR 82-01-064 (Order 81-10), § 196-16-007, filed 12/18/81; Order PL 224, § 196-16-007, filed 11/5/75; Order PL-129, § 196-16-007, filed 7/27/72; Order PL-115, § 196-16-007, filed 11/24/71; Rule IIIA, filed 11/15/65; Rule IIIA, filed 8/4/64.]

PDF 196-16-010

#### **Experience records.**

The board shall evaluate all experience, which includes education, on a case-by-case basis and approve such experience as appropriate. The board will use the following criteria will be used in evaluating an applicant's experience record.

- (1) Education experience will be based on transcripts. Therefore, anyAny transcripts not previously sent to the board's office should be submitted for maximum experience credit. Education may be approved as experience based on the following:
- (a) Graduation with a baccalaureate degree in land surveying from an approved curriculum shall be equivalent to four years of required experience.
- (b) Graduation with an associate degree in land surveying from an approved curriculum shall be equivalent to two years of required experience.
- (c) Each year completed of an approved <u>land surveying</u> curriculum without graduation shall be granted up to a year of required experience.

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**Commented [SG3]:** We should mention they can transmit a NCEES record in place of our forms somewhere in these rules. This could use some wordsmithing.

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- (d) A maximum of one year may be granted for postgraduate college land surveying courses approved by the board. Postgraduate education will count toward the eight years of required experience as described in subsection (2) of this section.
- (e) Any other education <u>will may</u> be taken into account and evaluated on its merits by the board.
- (f) Experience gained between semesters or quarters or during summers while enrolled in an approved curriculum will be considered as part of the educational process. The board grants one year of experience for a year of approved education including any associated work experience within that year.
- (2) In evaluating workWork-experience, the board will be looking forbased on a demonstration of eight years of broad based, progressive field and office experience in surveying work under the direct supervision of a person authorized by chapter 18.43 RCW or other applicable statute to practice land surveying. The minimum of four years of which shall be in a position of making independent judgments and decisions under Under the general guidance and direct supervision of an authorized professional, the applicant must be in a position of making independent judgments and decisions in the following experience areas: except as provided for in subsections (1)(d) and (3) of this section. This latter experience shall not be limited to, but must include the following:
  - (a) Applying state, federal and case law;
- (b) Exercising sound judgment when making independent decisions regarding complex boundary, topographic, horizontal and vertical control, and mapping issues;
- (c) Field identification and evaluation of boundary evidence, including monumentation, and the ability to use that evidence for boundary determination;
  - (d) Conducting research;
  - (e) Preparing and analyzing complex property descriptions; and
- (f) Interacting with clients and the public in conformance with chapter <u>196-</u>**27A** WAC.

The board may grant partial credit for experience that does not fully meet the requirements in (a) through (f) of this subsection.

- (3) <u>Surveying Teaching teaching of a charactermay be considered</u> satisfactory to the board may be recognized as surveying experience up to a maximum of two years at the discretion of the board.
- (4) In evaluating combined education and experience the board will be looking at transcripts and work experience to determine knowledge in subsection (2)(a) through (f) of this section.

Commented [SG4]: Should the language parallel the language in WAC 196-12?

- (5) Any All work experience gained in a situation which violates the provisions of chapters 18.43 and 18.235 RCW or Title 196 WAC will not be credited towards the experience requirementmust be under the direct supervision of a professional land surveyor authorized to practice under chapter 18.43 RCW or an individual authorized by another statute to practice land surveying.
- (6) A registered professional engineer who applies to become registered as a professional land surveyor must meet the requirements stated within this section.

[Statutory Authority: Chapters 18.43 and 18.235 RCW. WSR 04-04-001, § 196-16-010, filed 1/21/04, effective 2/21/04. Statutory Authority: RCW 18.43.035. WSR 96-11-086, § 196-16-010, filed 5/14/96, effective 7/1/96; WSR 87-13-005 (Order PM 606), § 196-16-010, filed 6/4/87; WSR 84-04-027 (Order PL 454), § 196-16-010, filed 1/25/84; WSR 82-01-064 (Order 81-10), § 196-16-010, filed 12/18/81; Order PL-115, § 196-16-010, filed 11/24/71; Rule IIIB, filed 11/15/65; Rule IIIB, filed 8/4/64; Rule IIA, filed 12/26/62.]

# PDF 196-16-020

#### **Examinations.**

- (1) To become licensed as a professional land surveyor the candidate must pass the <u>following examinations:</u>
- (1) <u>fundamentals</u>-**of-land surveying** examination <u>must be</u> <u>either:</u>
- (a) The National Council of Examiners for Engineering and Surveying (NCEES) fundamentals-of-land surveying (FS) examination; or
- (b) An equivalent examination as determined by the board which tests the applicant's knowledge of appropriate fundamentals of land surveying subjects including mathematics and the basic sciences as defined in RCW 18.43.040(1)(d)(i) and was administered by a board approved foreign jurisdiction.
- (c) Fundamentals of land surveying examination waiver shall be granted to an applicant licensed in another jurisdiction provided that:
- (i) The professional land surveying license is currently active and is in good standing.
- (ii) The applicant has been actively licensed in a board recognized licensing jurisdiction for a minimum of 10 years since receiving their initial professional land surveying license.

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(2) <u>Principles, principles</u> and practice <u>of land surveying</u> examination: The <u>principles</u> and practice of land surveying (PLS) examination must be the <u>examination administered by NCEES.</u>

Exam results must be independently verified by a NCEES member board, or a board approved jurisdiction.

(3) Washington State land surveying examination: The Washington State land surveying examination is administered by the board and covers land surveying issues important in Washington State.

If an applicant fails the Washington State land surveying examination or does not appear, they must submit the "State Land Surveyors and On-Site Professionals Reexam Application" and applicable fee by the date posted on the board's website.

\_\_and law and ethics examination and any board-determined examaination that evealuates their experience, character and knowledge in land surveying. A candidate must pass the fundamentals-of-land surveying examination before taking the principles and practice examination or any other examinations deignated by the board. The fundamentals and principles and practice examinations are given at times and places designated by the board. See the respective internet websites of the National Council of Examiners for Engineering and Surveying (NCEES), and the board for future examination schedules and syllabi. The law and ethics exam specifically is a take-home n examination covering chapters 18.13 and 18.235 RCW and Title 196 WAC. If one one or more of these examinations is are failed, only that examination must be retaken.

[Statutory Authority: Chapters **18.43** and **18.235** RCW. WSR 04-04-001, § 196-16-020, filed 1/21/04, effective 2/21/04. Statutory Authority: RCW **18.43.035**. WSR 96-11-086, § 196-16-020, filed 5/14/96, effective 7/1/96; WSR 93-01-081, § 196-16-020, filed 12/15/92, effective 1/15/93; WSR 89-05-021 (Order PM 820), § 196-16-020, filed 2/10/89; WSR 84-04-027 (Order PL 454), § 196-16-020, filed 1/25/84; WSR 82-01-064 (Order 81-10), § 196-16-020, filed 12/18/81; Order PL-121, § 196-16-020, filed 5/3/72; Order PL-115, § 196-16-020, filed 11/24/71; Rule IIIC, filed 11/15/65; Rule IIIC, filed 8/4/64; Rules IIB and IID (part), filed 12/26/62.]

PDF 196-16-031

Comity—Registration of applicants qualified in other jurisdictions.

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**Commented [SG5]:** I am recommending that this section be repealed. It's redundant.

- (1) Applicants for registration as a land surveyor by comity must meet the following criteria:
- (a) The applicant must complete an application on forms <u>provided directed</u> by the board and filed <u>with the executive director</u> at the board's address accompanied by the appropriate fee pursuant to WAC <u>196-26A-035</u>;
- (b) The applicant's qualifications meet the requirements of chapter <u>18.43</u> RCW and this chapter;
- (c) The applicant is in good standing with the licensing agency in a state, territory, possession, district, or foreign country. Good standing shall be defined as a currently valid license in the jurisdiction of original registration or the jurisdiction of most recent practice, if different from the jurisdiction of original registration; and
- (d) The applicant has been qualified by a written examination determined by the board to adequately <u>testevaluate</u> the fundamentals and principles and practice of land surveying and whose experience includes WAC <u>196-16-010</u> (2)(a) through (f).
- (2) The applicant will be required to pass examinations to demonstrate competency in land surveying issues important to Washington, and including law and ethics. Comity applicants will not be required to take the fundamentals-of-land surveying and full principles and practice examinations administered that the board deems the comity applicant has adequately been evaluated for their competency. by the board.

[Statutory Authority: Chapters 18.43 and 18.235] RCW. WSR 04-04-001, § 196-16-031, filed 1/21/04, effective 2/21/04. Statutory Authority: RCW 18.43.035. WSR 96-11-086, § 196-16-031, filed 5/14/96, effective 7/1/96; WSR 93-01-081, § 196-16-031, filed 12/15/92, effective 1/15/93; WSR 91-23-111, § 196-16-031, filed 11/20/91, effective 12/21/91; WSR 89-05-021 (Order PM 820), § 196-16-031, filed 2/10/89; WSR 84-04-027 (Order PL 454), § 196-16-031, filed 1/25/84; WSR 82-01-064 (Order 81-10), § 196-16-031, filed 12/18/81; Order PL-115, § 196-16-031, filed 11/24/71.]

# PDF 196-16-035

#### Retired status certificate of registration.

In accordance with RCW 18.43.075, any individual who has been issued a certificate of registration, in accordance with chapter 18.43 RCW, as aA professional land surveyor, having reached at least the age of sixty-five65 and having discontinued active practice as a professional land surveyor, may be eligible to obtain a "retired certificate of registration." for retired status. If granted, further certificate of registration renewal fees are waived. For the purpose of this provision,

"active Active practice" is defined as exercising direct supervision and control over any professional the development and production of a land surveying document as provided in RCW 18.43.070 and/or any related activities pertaining to the offer of and/or the providing of professional land surveying services activities as defined in RCW 18.43.020.

- (1) Applications. Those persons wishing to obtain the Requests for retired status of a retired registration shall complete an application on a form as provided by the board. Applications shall be sent to the executive director at the address of the board. Upon receipt of said application and, if deemed eligible by the board approval, the retired status would become effective on the first scheduled renewal date of the certificate of registration that occurs on or after on the date provided by the licensee or when the applicant licensee reaches the age of sixty-five. It shall not be necessary that an expired certificate of registration be renewed to be eligible for this status. The board will not provide a refund of renewal fees if the application for "retired" status is made and granted before the date of expiration of the certificate of registration.
- (2) Privileges. In addition to the waiver of the renewal fee, a retired registrant is permitted to A licensee on retired status may:
  - (a) Retain the board issued wall certificate of registration;
- (b) Use the title <u>"retired professional land surveyor" or ("PLS retired"), provided that it is supplemented by the term retired, or the abbreviation "ret" as appropriate:</u>
- (c) Work as a land surveyor in a volunteer capacity, provided that the retired registrant licensee does not create a land surveying document, and does not or use their seal, except as provided for in (d) of this subsection;
- (d) Provide experience verifications and references for persons seeking registration-under chapter <u>18.43</u> RCW. If using their professional seal the retired registrant may place the word "retired" in the space designated for the date of expiration;
- (e) Serve in <u>as</u> an <u>instructional capacity on instructor for</u> land surveying topics related courses;
- (f) Provide services as a technical expert before a court, or in preparation for pending litigation, on matters directly related to land surveying work performed by the registrant before they were granted a retired registrationlicensee;
- (g) Serve in a function that supports the principles of registration and/or promotes the profession of land surveying, such as members of commissions, boards or committees;

- (h) Serve in a land surveying capacity as a "good samaritan," as set forth in RCW <u>38.52.195</u> and <u>38.52.1951</u>, provided said work is otherwise performed in accordance with chapter <u>18.43</u> RCW.
- (i) A professional land surveyor in retired status is not required to complete continuing professional development as provided in WAC <u>196-16-110</u>. However, if a <u>licensee in</u> retired status land surveyor <u>wishes-wants</u> to return to active status, the licensee will need to complete an <u>additional fifteen PDH during their first year of reactivated practice</u> totaling a minimum of 45 PDH during the reactivated two-year renewal cycle.
- (3) Restrictions. A retired registrant is not permitted to A licensee on retired status must not:
- (a) Perform any land surveying activity, as provided for in RCW 18.43.020, unless said the activity is under the direct supervision of a Washington statelicensed professional land surveyor who has a valid/with an active registration in the records of the boardWashington;
- (b) Act as the designated land surveyor or land surveyor in responsible charge for a Washington land surveying corporation or Washington land surveying limited liability company;
- (c) Apply their professional land surveyor's seal, as provided for in RCW 18.43.070, to any plan, specification, plat or report, except as provided for in subsection (2)(d) of this section.
- (4) Certificate of registration reinstatement. A retired registrant, upon written request to the board and payment of the current renewal fee, licensee may resume active land surveying practice with payment of the current renewal fee. At that time the retired registrant shall be removed from retired status and placed on valid/active status in the records of the board. All rights and responsibilities of a valid/active registration will be in effect. At the date of expiration of the reinstated certificate of registration, the registrant may elect to either continue active registration or may again apply for retired registration in accordance with the provisions of this chapter.
- (5) Exemptions. Under no circumstances shall a registrant be licensee is not eligible for a retired registration-status if their certificate of registration-license to practice is under board ordered sanctions. This exemption exists until the sanctions have been lifted or satisfied by the board has been revoked, surrendered or in any way permanently terminated by the board under RCW 18.43.110. Registrants who are suspended from practice and/or who are subject to terms of a board order at the time they reach age sixty five shall not be eligible for a retired registration until such time that the board has removed the restricting conditions.

**Commented [SG6]:** RCW 38.52.1951 only applies to architects or engineers.

Commented [DH7]: No conflict with considered changes. The value is upfront emphasis upon competency for those stepping out of retirement. Question is enforceability - maybe just set audits for reactivated practice into audit plans. Question is how we differentiate 15 additional in first year from 30 in two years. Proposed resolution marked.

**Commented [DH8R7]:** Even this can have people play games...but does emphasize competency.

**Commented [SG9]:** Should we list all of the final documents defined in WAC 196-23-020(1)?

(6) Penalties for noncompliance. Any violations of this section shall be considered "misconduct and/or malpractice" as defined in RCW 18.43.105. Such violations are subject to penalties as provided for in RCW 18.235.110 and 18.43.120. [Statutory Authority: RCW 18.43.035. WSR 06-11-120, § 196-16-035, filed 5/19/06, effective 7/1/06. Statutory Authority: Chapters 18.43 and 18.235 RCW. WSR 04-04-001, § 196-16-035, filed 1/21/04, effective 2/21/04.]

CONTINUING PROFESSIONAL DEVELOPMENT FOR PROFESSIONAL LAND SURVEYORS

PDF 196-16-100

## Purpose and effective date.

The purpose of the continuing professional development requirement is to encourage licensed professionals land surveyors, under chapter 18.43 RCW, to maintain competency in their practice. On July 1, 2007 and thereafter, licensed Licensed land surveyors must meet the requirements of this chapter as a condition of continued licensure.

[Statutory Authority: RCW <u>18.43.035</u>. WSR 06-11-119, § 196-16-100, filed 5/19/06, effective 7/1/06.]

PDF 196-16-105

#### Definitions.

Terms used in this section are defined as follows:

- (1) Professional Development Hour (PDH)—An hour The time, measured in one hour increments, engaged in a qualifying activity.
- (2) Continuing Education Unit (CEU)—Unit of credit customarily used for continuing education courses. One continuing education unit equals ten Professional Development Hours.
- (3) College/Unit Semester/Unit Quarter—Completion of courses in college level curriculums satisfactory to the board.
- (4) Qualifying activity—Any activity that is related to <u>professional</u> land surveying or will help the licensee maintain competency in their practice as a professional land surveyor.

- (5) Year—That twelve-month period between the anniversaries of the licensee's birth date.
- (6) Board—The board of registration for professional engineers and land surveyors.
- (7) Renewal Cycle- The period of two years beginning on the licensee's birthdate following receiving their license

[Statutory Authority: RCW <u>18.43.035</u>. WSR 06-11-119, § 196-16-105, filed 5/19/06, effective 7/1/06.]

PDF 196-16-110

#### Requirements.

All licensed professional land surveyors wishing to maintain lawful practice must accumulate fifteen-thirty (30) PDH per year of aduring each two-year renewal cycle. If a licensee exceeds the PDH requirements in any renewal cycle, a maximum of 155 PDH units may be carried forward and accumulated into the subsequent renewal cycle. All renewals for licensure as a professional land surveyor are subject to audit by the board. If the licensee's initial renewal period is less than two years, the licensee must have accumulated 15 PDH for that renewal period.

On and after January 1, 2019, aAll licensed professional land surveyors as defined under chapter 18.43 RCW must attest to reading chapters 58.09 RCW (Survey Recording Act) and 332-130 WAC (Minimum standards for land boundary surveys and geodetic control surveys and guidelines for the preparation of land descriptions) at the time of renewal.

[Statutory Authority: RCW <u>18.43.035</u>. WSR 18-22-075, § 196-16-110, filed 11/2/18, effective 12/3/18; WSR 06-11-119, § 196-16-110, filed 5/19/06, effective 7/1/06.]

PDF 196-16-115

#### Qualifying activities.

The board believes that individuals licensed as professional land surveyors should have the discretion to make independent choices on what activities help them to be improved practitioners. While the board will not provide advance approvals for selected activities or vendors they do expect licensees to seek out

**Commented [BM10]:** Only carryover 5 ensures the licensee is remaining current

Commented [DH11]: Consistent with multiple jurisdictions. Clarity of carry over is not always in code - e.g. OH, only describes the 15PDH carry over upon their activity log - their code is silent. With "the" subsequent renewal cycle, enforceability should be good to not carry forward into years 5-6 or 7-8 (w 1-2 as period of accumulation, and 3-4 as the subsequent)

qualifying activities that can be demonstrated to the satisfaction of the board that they are relevant to the licensee's continuing professional development. [Statutory Authority: RCW <u>18.43.035</u>. WSR 06-11-119, § 196-16-115, filed 5/19/06, effective 7/1/06.]

## PDF 196-16-120

#### Units.

Qualifying activities will accrue PDH as follows:

1. C	College	hours:
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1. College hours:	
a. Completion of 1 college semester hour	45 PDH
b. Completion of 1 college quarter hour	30 PDH
2. 1 Continuing education unit	10 PDH
3. For publication or presentation of each:	
a. Authored technical paper or article	10 PDH
b. Authored book	30 PDH
<ol> <li>Membership in professional/technical societies or government committees or boards. (Not to exceed 5 PDH/year)</li> </ol>	2 1/2 PDH
5. For each hour of attendance at professional or technical society meeting with an informational program. (Not to exceed 10 PDH/year)	1 PDH
6. For each hour of attendance at board meetings or committee meetings of the board. (Not to exceed 10 PDH/year)	1 PDH
7. For each hour of preparation and subsequent presentation (*) of a professional development program at seminars, professional/technical meetings, conventions or conferences. (Not to exceed 10 PDH/year) (*) This credit does not apply to full-time faculty	1 PDH
8. For each hour of participation in committees of organizations whose purpose is to develop codes, standards, examinations and regulations.	1 PDH
9. For each hour of participation in an activity involving substantial and organized peer interaction, excluding time spent during regular employment. (Not to exceed 5 PDH/year)	1 PDH
10. For each hour of participation in organized courses, including employer provided courses, on technical or management skills. (Not to exceed 5 PDH/year)	1 PDH
11. For each hour of participation in sessions, or courses sponsored by technical or professional societies, organizations or the board.	1 PDH
12. Each hour of self-study. (Not to exceed 5 PDH/year)	1 PDH
13. For reading chapters 58.09 RCW and 332-130 WAC.	2 PDH
14. Completion of CFedS program.	30 PDH
15. For each hour of participation in organized first aid, safety, and security training. (Not to exceed 5 PDH/year)	1 PDH

[Statutory Authority: RCW 18.43.035. WSR 24-21-160, s 196-16-120, filed 10/23/24, effective 11/23/24; WSR 18-22-075, § 196-16-120, filed 11/2/18, effective 12/3/18; WSR 06-11-119, § 196-16-120, filed 5/19/06, effective 7/1/06.]

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#### Activities that do not qualify for PDH credits.

The following are not considered qualifying activities:

- (1) Taking courses, specialized instruction or meeting performance criteria that were conditions of a board order.
  - (2) Attendance or testimony at legislative hearings.
  - (3) Attendance or testimony at city or county council meetings/hearings.
  - (4) Attendance or testimony at civil or criminal trials.
- (5) Time spent fund raising for scholarships or other society purposes or lobbying for legislation.
  - (6) Attendance at gatherings that are primarily social in nature.
- (7) Membership and/or attendance in service club meetings. [Statutory Authority: RCW  $\underline{18.43.035}$ . WSR 06-11-119, § 196-16-125, filed 5/19/06, effective 7/1/06.]

PDF 196-16-130

#### **Determination of credit.**

The board is the final authority with respect to acceptance of claimed qualifying activities and the respective PDH credit. Qualifying activity becomes eligible for credit upon completion of the given activity. Credits gained in excess of the fifteen PDH annual requirements may be carried forward to the next renewal period.

[Statutory Authority: RCW <u>18.43.035</u>. WSR 06-11-119, § 196-16-130, filed 5/19/06, effective 7/1/06.]

PDF 196-16-135

Recordkeeping and audits.

**Commented [BM12]:** conflicts with attending society meetings and conferences

**Commented [DH13]:** Remove from here as it is about accrual not about whether the activity is creditable.

The licensee is responsible for maintaining records to be used to support credits claimed. Records should include date of activity, instructor's name, description of activity, number of contact hours and location. The licensee is required to keep their records of continuing education covering the cumulative time in the current renewal period and the full two years of the prior renewal period.

All renewals for licensure as a professional land surveyor under chapter 18.43 RCW . All continuing professional development records and supporting documentation must be furnished to the board upon request.

If an audit disqualifies credits that were reported to the board by a licensee and results in the licensee failing to complete the PDH requirements, the board may <u>not</u> renew the license and require the shortage to be made up in the subsequent renewal period.

[Statutory Authority: RCW <u>18.43.035</u>. WSR 06-11-119, § 196-16-135, filed 5/19/06, effective 7/1/06.]

PDF 196-16-140

## Noncompliance with continuing professional development.

- (1) A licensed land surveyor who fails to comply with the requirements of this chapter is subject to disciplinary action by the board.
- (2) A licensed land surveyor who, through the course of an audit, is found to have falsified continuing professional development documentation to the board is subject to disciplinary action by the board.

[Statutory Authority: RCW <u>18.43.035</u>. WSR 06-11-119, § 196-16-140, filed 5/19/06, effective 7/1/06.]

PDF 196-16-145

#### Exemptions.

Individuals who are in "Retired Status" as provided in WAC <u>196-16-035</u> or have been approved for "Inactive Status" as provided in WAC <u>196-16-155</u> are exempt from the requirements of collecting continuing professional development hours.

**Commented [DH14]:** Moved from Requirements as this is the right place

Commented [DH15]: Concern - does this have to be a Board Order - and would that not place the applicant in 'NOT 'good standing'

[Statutory Authority: RCW <u>18.43.035</u>. WSR 06-11-119, § 196-16-145, filed 5/19/06, effective 7/1/06.]

PDF 196-16-150

#### Waivers.

The board may grant a waiver to the time requirement for collection of continuing professional development to individuals who qualify. A request for a waiver must be made in writing and clearly state the justification and include any necessary documentation required by the board. All waivers expire on the next date of license renewal cycle unless the board grants an extension.

The board may grant waivers for:

- (a) Physical disability, prolonged illness, or other extenuating circumstances that pose a personal hardship.
- (b) Individuals who have been placed on active military duty for at least one hundred twenty days.

[Statutory Authority: RCW <u>18.43.035</u>. WSR 06-11-119, § 196-16-150, filed 5/19/06, effective 7/1/06.]

PDF 196-16-155

#### Inactive license status.

Any licensee who signs a board approved affirmation that they are not engaged in the practice of land surveyinghas satisfied the requirements for licensure under -chapter 18.43 RCW is eligible for inactive license status. Those with inactive status are prohibited from land surveying practice as defined in chapter RCW. A licensee on inactive status may reinstate their license to active status by written request to the board and payment of any applicable fees. In the first year of reactivated practice the licensee may be required by the board to collect an additional fifteen PDH. If an inactive status land surveyor wishes to return to active status, the licensee will need to complete an additional fifteen PDH during their first year of return to active practice, totaling a minimum of 45 PDH during the reactivated two-year renewal cycle.18.43 RCW. A licensee on inactive status may reinstate their license to active status by written request to the board and payment of any applicable fees. In the first year of reactivated practice the licensee may be required by the board to

Commented [SG16]: The affirmation is an application that they complete and send into the board, so staff can put them into inactive status. We need this application otherwise, if they do not renew their license, they eventually goes into cancelled status, and they would have to pay a penalty fee. Those in inactive status do not pay a penalty fee.

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Commented [DH17]: Make this fully parallel to retired status resumption to active. Removing 'may' else we would have to make some individualized value assessment of applicant

Commented [DH18]: No conflict with considered changes. The value is upfront emphasis upon competency for those stepping out of retirement. Question is enforceability - maybe just set audits for reactivated practice into audit plans. Question is how we differentiate 15 additional in first year from 30 in two years. Proposed resolution marked.

**Commented [DH19R18]:** Even this can have people play games...but does emphasize competency.

collect an additional fifteen PDH. If an inactive status land surveyor wishes to return to active status, the licensee will need to complete and provide proof of collecting an additional fifteen PDH during their first year of return to active practice, totaling a minimum of 45 PDH during the reactivated two-year renewal cycle. [Statutory Authority: RCW 18.43.035]. WSR 06-11-119, § 196-16-155, filed 5/19/06, effective 7/1/06.]

PDF 196-16-160

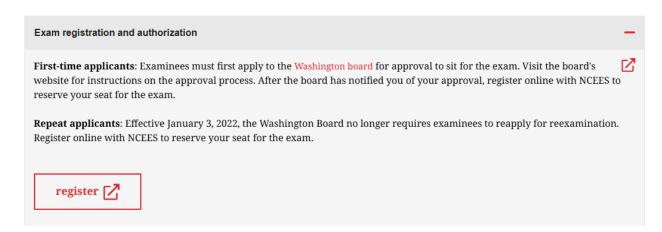
## Comity/out-of-jurisdiction resident.

The continuing professional development requirements, as provided for in this chapter, may be satisfied when the board can verify that a licensee has satisfied continuing professional development requirements in another state, which are judged by the board as equivalent to the requirements of this chapter. [Statutory Authority: RCW 18.43.035]. WSR 06-11-119, § 196-16-160, filed 5/19/06, effective 7/1/06.]

Commented [DH20]: Strike this as irrelevant - we have requirements for PDH accrual during periods of licensure, demonstrable when they renew. We do not have such for new (initial) licenses and they should not be here for comity/out of jurisdiction. Once licensed here, whatever path, they become subject to our rules. No where do we otherwise state or infer that they cannot use said PDH claims in other jurisdictions so why should we state the obvious that they can use them here and impose a Board judgement (extra work) upon such.

**Commented [BM21R20]:** I disagree. Various states also discuss waivers and PDHs that do not meet the total number under our requirement, i.e., If a state only requires 5 PDHs then they would not satisfy WA. Likewise, if another state uses a calendar year renewal cycle, they may not satisfy our requirement

#### **Current NCEES message**



#### Staff examples:

Application to the Washington State Board is not required before examination. However, you must have passed the FE exam and have that information available in your account as follows:

- If you took the FE exam from October 2010 through the present, your passing results will show in your exam history. You will be automatically approved.
- If you took the FE exam before October 2010, you must request that your FE exam be verified in your account. To accomplish this, look on the right side of your dashboard when you log in, where there will be a link to Exam Verification. Click on Request Verification at the top of the page and follow the steps to request your state board where you took and passed the exam. Keep in mind that some state boards require ample time to process the verification, and plan accordingly.

Once both the NCEES Fundamentals of Engineering (FE) and the Principles & Practice Examination (PE) are passed, and you meet the board's requirements, then applications for licensure may be submitted to the Board.

OR
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All WA PE exam applicants must attest to the following statements before they can proceed with registering for and scheduling an exam:

- 1. I have passed the NCEES Fundamentals of Engineering examination.
- 2. I acknowledge and understand that passing this NCEES PE examination does not guarantee future licensure in any state or jurisdiction.
- 3. I understand that once I pass the NCEES PE exam, and have earned the necessary qualifying experience, I am required to apply directly to the Washington State Board of Registration for Professional Engineers and Land Surveyors to continue the initial licensure process by submitting the required application and fees, along with all documentation as required by the Board.