



Special Board Meeting

September 16, 2025

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Meeting number: 2552 813 4936

Special Board Meeting

Tab 1

Call to Order

- 1.1. Roll Call
- 1.2. Order of Agenda
- 1.3. Approval of August 7, 2025 Meeting Minutes

OPEN SESSION RECONVENES: Approximately 4:15 pm



Special Board Meeting Agenda

DATE & TIME: September 16, 2025

4:00 pm

LOCATION: BRPELS Office
605 11th Ave SE, STE 201 and
Olympia, WA, 98501

[WebEx Link](#)

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ATTENTION: All meetings are open to the public except when business calls for Executive Session. During the Executive Session all guests will be excused. Start times are subject to change by the Board or Committee Chair.

OPEN SESSION

1. Call to Order

- 1.1. Roll Call
- 1.2. Order of Agenda
- 1.3. Approval of August 7, 2025 Meeting Minutes

EXECUTIVE SESSION: The chair will announce the purpose and estimated duration for Executive Session. No formal actions will be taken during Executive Session. Once the Executive Session concludes, the Board will take a break to announce and invite visitors to the Open Session.

OPEN SESSION RECONVENES: Approximately 4:15 pm

2. Disciplinary Action

- 2.1. Board Order Deliberation

3. Other Business

- 3.1. Public Comment

4. Adjourn Meeting



STATE OF WASHINGTON
**BOARD OF REGISTRATION FOR
PROFESSIONAL ENGINEERS
AND LAND SURVEYORS**
P.O. Box 9025, Olympia, WA 98507-9025
360.664.1575
brpels.wa.gov

SPECIAL BOARD MEETING MINUTES

DATE: August 7, 2025
TIME: 8:00 a.m.
LOCATION: BRPELS Office
605 11th Ave Suite 201
Olympia, WA 98501

ATTENDANCE:

Board Members - (via WebEx)

Doug Hendrickson, PE, Chair
Mike Harney, PE, Vice Chair
Marjorie Lund, PE, SE
Dave Peden, PE, SE
Aaron Blaisdell, PLS
Maureen Jackson, PE
Matt Rasmussen, PE, PLS

Guest(s) - (via WebEx)

Jim Wengler, PLS, CFedS
Jon Warren, PLS
Luke Lymangrover, PLS
Zheng Wang

Staff Members

Ken Fuller, PE, Director (via WebEx)
Kristina Horton, PLS, Deputy Director (via WebEx)
Kevin Ballard, Internal Control Manager (via WebEx)
Mackenzie Wherrett, Executive Assistant
Bryce Dickison, Administrative Assistant
Greg Schieferstein, Communication Manager (via WebEx)
Shanan Gillespie, Regulatory Program (via WebEx)
Vonna Cramer, Licensing Lead (via WebEx)
Jill Short, Investigations & Compliance
Randy Garcia, Investigations & Compliance
Elizabeth Lagerberg, Advising AAG (via WebEx)
Ian Shelley, DES, Sr Financial Advisor (via WebEx)

1. Call to Order at 9:00 am

1.1. Roll Call

Mr. Hendrickson took roll call.

1.2. Order of Agenda

A motion was made by Mr. Blaisdell and seconded by Ms. Lund, to accept the agenda as written. Motion approved.

1.3. Approval of June 17, 2025, Meeting Minutes.

A motion was made by Ms. Jackson, and seconded by Ms. Lund, to accept the June 17, 2025, Meeting Minutes. Motion approved.

1.4. Public Comment Opportunity

Mr. Lymangrover introduced himself as the LSAW president elect and expressed his

desire to be more involved with the board.

Mr. Wang thanked the board for the opportunity to provide public comment. Mr. Wang inquired about the context of board decisions and requirements for Professional Land Surveyors to oversee a team at a work site.

Mr. Hendrickson, board chair, thanked individuals for their comments and explained the board cannot discuss cases during public comment. Mr. Hendrickson asked Mr. Wang to provide his questions via email for the board to discuss at the next meeting.

Executive Session

Mr. Hendrickson, Board Chair, announced that the Board would go into Executive Session to consult with the board attorney, to discuss matters related to enforcement, and cases in current litigation. It was estimated Executive Session would last from 8:12 a.m. until 9:30 a.m.

Open Session Reconvened – 9:30a.m.

2. Disciplinary Action

2.1. Case Deliberation

2024-08-1939-00LSV

Ms. Short provided a summary of the Agreed Order. A motion was made by Ms. Lund and seconded by Ms. Jackson, to approve the proposed agreed order. Motion approved.

The Board and the Respondent agreed to the following terms:

Effective August 7, 2025, the Respondent's license was suspended for one (1) year.

The suspension will be stayed contingent on the Respondent paying a \$2,500 fine due within ninety (90) days from the date of the Agreed Order.

2023-05-1038-00LSV

Mr. Blaisdell recommended the case be closed with no further action. A motion was made by Mr. Peden and seconded by Mr. Rasmussen, to accept the Case Manager's recommendation for closure. Motion approved. Mr. Blaisdell abstained.

2024-01-0146-00LSV

Mr. Wengler recommended the case be closed with no further action. A motion was made by Mr. Blaisdell and seconded by Mr. Peden, to accept the Case Manager's recommendation for closure. Motion approved.

2024-05-1005-00LSV

Mr. Wengler recommended the case be closed with no further action. A motion was made by Ms. Jackson and seconded by Mr. Blaisdell, to accept the Case Manager's recommendation for closure. Motion approved.

2024-09-2424-00LSV

Mr. Wengler recommended the case be closed with no further action. A motion was made by Mr. Blaisdell and seconded by Ms. Lund, to accept the Case Manager's recommendation for closure. Motion approved.

2024-09-2373-00ENG

Ms. Lund recommended the case be closed with no further action. A motion was made by Mr. Peden and seconded by Mr. Rasmussen, to accept the Case Manager's recommendation for closure. Motion approved. Ms. Lund abstained.

2024-112-2465-00ENG

Mr. Wengler recommended the case be closed with no further action. The Case Manager will send a statement and a copy of WAC 196-23 with the closure notice. A motion was made by Ms. Lund and seconded by Ms. Jackson, to accept the Case Manager's recommendation for closure. Motion approved.

2025-02-0602-00ENG

Ms. Lund recommended the case be closed with no further action. A motion was made by Mr. Rasmussen and seconded by Ms. Jackson, to accept the Case Manager's recommendation for closure. Motion approved. Ms. Lund abstained.

2025-05-1640-00ENG

Mr. Hendrickson recommended the case be closed with no further action. A motion was made by Ms. Lund and seconded by Mr. Peden, to accept the Case Manager's recommendation for closure. Motion approved. Mr. Hendrickson abstained.

Discussion:

Mr. Peden and Mr. Blaisdell showed their appreciation toward Mr. Wengler for his detailed work on these long-standing cases.

2.2. Disciplinary Report

Mr. Garcia provided a summary of the Disciplinary Report that was included in the [board packet](#).

3. Committee Reports

3.1. On-Site Wastewater Ad-Hoc Committee (OSW)

The board received the committee reports as delivered by Ms. Lund.

- [7/9/2025 OSW Report](#)

Discussion: Mr. Hendrickson mentioned that once the new board member has been appointed by the governor, they may be added to the On-Site Wastewater Committee.

3.2. Executive Committee (EC)

The board received the committee's report as delivered by Mr. Hendrickson.

- [8/6/2025 EC Report](#)

3.3. Exam Qualifications Committee (EQC)

The board received the committee's report as delivered by Mr. Jackson.

- [8/6/2025 EQC Report](#)

3.4. Practice Committee (PC)

The board received the committee's report as delivered by Mr. Harney.

- [8/6/2025 PC Report](#)

4. New Business

4.1. RCW 18.43 Changes *(from EQC/PC)*

Ms. Gillespie presented updates to Chapter 18.43 RCW, including removal of US citizenship requirements for board membership and decoupling of exams. Ms. Gillespie included a new comment the board received in the presented stakeholder comments. A response to commenters will occur through a legislative action summary response. Ms. Lund asked Ms. Gillespie to refer to the summary document she developed and send it to all board members. The board emphasized the need for legislators to understand public feedback. Deliberation took place regarding the specific language to remove.

A motion was made by Mr. Rasmussen, seconded by Ms. Lund to amend the current legislative proposal for RCW 18.43.050 by deleting the second clause in the first paragraph and add "shall contain statements under oath", to the end of the first paragraph. Also, update the title of RCW 18.43.050 to "Application Forms – Registration Fees". Motion carries.

4.2. FE Waiver Analysis for military, Government, and Industry *(from EQC)*

Mr. Fuller provided an analysis covering the state boards that offer a waiver of the FE exam. The board considered the proposal but thought it needed more refinement. Mr. Rasmussen motioned to revise the title of RCW 18.43.100 to remove out of state applicants. Mr. Rasmussen rescinded the motion. Mr. Fuller and Mr. Ballard will update the proposal and provide it at the next EQC meeting.

4.3. Discussion and Formation of Task Force for Licensing Applications and Forms *(from EQC)*

Ms. Jackson updated the board about changes to licensing applications. Mr. Hendrickson, as board chair, directed a task force be formed to work on licensing forms as they relate to decoupling and for consistency. Ms. Lund, Mr. Rasmussen, Mr. Fuller, Mr. Ballard, and Ms. Cramer were assigned to the task force.

4.4. Washington PE, PLS, and On-Site Law Review Changes *(from EQC, PC, OSW)*

Mr. Ballard introduced changes to the PE, PLS, and On-Site law reviews. Ms. Lagerberg reviewed the changes but needed additional time. The law reviews will be presented at the October Board Meeting for advancement.

4.5. Approval of Draft Language and Filing of CR102 for WAC 196-09 *(from PC)*

Ms. Gillespie presented the draft language for WAC 196-09. The board considered additional changes to sections (e) and (f). The updated language will be presented at the October Board Meeting.

4.6. Approval of CR101 for WAC 196-12 *(from EQC)*

Ms. Gillespie explained the intent of the CR101 for WAC 196-12. A motion was made by Ms. Lund, seconded by Ms. Jackson to approve the CR101 for WAC 196-12. Motion carried.

4.7. NCEES Annual Meeting Motions & Voting

Mr. Hendrickson provided a spreadsheet in the [board packet](#) that summarized the NCEES 2025 Annual Meeting motions which the board may have a position on.

A motion was made by Ms. Lund and seconded by Mr. Peden to give the board chair, Mr. Hendrickson, voting authority at the 2025 NCEES Annual Meeting. Motion carried.

A motion was made by Ms. Lund and seconded by Mr. Rasmussen to pull Licensure 2 and Licensure 3 from the consent agenda and vote no. Motion Carried.

A motion was made by Mr. Hendrickson and seconded by Ms. Lund to remove UPLG #2 from the consent agenda for further review and reconstruction. Motion carried.

4.8. 2026 Board Meeting Dates & Locations

Mr. Hendrickson proposed dates and locations for committee and board meetings in 2026. Ms. Jackson motioned, seconded by Mr. Peden, to accept the dates and locations as proposed. Motion Carried

| Month | Days | Location |
|----------|-------------------------------------|------------|
| February | 11 th - 12 th | Tacoma |
| April | 15 th - 16 th | SeaTac |
| June | 17 th - 18 th | Olympia |
| August | 5 th - 6 th | Tri-Cities |
| October | 14 th - 15 th | Spokane |
| December | 9 th - 10 th | Olympia |

5. Director's Report

5.1. Financial Report

Mr. Shelley detailed the agency Financial Report. The report was presented to the Executive Committee and in the [board packet](#). Mr. Shelley was available for questions.

5.2. Agency Operations

Ms. Horton reported that on July 30, 2025, BRPELS staff and OSBELS staff met at Clark College Vancouver, WA for a joint workshop. Ms. Horton updated that the agency is continuing work on cultural development and invited meeting guests to submit feedback about the meeting through the Customer Service Portal.

5.3. Other Items

No other items

6. Other Business

6.1. Additional Public Comment

No public comment

6.2. Upcoming Outreach and Events

Mr. Schieferstein covered upcoming events displayed in the [board packet](#).

| | |
|--------------------------------|--------------------|
| NCEES Annual Meeting | August 19-20, 2025 |
| PLS and On-Site Exams | September 19, 2025 |
| ASCE Convention | October 8-11, 2025 |
| WSU Meet and Greet | October 15, 2025 |
| ASCE Seattle YMF at UW | October 22, 2025 |
| ASCE Tacoma YMF at St. Martins | November 19, 2025 |
| SAME presentation | December 9, 2025 |

Discussion: Mr. Blaisdell inquired about attending APWA. Mr. Schieferstein mentioned that the board had been to multiple APWA events and plans to attend only one of the APWA meetings per year.

6.3. Board/Staff Affiliate Involvement

- Mr. Blaisdell informed the board that NCEES committees will be assigned soon and showed appreciation to the board for discussing and reviewing motions before the NCEES Annual Meeting.
- The SE specifications meeting occurred on August 7, 2025. The items covered:
 - PE Structural Exam PAKS revised specification was approved by the EPE Committee on August 7, 2025.
 - Pretest items reduced to 8 questions.
 - Specification will govern the exam starting April 2027.
- Mr. Hendrickson to serve on the NSPE COPA committee again.
- Ms. Horton continues to attend the Survey Advisory Board meetings
 - Creating a checklist that organization managers and surveyors could use for compliance.

6.4. Action Items from This Meeting

- Mr. Hendrickson to sign Agreed Board Order for case #2024-08-1939-00LSV and board staff to send to Respondent
- Amend current legislative proposal for RCW 18.43.050 by deleting the end of the first paragraph and change the title of the section to "Application Forms – Registration Fees"
- Filing of the CR101 for WAC 196-12
- Board Chair, Mr. Hendrickson, to vote at NCEES Annual Meeting on behalf of the board
- As MBA, Mr. Fuller to inform NCEES to pull licensure 2 & 3 from the consent agenda and vote "No"
- As MBA, Mr. Fuller to inform NCEES to pull UPLG 2 from the consent agenda for reconstruction and completion by UPLG
- Board staff to schedule Board Meeting for 2026 and send out placeholders
- Ms. Lagerberg will review the updated law review exams
- Ms. Lagerberg to review WAC 196-09 draft language

6.5. Agenda Items for Next Meeting

- FE Waiver

- NCEES Annual Meeting report out
- Approval of Draft language and filing of CR102 for WAC 196-09
- Present updated law review exams
- Task Force for December meeting

7. Adjourn Meeting

A motion was made by Mr. Hendrickson, and seconded by Mr. Peden, to adjourn the meeting at 2:22 p.m. Motion approved. Meeting adjourned.

Next Meeting: October 16, 2025 – Special Board Meeting – Washington State University, Compton Union Building (CUB), Pullman, WA & WebEx

Respectfully submitted,

Ken Fuller, PE, Director

Special Board Meeting

Tab 2

Disciplinary Action

2.1. Board Order Deliberation

Special Board Meeting

Tab 3

Other Business

3.1. Public Comment

Special Board Meeting

Tab 4

Adjourn Meeting