

# Executive Committee Meeting

## June 15, 2022 – 1:00 p.m.

### Microsoft Teams Meeting (virtual)

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**Committee:** Marjorie Lund, PE, SE, Chair  
Doug Hendrickson, PE, Vice Chair  
Aaron Blaisdell, PLS, Past Chair

**Support staff:** Ken Fuller, PE, Director  
Shanan Gillespie, Regulatory Program Manager

### Discussion Topics

- Financial Report
- Director's Report Board/Agency operations
  - Potential fee reduction (2-year cycle)
  - Discuss: what constitutes unprofessional conduct charge?
- On-line licensing system update
- Communication & Outreach Manager's Report
- Review of NCEES Annual Meeting motions
- 2023 Legislation processes
- Review of Strategic Planning Items

### Strategic Planning Items

- Remain engaged and informed on deregulation
- Emphasis on outreach and education
- Measure performance and gain stakeholder feedback that is relevant and useful for improving our agency
- Measure the licensing system software functionality from stakeholders
- ~~PD for communications and outreach manager with Marjorie, Doug, and Aaron in consultation~~ **complete**
- ~~Task force for review of current outreach plan (Marjorie, Dave, Doug, Carmena, Vonna, Ken) and report back to board~~ **replaced with workshop session**
- ~~Budget development with PB, ML, KF~~ **complete**

## Action Items

- The committee directed staff to start the rulemaking process to change WAC 196-26A *Registered professional engineers and land surveyor fees* and WAC 196-30 *Fees for on-site wastewater treatment designers and inspectors*, and to start work with Deloitte and DOL to update the online licensing system. – Shanan & Vonna (**in process**)